

STOKE DAMEREL COMMUNITY COLLEGE

PERSON SPECIFICATION

**Learning Mentor**

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|  | **ESSENTIAL** | **DESIRABLE** |
| **EXPERIENCE AND JOB KNOWLEDGE** | * Children’s Workforce Development Council Training - Level 3/4 Generic and Practitioner level or equivalent
 | * Experience of working in a school within a pastoral support role, on a 1:1 basis
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| **JOB RELATED ABILITIES** | * Ability to work well under pressure and to remain personally resilient
* Excellent communication skills at many operational levels
* Ability to work on own initiative and to maintain and prioritise workloads
* Ability to use ICT effectively
 | * The ability to plan and manage time effectively
* Ability to self-evaluate learning needs and actively seek learning opportunities
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| **QUALIFICATIONS** | * GCSE in English & Mathematics grade A\* to C or equivalent
* Relevant professional qualifications or a willingness to undertake further training
* Experience in using ICT and use of Microsoft Office
 | * Plymouth Safeguarding Children’s Board Child Protection Training
* Early Help Assessment (CAF Common assessment Framework) Training
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Stoke Damerel Community College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

All teaching and support members of staff at Stoke Damerel Community College must undertake the required employment checks which include the uptake of references both professional and personal and an enhanced Criminal Records Bureau (CRB) disclosure.