



March 2018

Dear Colleague

HEADTEACHER (FULL TIME AND PERMANENT TO COMMENCE SEPTEMBER 2018)

Thank you for the interest that you have shown in the above post. On the website you will find an application form, person specification and details of how to apply. It is important that you complete the most up to date version of the Catholic Education Service (CES) form in order that your application can be considered (version 12 September 2017). **The closing date is 12 noon on Friday 27th April 2018.**

This vacancy arises as the current post holder, Mr Tim Beesley, has been appointed as the new Principal of All Hallows Catholic College in Macclesfield. This is an exciting time for someone to come and work with our experienced and effective Senior & Middle Leadership Teams and help to strengthen and improve the good work already being done.

In April 2017 the school was graded by Ofsted as good with outstanding Outcomes for Pupils and Personal, Development & Welfare:

"Pupils shine at this school because they benefit enormously from being part of the 'St James family', a supportive and caring community. They are happy and safe in school."

"Pupils are taught the skills needed to become thoughtful, self-confident citizens, able to express their views and opinions. This, together with a range of high-quality qualifications, means that they are exceptionally well prepared for the next stage of their education."

We were also judged to be an outstanding Catholic school' by the Diocese of Shrewsbury:

"St James' lives its mission statement. Outcomes for pupils, the provision for Catholic Education, leadership and management in the development of the Catholic life of the school are all confirmed by this inspection as **outstanding.**"

We are looking for someone who knows what it is like '*to promote a Christ-centred, caring environment, where individuals develop their full potential, and achievement is celebrated*', and someone whose experience to date shows that he/she has the necessary track record to bring this about on a daily basis.

St James' is a popular and over-subscribed 11-16 mixed, voluntary aided Catholic, comprehensive school in the Diocese of Shrewsbury. It is a very attractive, purpose built school with good facilities and it is set in delightful surroundings in Cheadle Hulme. The school is also the designated local Catholic school for physically disabled students. It is a stimulating environment to work in, for both students and staff, and expectations and standards are high.

We very much look forward to receiving your application for this post. The Person Specification and Job Description tell you what you need to know, and you are welcome to arrange a visit to the school before making your application, although we do understand this is not always possible. For the right person this will be a challenging, but very rewarding job.

Please do not hesitate to contact the Headteacher's PA, Miss Michelle McCumesky, if you have any particular queries about the post or application process.

Yours faithfully,

Mrs Susan Breckell
Chair of Governors