



St John Plessington Catholic College

Application Pack

Deputy Head Teacher



Welcome from the Executive Head Teacher

March 2017

Dear Applicant

Thank you for your interest in our Deputy Head Teacher vacancy. This is a unique opportunity to work in our outstanding College.

The person appointed by the Governors to be our new Deputy Head Teacher will join a College which has been at the leading edge for many years and which embraces and encourages innovative thinking and action. The successful candidate will have the ability to motivate and inspire and will be joining a talented and positive staff who, because of their high aspirations for children, have made our College a place where “exceptional things happen”.

We are seeking to appoint someone who can continue our success also take the College on to even better things. You will join an experienced Leadership Team and also you will be able to contribute to the development of our partner school, St Mary's Catholic College, as it continues its journey to be an outstanding school.

Governors are looking for someone who:

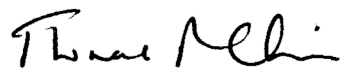
- Has a proven track record in school improvement
- Is passionate about making a positive difference to each pupil's development
- Will work and share best practice with other schools in the Trust and beyond
- Is a practising Catholic.

Shortlisting of candidates will take place the week commencing Monday, 27th March 2017 and those chosen for interview will be informed with an invitation to view the College, meet pupils, staff and me on Thursday 30th March 2017 and then to attend for interview on Friday, 31st March 2017.

References for all candidates invited for interview will be taken up, and you must make your referees aware that their written references must reach the College by noon on Wednesday, 29th March 2017.

I do hope that, after you have considered all our literature and viewed our website, you will feel that this is a College in which you can make a real difference in. I wish you well.

Yours sincerely



Mr T P Quinn
Executive Head Teacher

Job Advertisement

Deputy Head Teacher

Required for September 2017

Salary: Leadership Scale: L27 to L31

Contract type: Full Time

Contract Term: Permanent

Start Date: September 2017

St John Plessington Catholic College
Old Chester Road,
Bebington,
Wirral,
CH63 7LF
Tel: 0151 645 5049

Executive Head Teacher: Mr Tom Quinn

The Governors would like to invite applications from excellent practitioners for the post of Deputy Head Teacher at St John Plessington Catholic College.

We have been an outstanding and oversubscribed 11-18 College for more than 10 years. In 2007 and then again in 2013, we were judged by OFSTED to be Outstanding in every category and over this period of time we have been awarded numerous accolades. This has included the prestigious award by the Times Educational Supplement (TES) of “Outstanding Secondary School of the Year” in 2010, Investors in People Gold Award 2013, the TES Award for “Numeracy and Mathematics” in 2013 and were shortlisted for the TES Award for “Literacy and English” again in 2013.

We have been a National Support School since 2009 and have provided extensive school to school support during this time. We became an Academy and an Academy Sponsor in 2012 and a National Teaching School from 2014. We have been part of a Multi Academy Trust (HFCMAT) since 2012 and this currently comprises of a partnership with two other primary academies and a secondary academy (which we sponsor).

We consistently achieve fantastic examination results and our 2016 performance placed us in the top 6% of schools in the country with a Progress 8 score of 0.45 and an A*-C in English and Maths of 67%. In Sixth Form our Level 3 VA score of 0.23 placed us in the top 10% of Sixth Forms in the country.

Closing Date: Thursday 23rd March 2017 by 12.00 noon.

Interview Dates: Thursday 30th March and Friday 31st March 2017

For further details about this exciting role and how to apply, please contact: Claire Beckwith on 0151 645 5049 Email: clairebeckwith@stjohnplessington.com or visit our website www.stjohnplessington.com

We are committed to safeguarding and promoting the welfare of Children and Young People and expect all staff and volunteers to share this commitment

Job Description

DEPUTY HEAD TEACHER

Responsible to : Mr T P Quinn, Executive Head Teacher

The Deputy Head Teacher will work closely with the Executive Head Teacher and Governing Body to develop a vision and strategic view for our College in its service to the community. He/she will be expected to undertake the key responsibilities, commensurate with the role of a Deputy Head Teacher, identified in this job description and the School Teachers' Pay and Conditions document.

Generic responsibilities:

- To support and deputise for the Executive Head Teacher as necessary
- To understand and contribute to the decision making processes regarding the strategic deployment of the College's resources and the day to day operational running of the College
- To be a high profile presence in our College modelling the manner with which we want each member of our community to be treated
- To make a key contribution to the development and implementation of the College's policies and procedures
- To identify and undertake pertinent personal professional development and training in order to advise the Executive Head Teacher and Governors of statutory requirements and appropriate developments to raise standards
- To take responsibility for effectively planning, implementing, monitoring and evaluating significant aspects of the College Improvement Plan
- To contribute to the maintenance of a safe and stimulating learning environment across the College
- To support and uphold the College's policies on behaviour, discipline and bullying.
- To efficiently manage designated budgets
- To lead the College's curriculum review processes to ensure personalisation of learning and securing higher standards
- To have responsibility for developing, and implementation of, the College Curriculum Plan and its staffing in close collaboration with the Assistant Head Teacher responsible for timetabling
- To be responsible for the College's Quality Assurance Programme, incorporating the Monitoring for Achievement Policy and the College Improvement Plan
- To be responsible for the line management of Assistant Head Teachers
- To ensure that the College's Assessment, Recording and Reporting policy and procedures meet statutory requirements in reporting to parents
- To manage the deployment of resources from National Initiatives and the staffing thereof
- To oversee learning and teaching developments within the College; working closely with the Assistant Head Teachers who have curriculum portfolios
- To promote stronger management systems through ensuring a consistent and rigorous agenda is pursued through line management meetings and to Chair the Heads of Department meetings
- To ensure that appropriate intervention strategies are identified and implemented to address potential under-achievement
- To advise the Governors on curriculum matters and National Initiatives
- To be responsible for the publicity and marketing of the College.

In addition to the specific responsibilities outlined above you will be expected to carry out the duties of a Deputy Head Teacher as stated in the current School Teachers' Pay and Conditions Document. These responsibilities will be reviewed in the light of the College's Improvement Plan and changing needs. The College has one other Deputy Head position which is predominantly a pastoral role and it is possible that for the right candidate elements of the two portfolios could be merged.

This post is subject to the CES (Catholic Education Service) form of contract, satisfactory DBS Enhanced Disclosure Certificate, satisfactory medical clearance, verification of qualifications and National Insurance number.

Deputy Head Teacher

September 2017 (Salary Range L27 to L31)

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We are looking for someone who:

- Has a proven track record in school improvement
- Is passionate about making a positive difference to each pupil's development
- Will work and share best practice with other schools in the Trust and beyond
- Is a practising Catholic.

What OFSTED has said about us:

- The students at St John Plessington are the jewels in the crown of this outstanding College
- Behaviour and safety of pupils are outstanding
- The Leadership and Management are outstanding
- The achievement of pupils is outstanding
- The quality of teaching is outstanding
- Teachers have high expectations of their students
- The behaviour of students is exemplary. They are happy, safe and have real pride in their College
- Students value the strong relationships they have with each other and their teachers. These relationships, built on a foundation of mutual respect, create an atmosphere where outstanding learning can take place
- The outstanding leadership of the Head Teacher, supported by passionate and determined colleagues, is central to the success of the College. They share an unwavering belief that all students can achieve their potential.

What we can offer:

- A chance to work in a cutting edge, outstanding comprehensive Teaching School
- The opportunity to make a significant difference to our children's lives in an environment that has high aspirations for all
- The chance to help shape and develop our other school through collaborative leadership and dynamic interpersonal skills
- A working environment that is modern and professional
- Great experience for those who want to work at the very highest level in education.



St John Plessington Catholic College

We are committed to safeguarding and promoting the welfare of Children and Young People and expect all staff and volunteers to share this commitment

For further details about this exciting role and how to apply, please contact: Claire Beckwith on 0151 645 5049
Email: clairebeckwith@stjohnplessington.com or visit our website www.stjohnplessington.com
Closing date: 23rd March 2017 12 noon Shortlisting: week commencing 27th March 2017 Interviews: 30th & 31st March 2017



Deputy Head Teacher Person Specification

The Governors of St John Plessington Catholic College are seeking to appoint a committed and practising Catholic teacher, leader and manager whose professional and personal profile most closely matches the specification given below:

Qualifications

- Degree and teaching qualification
- Evidence of recent and relevant professional development. Additional degree or management qualification
- National Professional Qualification for Headship or a willingness to undertake it.

Experience

- Leading a department/key stage/ year group of a school that has shown significant improvement/sustained excellence with respect to the standards of attainment by students
- Evidence of significant involvement of management of a number of whole-school issues
- Experience of curriculum innovation, pastoral support and raising achievement including monitoring and evaluating the impact of initiatives implemented.

Skills, Knowledge and Aptitude

- Successful classroom practitioner with a record of excellent examination results
- Understanding of the principles of effective leadership and management and the ability to apply them
- Knowledge and understanding of current issues affecting 11-18 schools and the ability to think and respond to them strategically.
- Effective communicator – verbally and in writing.

Personal Qualities

- Practising Catholic who supports the ideals and aspirations of Catholic education
- Ability to establish enriching relationships with colleagues, students and parents
- Vision, energy, creativity, stamina, resilience, discretion, optimism and sense of humour
- An excellent attendance and punctuality record
- High expectations of all staff and students.

Evidence will be drawn from:

- Letter in support of application
- CES Application Form
- Interview tasks
- Response to questions during interview
- References

Letter of application should:

- Address the Job Description
- Demonstrate how you meet the Person Specification
- Describe your vision for teaching and learning at St John Plessington Catholic College
- Be no more than two sides of A4 in length.

Statement on **equal opportunities in employment**

The principle of equal opportunity for all is consistent with social justice and with the Christian ideal of recognising the dignity and worth of all who work or wish to work in our schools. The Governing Body is therefore committed to employment procedures which comply with civil law and do not discriminate on grounds of age, gender, race, colour, nationality, religion, sexual orientation, ethnic origin or disability.

We recognise and value the current and future contribution to our school of staff who, whilst not sharing our Catholic faith, make a strong and sincere commitment to the school's Christian values and Mission Statement.

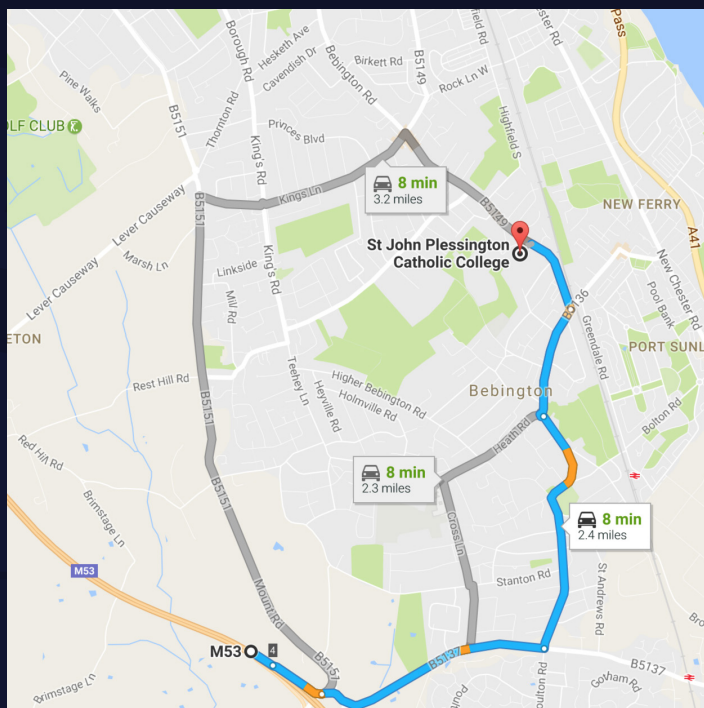
The preservation and development of the quality and distinctive nature of Catholic schools depends on the faith, practice and commitment of the teachers in schools, working with their Governing Bodies. Some teaching posts include specific responsibility for providing leadership and direction in the religious life and Catholic identity of the school and in these cases there will be a requirement that the successful candidate is a baptized and practising Catholic. In other appointments, where two or more candidates for teaching posts are equally strong in the context of the criteria for appointment, preference may be given to a candidate who is Catholic.

In addition, the Governing Body recognises that the school and our Catholic teachers are called to be witnesses to Christ's teachings. We therefore reserve the right as employers to take into consideration any personal behaviour or circumstances which are genuinely within an individual's control and which are outside the recognised norms of the Church or are incompatible with upholding the tenets of the Catholic Church or are likely to be prejudicial to the Catholic character of the school. In doing so, we will seek always to give witness to the Christian pastoral principles of love, respect and reconciliation.

Directions By Road from M53

SatNav - postcode **CH63 7LF**

1. Leave M53 Motorway at Junction 4, Exit roundabout at (5th exit from South / 2nd Exit from North) Signposted Bebington/ Bromborough onto B5137 Brimstage Road (0.7 miles).
2. Turn left at crossroads traffic lights onto B5316 Church Road (0.8 miles).
3. Follow the road until traffic lights before the railway bridge - take the left filter lane, turn left at these lights onto B5149 / Old Chester Road (0.4 miles).
4. Follow the road through Bebington Village until the roundabout, take 2nd exit (straight on) (0.4 miles).
5. Pass St John Plessington Catholic College on your left CH63 7LF (0.1 miles).
6. **PARKING** - Turn left onto road immediately after college and follow road towards the arch, the The Oval Sports Centre car park (free) is the first turning after the arch. Two-minute walk back along the road you drove on or walk along footpath to the arch, follow the pavement round to the front of the college on the main road to register at Reception.



Directions By Train

- Travel to Bebington Station on the Wirral Line.
- Exit down the slope and turn right onto Old Chester Road.
- Walk along Old Chester Road and cross over to the front of the college to register at Reception.



National Teaching School

designated by



National College for
Teaching & Leadership

📍 **St John Plessington** Catholic College, Old Chester Road, Bebington, Wirral, CH63 7LF

☎ Tel: 0151 645 5049 ✉ schooloffice@stjohnplessington.com

🌐 www.stjohnplessington.com 🌐 www.sjptsa.com 🐦 @SJPHedTeacher