

JOB DESCRIPTION



Title of Post: GARDENER/GROUNDSPERSON

Responsible to: The Head Gardener.

Fundamental Task: Under the direction of the Head Gardener, to ensure that gardens and sports surfaces are maintained to the highest standards.

Responsibilities:

- Cutting grass to specified standards in non-sports areas.
- Carry out all general grounds tasks, including turf care, planting, maintenance of flowerbeds, shrub and tree pruning, maintenance of ditches, paths and removal of grass clippings and leaves etc.
- Hedge trimming and planting, cutting back of brambles etc.
- Maintain watercourses, assist with tree lopping, repairs to hard landscape areas including small projects, repairs to dry stone walls etc.
- To carry out weed spraying, application of fertilisers, chemicals etc. (once appropriate training undertaken)
- Daily maintenance of grounds, marking out all sports and preparation of all playing surfaces using appropriate methods and machinery.
- Drive and help to repair and maintain machines and plant associated with the role.
- Help to maintain and repair gates, fences and grounds/gardens huts and out buildings.
- Litter removal from gardens and lawn areas.
- Attend appropriate training courses as required by the school.
- Assist with erection and dismantling of sports equipment and ancillaries,; rugby posts, hockey goals, tennis nets and the repair and maintenance of this equipment.
- Assistance with the preparation for school events, erection and dismantling of marquees etc.
- Assistance with the preparation of the site in inclement weather; gritting, snow clearance etc.
- Other duties as required from time-to-time supporting other staff, as required by the Bursar.

Note:

The following duties are ones which all staff are required to perform:

- Observe health and safety procedures and work safely at all times;
- Be responsible for your own continuing self-development, undertaking training as appropriate to the working environment and location, and developments in your role;
- King's School, Bruton, is committed to safeguarding and promoting the welfare of children. The school has a range of policies and procedures for child protection and security. All staff at King's are expected to understand and follow all of these policies and procedures as part of their professional responsibilities.
- The post holder may be reasonably required to perform duties other than those given in the job description for the post. The particular duties and responsibilities attached to posts may vary from time to time without changing the character of the duties or the level of the responsibility entailed.
- Conduct yourself with professionalism, tact and diplomacy at all times as a representative of the school in line with School procedures.

Signed Name Date