

|  |
| --- |
| Upper School Modern Languages Teacher (German and French Language B) - Vacancy: 18/19-028 |
| Number of vacancies: | 1 | **Working conditions:** | Part time, 24h/week (60%) – Definite duration contract |
| Brief description: | The teacher is a resource person for student and parents. Teachers are expected to be aware of the philosophy, goals, objectives and policies of the school and to co-ordinate personal goals and objectives within this framework. Teachers report to the School Principal. |
| Application deadline: | 22nd May 2018 |
| To apply | Please submit your online application in English through ISL’s Careers webpage: [ISL application link](https://www.islux.lu/page.cfm?p=2838) |
| To begin: | 20th August 2018 | **To end:** | 19th August 2019 |
| We offer: | Leadership, inspiration and support.  A competitive salary scale with a range of benefits and we are an Equal Opportunity Employer.  For further information, please visit our website (www.islux.lu). |
| Profile: (training, experience, skills and aptitudes necessary to do the job) |
| * Current teaching certificate or equivalent;
* Bachelor’s Degree or equivalent (MA preferred);
* Fluency in English, German and French (near native levels);
* At least two years of successful German language B and French language B teaching experience with students in secondary school, aged 11 to 18, up to/including IB level or A Level;
* Recent successful teaching in an International School setting;
* Familiarity and fluency with technology supported learning;
* Familiarity with and understanding of recent developments in German and French education for secondary school students;
* Experienced in working in a collaborative teaching situation;
* Technologically competent in basic resources and programmes (ex: Atlas Rubicon, Office 365 preferred);
* Understanding of and experience with teaching students who are English Language Learners.
 |
| The successful candidates must: |
| * Be passionate and enthusiastic about students and their education;
* Be innovative in teaching students;
* Be responsible for own learning and well-being: value continuous learning, collaborative work, self-reflection, and resiliency;
* Be confident and motivated in working with students, parents and colleagues: build and maintain partnership;
* Be pro-active, well-organised and discreet;
* Be adaptable to a wide range of situations, work independently as well as part of a collaborative team;
* Be an effective communicator by reading, writing, speaking and listening confidently and reflectively as well as asking questions appropriately;
* Be committed to the health, safety & security of children, including child protection issues;
* Demonstrate ethical behaviour in and out of the classroom;
* Be a contributor to the World, culturally sensitive, and display care, empathy and consideration for others.
 |
| Among main responsibilities |
| * Provide effective delivery of the ISL curriculum;
* Maintain careful and accurate records of student academic achievement and attendance;
* Establish and maintain expectations of student behaviour in and out of the classroom to create a well-functioning learning atmosphere in the school;
* Carefully plan and prepare each lesson following the requirements of the curriculum and attending to the needs and abilities of the students;
* Assign a reasonable amount of homework at each grade level and check to make sure it is done;
* Evaluate student progress on a continuous basis;
* Create an environment within the classroom that will encourage academic achievement and provide for individual differences intellectually, socially, emotionally and physically;
* Prepare yearly lesson plans, curriculum unit planners and course outlines for each class;
* Leave lesson plans and seating charts in the appropriate office for the convenience of substitutes;
* Establish and maintain positive relationships with students, colleagues, administrators and parents;
* Keep parents informed of their children’s academic, social and emotional growth throughout the school year;
* Attend faculty meetings, in-service meetings, grade level meetings or departmental meetings as necessary or required;
* Be familiar with all school rules and conscientiously assist in enforcing them;
* Take turns, in rotation, on duties such as recess and lunch supervision;
* Promote mutual respect and understanding among all members of the group;
* Attend Parent Information Evenings and Parent / Student / Teacher Conferences and other special occasions during the school year as requested by the Principals and/or the Director;
* Maintain a good personal attendance record, being absent only when necessary, and informing the administration so that substitutes may be provided;
* Handle personal problems and grievances in a professional way, taking them through the proper administrative channels;
* Recommend purchase of textbooks, instructional materials and supplies for classes as needed to carry out the instructional programme, as needed, through the Grade Level Leader or Academic Leader;
* Model the values and professional demeanor as expressed in the “Professional Beliefs and Behaviours at ISL”;
* Co-operate in all efforts to enhance the educational programme and the reputation of the school;
* Keep informed about new developments and methods in the subjects taught through continuous professional development;
* Such other duties as may be assigned by the Principal or the Director.
 |