



The HENRY BEAUFORT *School*

At The Henry Beaufort School there are no limitations to individual success; we do not accept mediocrity or complacency
www.beaufort.hants.sch.uk

Academic Leader for Humanities

Scale: Main Pay Range / Upper Pay Range
plus TLR 1a £9,475

East Woodhay Road
Harestock
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March 2018

Dear Applicant

Thank you for requesting the details of this post.

The Henry Beaufort School is at an exciting stage in its development.

The school was delighted to receive a very positive Ofsted report in May 2017, confirming that the actions being taken by the school are resulting in “a culture of continuous improvement”.

When I came into teaching my focus was entirely on being an outstanding practitioner. I wanted, perhaps expected, all my students to be inspired by literature and appreciate the value of English as a vehicle to a wide range of careers. My somewhat missionary zeal was soon tempered by the reality of the day job! However, I never lost faith in the need to inspire my students with my teaching, in rejoicing when they made progress and being determined that making progress was a basic right for all of my students.

This fundamental vision as a teacher has continued to guide me through my career and as a Headteacher it has become central to the vision I have for the school. However much my time is taken up with the responsibilities of a Headteacher, there is still for me, nothing that matches the privilege of being in a classroom environment. There is no more important role in school than that of being a teacher. It is this principle that guides all the appointments made at Henry Beaufort namely putting outstanding practitioners in front of our students.

The role of the Senior Leadership Team and the Governing Body is to balance the importance of this with providing highly skilled support staff and appropriate external partnership working. We are extremely fortunate to be part of a Local Authority who provides superb support systems at a time when national change is coming at us so quickly and somewhat ruthlessly.

We are very proud to be a fully inclusive school out performing schools of a similar size and similar academic profile. Our position as Sixth in Hampshire for student progress confirms the ambition we have for all of our students.

Please look carefully at the job description. Getting the right person to be a part of the team is our challenge. I do hope that you will want to be that person.

I look forward to receiving your application.

Yours sincerely



Sue Hearle
Headteacher

BACKGROUND INFORMATION

The History of our Name and Crest

The Henry Beaufort School was opened in September 1972. The school bears the name of a Bishop of Winchester who died in 1447. Henry Beaufort was Bishop of Winchester and three times Chancellor and is buried in Winchester Cathedral. He was a highly regarded representative of his country abroad.

Henry Beaufort was also a man of great wealth but he gave large amounts to charity, including rebuilding Winchester Cathedral and enlarging St Cross Hospital. We consider our students to be members of the wider community and it is hoped that all of them will aim to be good representatives of the school 'abroad' – both in the locality and further afield. It is also hoped that they will share what good fortune they have with other members of the community. For these reasons the school governors chose the name of Henry Beaufort for the school. The school crest represents Beaufort Castle in Anjou, France, from which Henry Beaufort took his name.

In order to echo this connection with other countries and cultures, and looking forward to other European links through our International School award, European cities have been chosen as names of the seven faculties. Each of these cities has a connection with the curricular team to which it is linked:

Faculties

Athens: The Physical and Expressive Arts; Berlin: The Humanities; Luxembourg: Modern Languages; Moscow: Mathematics; Prague: English Language and English Literature; Rome: Technology & ICT; Warsaw: Science. Each faculty is led by an Academic Leader.

The Henry Beaufort School Vision Statement

We are proud to be an inclusive comprehensive school. We understand that young people today have many pressures placed upon them from an early age. Our role is to create a happy, stimulating learning environment that gives every child the confidence and resilience to face these pressures head on.

We have high expectations of all of our students. At The Henry Beaufort School there are no limitations to individual success.

We acknowledge the fundamental role that we play in the academic and moral education of young people.

We celebrate the success of our students at every opportunity and take delight in the buzz and energy around the school site well beyond the official ending of the school day.

We do not accept mediocrity or complacency. We understand the challenges that accompany our role as educationalists and we continue to work to find ways to refine and improve our practise. This is underpinned by our aim to be outstanding in everything that we do.

The school day and organisation

The school day is compressed, running from 8.30 am until 2.40 pm, with a fifteen-minute morning break and a half-hour lunch break.

Years 7, 8 & 9

The model for these year groups ensures a broad and balanced coverage of different curriculum areas. Within Humanities, three different subjects are taught: History, Geography and RE, hence their higher allocation of time.



Years 10 & 11

At this point in a student's education, the curriculum narrows in terms of breadth, but deepens in terms of subject knowledge, as students spend significant proportions of their time (20 hours per fortnight) on their four chosen subjects. Alongside their options, the highest proportion of their time is spent in the three core subjects: Maths, English and Science.

Drop Down Days happen once per half term, and give the time for whole Year groups to focus on social, moral, spiritual, and cultural aspects of learning. They also incorporate the opportunity to study IT, citizenship, RE and philosophy within such topics as British Values and careers. These days ensure that students develop as well rounded and characterful individuals with a range of experiences outside traditional subjects.

Curriculum Map

	English	Maths	Science	Humanities	MFL	Technology	IT	PE	Art	Drama	Music	Option 1	Option 2	Option 3	Option 4	TOTAL
Year 7	7	7	7	8	6	4	1	4	2	2	2					50
Year 8	7	7	7	8	6	4	1	4	2	2	2					50
Year 9	7	7	7	8	6	3	2	4	2	2	2					50
Year 10	9	9	9					3				5	5	5	5	50
Year 11	9	9	9					3				5	5	5	5	50

Pastoral Organisation

Heads of Year take overall responsibility for attendance, behaviour, rewards, sanctions and progress of their respective year groups.

Head of Year 7 - Miss Zoe Rawson

Head of Year 8 - Mr Matthew Coe

Head of Year 9 - Mr Christian Janes

Head of Year 10 - Ms Alice Harlan

Head of Year 11 - Mrs Alison Taggart

Humanities Department

The Humanities department, known as Berlin, occupies two floors in a refurbished purpose built building. There are six classrooms, an IT suite which is a shared resource, a large office with smaller offices for the Academic Leader and the Head of Year. Each classroom is equipped with an interactive whiteboard. The department is well resourced.

Current Staff

Vacancy	Academic Leader
Joanna Watson	Teacher of History and Subject Leader (shared with BRU) (0.6)
Jennifer Bruins	Teacher of History and Subject Leader (shared with WAT)
Alice Wooley	Teacher of History
Eleanor Assinder	Teacher of Religious Studies and Subject Leader
Alison Taggart	Teacher of Geography and Head of Year 11
Meryl McArthur	Teacher of Geography and Skills base

Curriculum Extension Activities

A wide range of curriculum extension activities take place from 2.40pm to 4.00pm daily, as well as during evenings and weekends. A high percentage of students and staff participate in these activities.

Our Home Learning Club is a particularly successful feature of wider extra curricular provision. It is based in the Library each day, where children who want to do homework are supported by our Librarian. We have over half the school visiting this club each year.



ACCOMMODATION & RESOURCES

Our Building And Facilities

The School consists of eight main buildings around the central administration block (Winchester). The facilities include a Learning Resource Centre, Information Communication Technology Suites, eight Science Laboratories, a Beacon Arts Centre which has excellent Drama facilities, Art Studios, and Music rooms, a Gymnasium and Sports Hall, Design and Technology Workshops, Learning Support and Hearing Impaired Unit. For outdoor sports and athletics there is an extensive area of grass as well as hard playing surfaces. The Sports Hall is used for Whole School Assemblies and also affords facilities for a wide variety of sporting activities. The newly refurbished Resource Centre is available for use by students at all times of the school day and is equipped with all the latest technology. Students may book in to use any facilities not otherwise in use, to assist their work for any CTT. In addition, all these resources, including the computers, are available for use at certain times after school for a variety of other activities.

In April 2004 we opened an on-site day nursery, Henry's Kindergarten. This benefits the local community as well as having places reserved for Henry Beaufort staff. With the support of the Football Association, an Artificial Grass Pitch with floodlight facilities was built for school and community use.

Continuous Professional Development

The school prides itself on the opportunities it creates for staff development. All staff receive an annual review as part of performance management and training needs are identified from the objectives set for each member of staff.

Training can take the form of external courses, or in-house, in-service training. The school's aim is to develop and promote the use of its own expertise in developing staff, thereby offering further opportunities for professional development through the training of others. We also run in-house Pastoral and Academic Forums for Middle Leadership Teams.

Whole school inset is divided between in-house training and the chance to work with outside speakers. In the last two years we have undertaken whole school training on ICT, Assessment for Learning and the sharing of good practice in Teaching and Learning. Teams also have the opportunity to work together on aspects of their development that tie in with the school improvement plan. Recent INSET has focused on 'Building Learning Power' which has been introduced as a learning tool within the school known as (HB)2.

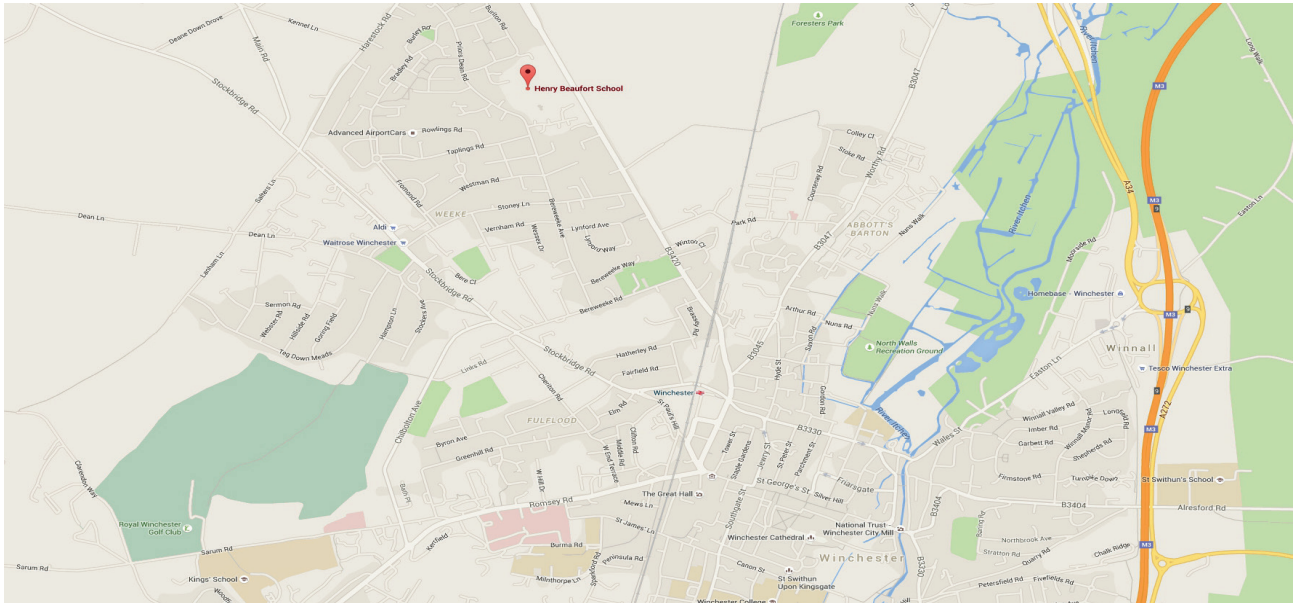
Equal Opportunities

It is acknowledged that Hampshire County Council is an Equal Opportunities employer. The school will do its utmost to meet this requirement. In pursuing this policy in support of the aims of the school, we recognise that:

- diversity amongst staff should be viewed positively
- in all Staff appointments, the best candidate should be appointed, regardless of age, gender, cultural background etc.



HOW TO FIND THE SCHOOL



The Henry Beaufort School is situated to the north of the city of Winchester, set in extensive grounds off Priors Dean Road. There are good road and rail links with the M3 running close to the city and Winchester's main rail station being on the Waterloo line is only an hour from London.

Hampshire Local Authority – Information

As one of the largest authorities in the country, we can offer an unrivalled diversity in teaching opportunities; from the challenges of the urban and city school through to the rural primary which will provide a vibrant environment for development and promotion.

Hampshire schools are encouraged to operate and develop in a way, which serves their local community, reflecting the cultural diversity the county has to offer. We feel this is best achieved through local management, with the LA providing a supporting role wherever needed.

The county of Hampshire has over 170,000 school-age children in approximately 438 primary, 71 secondary and 30 special schools and other provisions. Whilst the majority are community schools, the LA has forged strong partnerships with Diocesan Bodies, and seeks to maintain the provision of places in Church schools. The county has 31 special schools, with an additional 42 units in mainstream schools, providing education and support for children with moderate, severe or complex learning difficulties, physical and sensory disabilities, and emotional and behavioural issues.

With the County Office in Winchester and Local Education Offices across the County Hampshire Authority has an established network of advisors, which provides a responsive and flexible service to the schools in their respective areas. There is also a strong ethos for collaboration and liaison, with regular meetings of Headteachers in phase, cluster and area groupings, aimed at maintaining a policy of communication and cooperation with the LA and between schools. In Hampshire, we pride ourselves on providing first-class learning opportunities for our teachers both internally and with outside course providers.

Further information on Children's and other services provided by Hampshire County Council can be found on the Hampshire website: www.hants.gov.uk



Job Description

Academic Leader for Humanities

Reports to: Senior Deputy Head Teacher

All teachers should be able to demonstrate:

- A passionate commitment to and a thorough knowledge of their subject
- Excellent classroom practice with the proven quality relationships
- A willingness to contribute to whole school development

Key Responsibilities of an Academic Leader

This list is not meant to provide a narrow definition of specific responsibilities but to serve as guidance and should be seen as enabling rather than restrictive:

- To lead and manage all aspects of the work of the team including: oversight and writing of SOW, the delivery of challenging lessons that stimulate students and allow them to succeed and the effective use of data to drive progress
- To take responsibility for a particular subject or aspect of improvement within the team
- Ensure clear leadership and management roles for all staff on TLR payments so that all duties are carried out in accordance with school policies
- To take a strategic lead on and be involved in developmental work, undertaken by the team
- Ensure HB2 techniques are explicit in all schemes of work and used by teachers. Give training to new teachers as required.
- To be responsible for positive behaviour management within the department following the school policy
- To ensure that students' work is marked regularly in line with school assessment policy and that students receive formative feedback from all teachers within the team. To monitor and evaluate the impact of this marking on student progress.
- To keep accurate up-to-date records of student progress in order to inform teaching and target setting and ensure this is being done by all members of the team
- To ensure that all teachers in the team set Home Learning in accordance with the school Home Learning policy and ensure that appropriate feedback is given
- To ensure that data drops are completed on time and used to inform subject reports
- Take a strategic lead role in all assessment matters including ensuring the effective use of data to support learning and intervention strategies
- To ensure high standards of teaching and learning and monitor, evaluate and develop the quality of teaching and learning through the use of lesson observations and learning walks
- To lead meetings and ensure that agendas are set and action points recorded and followed up
- To attend middle leadership meetings and lead on agenda items as appropriate
- To work closely with your Senior Line Manager to ensure all students meet or exceed expected levels of progress
- To work with HIAS as applicable
- To attend Curriculum Governors meeting as applicable
- In conjunction with all teaching staff within the team, to be accountable for the standards and achievement of students' results
- To write the annual team improvement-plan and monitor its progress
- To review and develop the team self-evaluation form
- To manage the budget of the team
- To be involved in and oversee the performance management process for the team using data to set realistic targets for all teachers in line with the school's Performance Management Policy and to undertake reviews
- To be a role model for the team



Job Description continued

- To be responsible for the organisation of the delivery of induction of new staff including NQTs if required
- To ensure there are Curriculum Extension Activities after school for all students
- To complete all other reasonable tasks as directed by the Headteacher or Line Manager

This TLR will carry 5 additional non contact times per fortnight.

Notes regarding TLR award:

Any role involving a TLR must include a significant responsibility that is not required of all classroom teachers and that:

- a. Is focused on teaching and learning;
- b. Requires the exercise of a teacher's professional skills and judgement;
- c. Requires the teacher to lead, manage and develop a subject or curriculum area; or to lead and manage pupil development across the curriculum;
- d. Has an impact on the educational progress of pupils other than the teacher's assigned classes or groups of pupils; and
- e. Involves leading, developing and enhancing the teaching practice of other staff.

Key Responsibilities of All Teaching Posts

- To prepare, develop and deliver appropriate schemes of work, which provide challenging lessons that stimulate students and allow them to succeed
- To teach across the full age and ability range
- To encourage effective learning through the use of HB2, a variety of teaching methods, which motivates students of all abilities
- To demonstrate the ability to use a range of teaching strategies to maximise student progress
- To ensure that students' work is marked regularly and that they receive formative feedback in line with the school Marking Policy
- To keep accurate up-to-date records of student progress and use data to inform teaching, target setting and intervention strategies
- To set Home Learning in accordance with the school Home Learning policy and ensure that appropriate feedback is given
- To provide information to parents about the achievements and progress of their child as required through parents' evening and reports
- To follow the advice and training provided by the Additional Learning Team to ensure the adoption of appropriate strategies with students with Additional Learning Needs, ensuring these students make progress in line with their peers
- To be responsible for a positive learning environment and high standards of students work in student handbooks and exercise books following the school guidelines
- To contribute to the wider curriculum through involvement in extra-curricular activities
- To attend and contribute in all appropriate meetings
- To take on the role of a tutor within the team and be responsible for the academic and pastoral well-being of a tutor group
- To uphold the highest standards of professionalism, this includes ensuring that school issues are not discussed on social network sites
- All teachers are expected to uphold the school's policies in respect to Safeguarding and Child Protection ensuring the safety and well-being of all learners
- To take an active interest in their own personal development and keep professional skills up-to-date
- To complete all other reasonable tasks as directed by the Headteacher or Line Manager

To discuss the role further, or to arrange to visit the school, please contact Joanna Scott, Senior Deputy Headteacher joanna.scott@staff.beaufort.hants.sch.uk.



APPLICATIONS

Applications should be made to the Headteacher using the Hampshire form, which should be returned by the date set out below. This form is available in an electronic format on the school website.

Schedule of appointment

Closing date for applications

Friday 20th April 2018, noon

Interviews

Wednesday 2nd May 2018

Return Address

**The Henry Beaufort School
East Woodhay Road
Harestock
Winchester
Hampshire
SO22 6JJ**

or email applications to: admin@beaufort.hants.sch.uk

For any further information please contact:

**Joanna Scott , Senior Deputy Head Teacher
Email: joanna.scott@staff.beaufort.hants.sch.uk.
Tel: 01962 880073
Fax: 01962 883667**

www.beaufort.hants.sch.uk

The Henry Beaufort School is committed to safeguarding children

All successful candidates will be subject to a Disclosure and Barring Service check (formerly known as a Criminal Records Bureau check) along with other relevant pre-employment checks.

