

Person Specification

Cover Supervisor

Experience

- Experience of working with young people of secondary school age

Qualifications/Training

- Very good numeracy/literacy skills
 - At least Level 2 qualifications in numeracy and literacy
 - At least level 3 qualifications

Knowledge/Skills

- Ability to relate well to children and adults
- Can use ICT effectively to support learning
- Use of other equipment technology – video, photocopier
- Understanding of principles of child development and learning processes
- Ability to self-evaluate learning needs and actively seek learning opportunities
- Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these
- Excellent record of attendance and punctuality

Equal Opportunities

- Commitment to the implementation of the school's equal opportunities policy

Continuing Professional Development

- Willingness to undertake additional training/staff development as appropriate
- Ability to reflect on your own professional practice

Health & Safety

- Commitment to the implementation of the school's Health & Safety policy

This post is subject to regular review to meet the changing needs of the school.