

**Job Title:** Learning Support Assistant

**Line Manager:** Deputy Warden

**Responsible to:** The Warden

**Hours:** 20 hours per week

**Salary:** Dependant on qualifications and experience

**Start Date:** 7th January 2019

**Closing Date: 14 December 2018**

Main Functions: To assist in promoting the learning and personal development of pupils to whom you are assigned, to enable them to make best use of the educational opportunities available to them.

1. To aid pupils to learn as effectively, for example:
* Clarifying and explaining instructions
* Ensuring the pupil is able to use equipment and materials provided
* Motivating and encouraging the pupil(s) as required by providing levels of individual attention, reassurance and help with learning tasks as appropriate to pupils’ needs
* Assisting in weaker areas, e.g. social and communication language, reading, spelling, numeracy, handwriting/presentation etc
* To use assistive technology to help the student in their learning and independence
* Using praise, commentary and assistance to encourage the pupil to concentrate and stay on task
* Liaising with class teacher, ALNCo and other professionals about individual development plans (IDPs), contributing to the planning and delivery as appropriate
* Providing additional nurture to individuals when requested by the class teacher or ALNCo
* Consistently and effectively implementing agreed strategies
* Helping to make appropriate resources to support the pupil
* Willingness to take on training in specialist fields
1. To establish supportive relationships with pupils
2. To promote the acceptance and inclusion of the pupil with SEND,

 encouraging pupils to interact with each other in an appropriate and

 acceptable manner

5 Monitor pupils’ responses to the learning activities and, where

 appropriate, modify or adapt the activities as agreed with the teacher to

 achieve the intended learning outcomes.

**Personal Specification**

**ALN Support Teacher (Learning Support Assistant)**

You will need to:

* Have experience of working successfully with young people, preferably with children who have ALN and Social, Communication and Sensory Difficulties.
* Have GCSEs, ‘O’ Level or equivalent qualifications in Mathematics and English.
* Have knowledge and understanding of the different social, cultural and physical needs of pupils
* Have an interest in how children learn
* Provide appropriate role models of behaviour both in the classroom and around school
* Care about children, particularly those who find learning a challenge.

You must be able to:

* Plan and prioritise tasks and work under the pressure of our busy inclusive school.
* Be productive, flexible and show initiative.
* Communicate effectively and appropriately to pupils with different abilities.
* Motivate pupils to learn.
* Motivate pupils to be sociable.
* Assist with the organisation of the learning environment.
* Maintain records of the pupils.
* Work effectively with other adults in the school and wider community.
* Be a responsible and trustworthy role model.
* Have patience, and use innovative ways to support a pupil with ALN.
* Respect and maintain confidentiality and have regard to the safeguarding protocols.
* Be computer literate.
* Be able to carry out tasks and responsibilities as directed by the ALNCo or class teacher.
* Attend training courses and school INSET days considered appropriate for the post.

For an application form, please email janine@llandoverycollege.com

or call 01550 723000