

**Job description**

**Person Specification – Post Graduate Sports Coach**

**Qualifications**

* Good level of general education including GCSE Maths and English at Grade C or

above, or equivalent

* Good Honours degree in a sports specific or sports related course
* Level 2 Coaching qualification (desirable)
* Holds an umpiring/refereeing qualification or working towards

**Experience**

* Experience in teaching/coaching children in sports activities
* Good subject knowledge of a wide range of sports with specialism in Football or Hockey
* Plays at least one sport competitively at County standard or equivalent (desirable)
* Ability to coach a Summer sport of Cricket, Athletics, Tennis or Rounders (desirable)

**Skills, knowledge and abilities**

* Enthusiastic and committed to promoting high standards of sporting performance
* Proficient in Microsoft Office packages, especially Outlook, Word and Excel and ideally in the use of tablet technology
* Able to work on own initiative to a high standard, to prioritise conflicting demands and to deadlines
* Excellent interpersonal and customer-facing skills with a warm, friendly and professional manner, able to foster good working relationships with all members of the School community (staff, pupils, parents/carers, and representatives of other schools) either in person or on the phone

**Other requirements**

* Willing and flexible to assist with peaks in workloads including assistance with extra-curricular activities (after-School and some Saturday fixtures)

**April 2017**