



HAMPTON HIGH

Hanworth Road, Hampton, TW12 3HB

020 8979 3399

www.hamptonhigh.org.uk

info@hamptonhigh.org.uk

Headteacher: Mrs Rebecca Poole

November 2018

Dear Applicant,

Thank you for expressing an interest in the post of 2i/c Science at Hampton High. Please find attached the Job Description and Person Specification for the position.

The successful applicant will be joining the school at a very exciting time. Since joining the school in September 2017, governors, staff and I have worked together to build on the strengths of this developing school to ensure that Hampton High becomes the school that our students and community deserve.

This summer, our students were able to prove that hard work, resilience and commitment really pay off. Our GCSE results show continued progress, with 66% of students achieving grade 4 and above in both English and Mathematics, above our target. 22% of our grades were at grade 7 and above, including 29 grade 9s.

Hampton High is a mixed, 11-18 comprehensive school with outstanding facilities and with an established reputation as a welcoming and forward-thinking learning community. Hampton High is part of the exciting new academy partnership: The Richmond West School Trust operates in the London Borough of Richmond. The Trust comprises two secondary schools.

The enclosed information gives you a snapshot of the school. Please do also look at our website for recent newsletters and information about everything we are doing. If you would like to visit the school prior to the closing date, please contact Kirsty Martin, SLT PA, by email at Kirsty.Martin@hamptonhigh.org.uk, or on 020 8979 4754.

I look forward to receiving your application.

Yours sincerely

Rebecca Poole
Headteacher



2i/c Science TLR 2b (£4,529)

We are seeking to appoint an inspirational and committed Deputy Head of Science to join our supportive, enthusiastic and collaborative team from 1 April 2019 or 1 September 2019, or sooner if possible. Applications are welcomed from teachers of Science who have experience of teaching at KS3 and KS4, who are ready to take this next step into middle leadership. Experience of teaching Science at KS5 would also be welcomed.

Excellent interpersonal skills and a commitment to raising standards are essential.

Hampton High is committed to the progress of all learners and has a comprehensive programme of professional development for all staff. The successful candidate would be joining our school at an exciting time. Student numbers are growing and we are enjoying an increasingly positive reputation locally. All visitors to our school comment on the high standards of behaviour, high levels of student engagement in lessons and the warmth and pride with which students talk about their school. We would encourage a visit to the school so that you are able to see this for yourself, prior to making an application.

Hampton High is a mixed, 11-18 comprehensive school. In 2017 Hampton High joined the Richmond West Schools Trust. The trust operates in partnership with another local school to improve outcomes for learners locally.

Hampton High is an equal opportunities employer.

Closing date: Friday 23 November 12 noon

Interview Date: Applications will be reviewed on receipt and interview may take place as soon as possible or week beginning 26 November 2018



Please read these notes before completing the application form

It will help us if you follow these instructions:

- We would prefer you to fill in your application using Word or a word compatible format and submit it by email. Please include everything you wish the panel to consider on the form rather than in any separate document or covering email.
- Please give the full name and title of both your referees, and ensure that the full address, telephone numbers and email addresses are included. Your referees will be contacted if you are short-listed.
- If you are short-listed we will contact you by telephone or email.
- Please submit your application form by 12 noon on the closing date to recruitment@hamptonhigh.org.uk
- You will be asked to sign a hard copy if you are appointed.
- Hampton High is committed to safeguarding and promoting the welfare of students and expects all staff to share this commitment. All our staff are required to complete a DBS (Disclosure Barring Service) check and declare previous convictions.
- We are fully committed to equality of opportunity and aim for our staff to reflect the school community. It will help us to monitor the success of our recruitment strategies if you complete the ethnic monitoring information page of the application form. The information you provide will be treated as confidential and will not be made available to the short-listing panel.



Job Description – 2i/c Science

Job title: 2i/c Science
Accountable to: Head of Faculty

Core Purpose

- To deliver high standards of teaching and learning and achievement and conduct of students within in science lessons.
- To support in the leadership of Science and contribute to it becoming an outstanding faculty in the school

Key accountabilities	Key tasks
1. Accountable for delivering high quality teaching and learning that will ensure good progress	<ul style="list-style-type: none"> • ensure that their subject teaching inspires students to meet or exceed their targets • take account of, and plan for, the needs of all students taught, including SEN, EAL, Disadvantaged and Gifted & Talented students • encourage students to explore and evaluate different learning strategies within their subject • ensure that students understand the requirements and learning outcomes for science • mark books regularly, according to the school expectations, and give regular feedback to enable all student to make good and outstanding progress • with the Head of Faculty, contribute to the development of good practice in science to ensure that learning is good or outstanding in the subject • contribute to the regular review of the science curriculum
2. Accountable for the progress of students in the classes	<ul style="list-style-type: none"> • make effective use of data to diagnose and track student performance in order to raise attainment • ensure student records are regularly updated to enable the tracking and monitoring of progress • take overall responsibility for the performance and progress of students taught including published exam outcomes • work collaboratively with colleagues to prepare students for public examinations, including contributing to exam preparation and revision sessions • undertake marking and standardisation and provide information for exam entries in line with school and statutory requirements
3. Lead and support in the line management of	<ul style="list-style-type: none"> • Lead on an aspect of science specialism under the direction of the Head of Faculty • Take responsibility for the Performance Management of



colleagues within Science	colleagues within the Science Faculty, as directed by the Head of Faculty <ul style="list-style-type: none"> • Support and develop others within the Faculty to improve standards of teaching and learning
4. Accountable for always ensuring the vision and values of the school are promoted	<ul style="list-style-type: none"> • always ensure highest expectations for all students in their conduct and learning, showing a real ambition for all students • follow the behaviour for learning policy and promote it at all times • contribute to school-wide initiatives in science • contribute to the programme of extra-curricular activities, enrichment events, and visits and journeys relating to science embrace opportunities to work with colleagues across the trust to enhance and improve practice
5. Accountable for the safeguarding of students	<ul style="list-style-type: none"> • contribute to the safeguarding of students and to child protection using the procedures outlined in school policies • ensure that health and safety policy and risk assessments are followed.

Other responsibilities

All teachers will:

- perform duties as form tutor
- undertake other duties commensurate with the status of the post as may from time to time be determined by the Headteacher
- participate fully in the school's Performance Management programme
- ensure that the school's Equal Opportunities Policy is implemented across the subject area(s) and contribute to its regular review
- carry out supervisory duties in accordance with the published duty rota

It is understood that the need to consider any major change in the manner and scope of responsibilities mentioned above will be through negotiation between the postholder and the Headteacher.



Person Specification – 2i/c Science

Qualifications	<ul style="list-style-type: none"> • Graduate status • Qualified Teacher Status
Experience	<ul style="list-style-type: none"> • Evidence of being a good to outstanding classroom teacher • Evidence of being an excellent form tutor • Evidence of monitoring student progress and teaching and learning
Knowledge and Skills	<ul style="list-style-type: none"> • Knowledge and understanding of your subject up to A level and of assessment procedures at key stages 3-5 • Ability to promote a positive attitude to learning and to school • A high standard of written and oral communication • Ability to use ICT effectively
Personal qualities	<ul style="list-style-type: none"> • Enthusiasm for teaching and learning and for your subject • Commitment to continuous professional development of yourself and others • Be able to relate well to students and a commitment to positive and healthy outcomes for young people • Commitment to developing into an effective middle leader • Be able to listen effectively and be sensitive to others • A demonstrable commitment to the safeguarding of students and child protection • A demonstrable commitment to equal opportunities • Excellent attendance and punctuality
Other	<ul style="list-style-type: none"> • A willingness to take part in extra-curricular activities • Commitment to the school's ethos, aims and its whole community

November 2018