



The King's School

TOGETHER INSPIRE ACHIEVE



Head of School: Mrs Elaine Briggs

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Application Pack

Teacher of Computer Science/ICT (Maternity Cover)

MPR/UPR

Required for September 2018



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Introductory Message from Julian Appleyard OBE

CEO of the Pontefract Academies Trust

Thank you for registering your interest in joining Pontefract Academies Trust - we are delighted to provide you with an application pack. It is hoped that the information provided will be of interest and help you with your application process.

Pontefract Academies Trust is a cross phase Multi Academy Trust comprising of eight schools: six primaries and two 11-16 secondary schools. The Trust is a medium sized family of schools all located within a tight geographic hub within Pontefract. Students are drawn from the local community that includes a mix of different catchment areas.

As the newly appointed Chief Executive Officer of the Trust I am truly excited by the opportunity of leading the Trust to the next phase of its development. The Trust is part way through a journey of school improvement and the immediate priority in the short term is to rapidly accelerate student outcomes and school improvement in every school. Pace and a trajectory of improvement is the unwavering expectation.

I wanted to use this letter to give you a feel for the culture and principles that I wish to drive across the Trust in-conjunction with current and future colleagues and the type of person the Trust is looking for from all staff at all levels.

To work in the Trust, you must aspire to be an outstanding colleague and be comfortable with high levels of accountability for the progress of all our students. You must be willing to share and learn. You must be prepared to go the extra mile, be a leader not a follower. Above all else, you must like young people and aspire to make them outstanding citizens.

Pontefract Academies Trust is no place for cynics and we wish to appoint positive people who want to make a difference. You must be achievement focused and have an explicit focus on student outcomes. It is simple really: we run schools for the benefit of students, that is why we do the job. We wish to appoint people that understand and believe in the following principles that the best educational institutions inhibit: an achievement and no excuse culture, high quality leadership, proper investment in staff development and a resolute refusal to accept the soft bigotry of low expectations. In return, as CEO it is my intention to offer first class professional development for ambitious people, genuine career development and opportunities. I believe in simple systems executed with absolute precision, a focus on outstanding behaviour so that teachers can teach great lessons and students can learn.

If successful, you will be joining the Trust at an exciting time where you can help further shape the organisation. It is not over ambitious to say that we aim to build something transformational in Pontefract and we want to be joined by people that share a passion for improving social mobility and who want to make a difference day in and day out. Our young people need the skills and qualifications to operate in an increasingly competitive workplace. To this end, our role in improving the life chances of the young people in our communities should never be underestimated.

Finally, thank you once again for your interest in the Pontefract Academies Trust and the position available. I hope that this introductory letter has given you a clear sense of our culture and ethos as well as a feel of what we are looking for. If you decide to apply, we do appreciate how long it takes to apply for jobs but please do not send a general letter; we are looking for someone who is prepared to respond to us appreciating where we are at on our journey as a Multi Academy Trust. You can be sure we will take time and care in reading your application form and covering letter. We look forward to hearing from you and exploring your future with us through our selection process.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Julian Appleyard', with a large, sweeping flourish at the end.

Julian Appleyard OBE

Chief Executive Officer

Pontefract Academies Trust

Introductory Message from the Head of School

Dear Applicant,

Thank you for your interest in our post. Pontefract Academies Trust want to appoint a Temporary Teacher of Computer Science/ICT to begin at The King's School in September 2018. This is a temporary post to cover for a colleague who is commencing maternity leave.

We know that great teachers are the key to helping students make rapid progress in their learning. After securing our 'good' from Ofsted in June we are now embarking upon our journey towards becoming an outstanding school. If you come to work at The King's School, you will benefit from working in a school, which has a genuine thirst in understanding the best pedagogic practices in the world.

Securing the best possible outcomes for the young people in our care is the absolute priority for us. However, it is also a priority that students leave well-equipped to be successful in the next phase of their learning. We aim for our students' to be confident young people and empowered with the skills and qualifications to succeed in life. As an individual you will possess a "can do" attitude, be relentlessly optimistic, enthusiastic and have the energy to make a significant contribution to the School.

As part of a larger cross-phase Trust, opportunities to work across and share developments in other settings are also promoted.

Should you require any further information at this stage, or if you would like an informal discussion with Barbara Brayshaw, the Subject Team Leader of ICT about the post, please telephone Diane Haigh, PA to the Head of School on 01977 601701.

I hope the documentation inspires you to apply and I look forward to reading your application should you choose to apply for this role.

Yours faithfully,



Elaine Briggs

Head of School

The Computer Science/ICT Department

Our vision

Demonstrate excellence in all areas of teaching and learning, enabling all pupils, whatever their age or ability to reach their potential.

- Demonstrate a learning environment in which all pupils are motivated, engaged and challenged.
- Develop independent learning across all key stages, linking to real life experiences of Computer Science & Business Studies in preparation for either formal examination entry or future careers.
- Achieve high standards of using and applying cross curricular themes such as literacy, numeracy, citizenship, moral, ethical and social understanding.
- Most of all, to encourage a desire to learn, and enjoy learning!

Our team

Mrs B Brayshaw – Subject Team Leader, Computer Science & Business Studies

- Mr M Crookes – Teacher of Computer Science
- Mrs C Richardson – Teacher of Computer Science
- Mr K Lawson – Teacher of Computer Science & Business Studies

Our curriculum

Key Stage 3

Year 7 - Students are taught in mixed ability groups and receive one hour each week of Computer Science. The main topics covered are:

- E-Safety
- Computer Systems
- Programming with Scratch
- Programming with BBC Micro:Bits

Year 8 - Students are taught in mixed ability groups and receive one hour each week of Computer Science. The main topics for the year are shown below:

- E-Safety
- Networks and the Internet and E-Portfolio
- Sequencing Instructions
- Python (Text Based Programming)
- Cryptography

Key Stage 4

During Year 8, students select their “option” choices for GCSE. At present, the “options” are as follows:-

1. Computer Science GCSE. This course gives students a real, in-depth understanding of how computer technology works. Students will already be familiar with the use of computers and other related technology. However, this course gives students an insight into what goes on ‘behind the scenes’, including computer programming. The exam board we intend to use is again, OCR.

2. BTEC First Award in Business Studies, exam board Edexcel, which equates to ONE full GCSE. BTECs are work related qualifications. They provide a more practical, real-world approach to learning.

BTECs are recognised by Colleges, Universities, Employers and Professional Bodies across the United Kingdom and in over 100 countries worldwide (note – final entry 2019)

3. Cambridge Nationals First Award in Information Technologies (new course September 2017 onwards). ICT skills are essential for success in employment and higher education and are amongst the fundamental transferable skills required by employers. The course is aimed at developing knowledge and understanding of how ICT is used in today's world in addition to developing your practical skills. The course comprises one externally examined unit worth 50% of the overall grade, and one internally assessed, externally moderated project worth 50%.

Our results 2017

Computer Science GCSE

A/A* 26% (above National Average)

A*/C 68% (above National Average)

A*-G 100%

GCSE ICT

A*/A 17%

A*/C 59%

A*/G 100%

BTEC Business Studies

Distinction 11%

Pass at Level 2 100%

Teacher of Computer Science/ICT (Maternity Cover)

MPR/UPR dependent on experience

Post Reference: P163

The King's School is a thriving and highly successful learning community of around 1,000 students between the ages of 11 and 16. We have a long history and are well respected in the local community. We are continually improving the excellent education we offer to our students. Based in Pontefract, West Yorkshire, we are proud to be part of the Pontefract Academies Trust.

We require an innovative, enthusiastic, committed and effective teacher to join a strong team of practitioners in our popular school. With strong traditions of excellence in academic areas, Sport and the Arts and extensive extra-curricular opportunities for students, we emphasise traditional values in a modern context whilst concentrating on rewarding effort and achievement. The ability to teach Maths would be an advantage.

The successful applicant will need to demonstrate:

- Strong teaching skills which lead to outstanding learning and progress;
- A real desire to deliver a diverse, innovative and stimulating curriculum at KS3 and KS4, enhancing the results of the department and school;
- Enjoyment in working with young people of all abilities in pursuit of the highest standards – “Success for All” being our motto;
- Support for the ethos of the school and Trust, particularly extra and cross curricular work

An application pack can be downloaded at www.pontefractacademiestrust.org.uk, or alternatively call Lisa Dodgson, HR Manager on 01977 707342.

Completed application and declaration forms should be returned either by post or by email to:

Lisa Dodgson, HR Manager, Pontefract Academies Trust, c/o St Mary's Community Centre, The Circle, Chequerfield, Pontefract WF8 2AY or by email recruitment@patrust.org.uk

Closing Date: 10am, Friday 18th May 2018.

We are an equal opportunities employer welcoming applications from everyone. The Pontefract Academies Trust is wholly committed to ensuring children and young people are fully supported and safe. We are dedicated to the safeguarding of all children and young people whilst promoting their welfare and expect all staff and volunteers to share this. Any offer of employment will be subject to receipt of a satisfactory DBS Enhanced Disclosure and any satisfactory pre-employment checks. Successful applicants will also be asked to provide criminal conviction information.

JOB DESCRIPTION

JOB TITLE:	TEACHER OF COMPUTER SCIENCE / ICT
GRADE/SALARY:	MPR/UPR
TERM:	Temporary to Cover Maternity Leave Full time
REPORTING TO:	Subject Team Leader
RESPONSIBLE FOR:	As Directed
SCHOOL BASE	The King's School

JOB PURPOSE SUMMARY

At The King's School, you will be joining a friendly, hardworking, committed team of Teachers and Support staff who strive for excellence in all that they do in order to achieve the best possible outcomes for pupils in an attractive working environment. We are looking for someone who has high expectations of children's learning. You must have a commitment to inclusion and to ensuring high quality learning experiences for all children and a commitment to raising pupils' expectations and achievement.

The successful applicant will:

- Secure outstanding outcomes for pupils through outstanding provision;
- Demonstrate high-quality teaching to ensure pupils can make accelerated progress.
- Use effective resources and uphold the highest standards of learning and achievement for all pupils.
- Liaise effectively with colleagues to ensure consistency of approach in teaching and learning across the whole school, and wider Trust.
- Promote the vision, culture and ethos of the Pontefract Academies Trust (PAT).

KEY RESPONSIBILITIES AND ACCOUNTABILITIES

1. TEACHING

- 1.1 Plan Schemes of Work and lessons in accordance with relevant exam syllabi, national curriculum (if applicable) and department requirements.

- 1.2 Liaise with relevant colleagues on the planning of units of learning for collaborative delivery.
- 1.3 Work in collaboration with Learning Support Assistants attached to any teaching group/individual in advance of, during and after lessons.
- 1.4 Take account of students' prior levels of attainment and use them along with national expectations to set aspirational targets for future improvements.
- 1.5 Set work for students absent from lessons for health or disciplinary reasons.
- 1.6 Set high expectations for students' behaviour by establishing a purposeful working atmosphere and strong appropriate relationships with students in accordance with the school's behaviour code.
- 1.7 Maintain good discipline by adherence to the school's behaviour management policy (Positive Discipline for Learning).
- 1.8 Set appropriate and demanding expectations for students' learning, motivation and presentation of work.

- 2. ASSESSMENT, RECORDING AND REPORTING**
- 2.1 Maintain accurate records of students' work.
- 2.2 Mark, monitor and return work within a reasonable and agreed time span (in line with Dept. guidelines) **providing constructive oral and written feedback and clear targets for future learning as appropriate.**
- 2.3 Carry out the formative and summative assessment programme (e.g. reports) as agreed by the school and department.
- 2.4 Attend the appropriate Parents' Evenings to keep parents informed as to the progress of their child.
- 2.5 Be familiar with the Code of Practice for identification and assessment of Special Educational Needs and keep appropriate records on Individual Education Plans for students.

- 3. STUDENT ACHIEVEMENT AND GUIDANCE WORK**
- 3.1 Undertake responsibility for a Tutor Group or attachment to a Year Group as required.
- 3.2 Be the first point of contact for parents of students in the Tutor Group.
- 3.3 Monitor (and set targets for) the social and learning progress of individuals in the group.
- 3.4 Promote good attendance and punctuality and monitor in accordance with the school's Attendance Policy.

- 4. PROFESSIONAL STANDARDS**
- 4.1 Support the aims of the school to promote 'Success for All' within a positive 'learning community'.
- 4.2 Treat all members of the community, colleagues and students, with respect and consideration.
- 4.3 Treat all students fairly, consistently and without prejudice.
- 4.4 Set a good example to students in terms of appropriate dress (see staff dress code in Staff Information pack), standards of punctuality and attendance.
- 4.5 Promote the aims of the school by attendance at and participation in events such as Open Evenings, Options Evenings and the like (as appropriate to your responsibilities).
- 4.6 Support the ethos of the school and Trust by upholding the Positive Discipline for Learning Code, uniform, regulations etc.
- 4.7 Take responsibility for your own Professional Development, requesting and participating in staff training.
- 4.8 Reflect on your own practice as well as the practices of the school, with the aim of improving all that we do.

- 4.9 Read and adhere to the various policies of the school as expressed in staff shared area, the Staff Information pack, Subject/Year team documentation etc.
- 4.10 Participate in the management of the school by aligning your development areas and practice with the priorities identified in the school, subject and year team improvement plans and by attending appropriate team and staff meetings.
- 4.11 Undertake duties as prescribed within school policies.
- 4.12 Ensure that all deadlines are met as published in the school calendar.
- 4.13 Undertake professional duties that may be reasonably assigned to you by the Head of School.
- 4.14 Be proactive and take responsibility for matters relating to Health and Safety.

Safeguarding:

Be aware of, and comply with, policies and procedures relating to child protection; health and safety; confidentiality and data protection, reporting all concerns to the appropriate person.

Be aware and support differences and ensure all pupils have equal access to opportunities to learn and develop.

Date Prepared: May 2018.

This job description is additional to the basic duties outlined in the latest School Teachers' Pay and Conditions Document and supplements the National Standards for Teachers in accordance with the school's policies and under the direction of the Head of School. A summary of the key accountabilities is included below. The school is managed through a network of inter-related teams.

The duties and responsibilities highlighted in the Job Description are indicative and may vary over time. Post holders are expected to undertake other duties and responsibilities relevant to the nature, level and scope of the post.

The appointment is subject to the terms and conditions outlined in the Pontefract Academies Trust Contract of Employment.

The following employment checks are required for this position:

- Evidence of satisfactory Disclosure Barring Services Check
- Evidence of entitlement to work in the UK
- Evidence of essential qualifications in accordance with the person specification;
- Two satisfactory references
- Confirmation of medical fitness for employment;
- Registration with appropriate bodies (where appropriate)

PERSON SPECIFICATION

Assessed by:

No.	CATEGORIES	ESSENTIAL/ DESIRABLE	APP FORM	INTERVIEW/ REFERENCE
QUALIFICATIONS				
1.	Good honours Degree or equivalent	E	✓	
2.	Qualified Teacher Status	E	✓	
3.	Qualified to teach and work in the UK	E	✓	
4.	Further qualifications	D	✓	
PERSONAL QUALITIES/SKILLS				
5.	Sustained track record of successful performance as an excellent teacher	E	✓	✓
6.	Excellent, reflective classroom practitioner;	E	✓	✓
7.	Excellent Subject knowledge;	E	✓	✓
8.	Able to use ICT personally and in the classroom as part of a range of teaching styles;	E	✓	✓
9.	Excellent organisation and planning;	E	✓	✓
10.	Initiative/Tenacity/Flexibility;	E	✓	✓
11.	Ability to work with, for, and contribute to a Team;	E	✓	✓
12.	Ability to use data to promote pupil progress;	E	✓	✓
13.	Lively Communicator;	E	✓	✓
14.	Willingness to be involved in extra-curricular activities;	E	✓	✓

15.	Commitment to Raising Achievement of all students;	E	✓	✓
16.	Ability and willingness to contribute to the Department's further development;	E	✓	✓
17.	Commitment to Form Tutor role,	E		
18.	Subject knowledge beyond the GCSE syllabus	D	✓	✓
SOCIAL SKILLS				
19.	Approachable; adaptable; team player.	E	✓	✓
20.	Ability to build excellent working relationships with both staff and students;	E	✓	✓
21.	Sense of humour.	E	✓	✓
RELEVANT EXPERIENCE				
22.	Teaching of Computer Science/ICT at KS3 and KS4 to a range of abilities and ages (11-16).	E	✓	✓
23.	KS2 or KS5 experience	D	✓	✓
KNOWLEDGE				
24.	National agendas and areas of focus	E	✓	✓
25.	New GCSE requirements	E	✓	✓
26.	AQA GCSE syllabus	E	✓	✓
27.	Previous exam marking experience	D	✓	✓

Candidate information

Individual visits

We would be delighted to organise individual visits with any potential candidate who wishes to visit or find out more detail about a particular area of The King's School. Please contact Diane Haigh, Head of School's PA on **01977 601705** to arrange a tour.

Making your application

If you would like to apply for this post:

- Please complete an application form and declaration form, available on the Pontefract Academies Trust website www.pontefractacademiestrust.org.uk
- Submit a covering letter of application, no longer than two sides of A4 (Ariel - font size 11). In your letter please state which post you are applying for and focus on the following:
 - *The skills and expertise that you will bring to the role evidenced through examples of your successes to date*
 - *How you meet the wider job description and person specification*

Your completed application should be emailed to recruitment@patrust.org.uk by **10am, Friday 18th May 2018**. Please note that we will be considering applications as they are submitted up until the closing date. Our HR Manager, Lisa Dodgson will be happy to answer any questions you may have about this process or vacancy.

Safer Recruitment

The Pontefract Academies Trust and The King's School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to DBS checks along with other relevant pre- employment checks.

Short listing

The selection panel will undertake short listing wherever possible on the same day as the vacancy closing date, however if there is no closing date we will contact successfully shortlisted candidates as soon as possible. Shortlisted candidates will be notified by telephone and/or email giving them as much notice of the date of interview as possible. If shortlisted, please bring with you your passport, driving licence (both parts) and a recent utility bill which is less than 3 months old along with your degree/educational certificates when you attend for interview. This is for DBS purposes and will save time later should you be appointed. If you are not appointed, these will be confidentially destroyed.

Information about Yorkshire

From vibrant cities to pretty villages, rolling countryside and grand coastline, Yorkshire has so much to offer.

Culture and the Arts in Yorkshire

Yorkshire's boasts a diverse range of art galleries and museums. From the mighty sculptures at Yorkshire Sculpture Park, to quaint independent art galleries in our market towns.

Hepworth Gallery

The Hepworth Wakefield is the country's largest purpose-built gallery in nearly 50 years and is named after Wakefield-born sculptor Barbara Hepworth. Inside this inspiring gallery you'll find a unique collection of sculptures by Barbara Hepworth, as well as changing exhibitions by world-famous artists.

Yorkshire Sculpture Park

Explore the international centre for modern and contemporary art. Explore 500 acres of magnificent 18th century landscape with over 60 sculptures in the open air by some of the world's finest artists, including Henry Moore and Barbara Hepworth, Andy Goldsworthy and Antony Gormley.

Pontefract and surrounding area

If you love liquorice then you'll love the annual Liquorice Festival held in the heart of Pontefract each July.

We have a local Racecourse with the longest flat, circular course in Europe. Racing has taken place in the town since 1648 and continues to be a lively pastime today.

You're guaranteed an adventure at Xscape, packed with unique and fun activities such as Snozone/Climbing Wall / Bowling / Cinema / Adventure Golf / Soft Play Zone / Trampoline Park as well as fabulous places to eat and shop.

Local areas of natural beauty

Pontefract Park/Valley Gardens

Nostell Priory - National Trust Site

Pontefract and District Golf Club/Darrington Golf Club

How to find us

Yorkshire lies right at the heart of Britain, and with an exceptional communications network, it's much closer than you think, whether you plan to travel by rail or road.

By Rail

High speed trains from London to the cities of York, Leeds, Sheffield, Doncaster and Hull can take as little as 100 minutes. Yorkshire's cities and market towns are also easy to get to from other parts of the country.

Pontefract has 3 local train stations.

Cross Country: regular services from across South West England and the Midlands

Virgin Trains: Virgin Trains offer fast and frequent trains to Yorkshire from London Kings Cross, on the east coast.

First Hull Trains: direct services from London King's Cross to Howden, the Wolds and Hull

Northern Rail: Regular trains to Yorkshire.

First Trans Pennine Express: direct services into the region from Liverpool, Manchester Airports, Newcastle and Middlesbrough

By Road

From the South: the M1 and A1 provide excellent links.

From the South West: the M5 and M42 link to the M1.

From Wales: use motorway connections from the M6 from North Wales and the M4 from South Wales.

From the Midlands: the M6 provides links to the M62, taking you right into the heart of Yorkshire. Alternatively, the M1 provides excellent access from all over the Midlands.

From the North West: the M62 brings you right into the heart of Yorkshire and speeds you to the A1.

From the North East: the A1 serves as the main route into Yorkshire.

By Air

Leeds Bradford Airport offers flights from a range of UK airports.

Doncaster Sheffield Airport (DSA) is the UK's newest purpose built international airport, having commenced operation in April 2005 on the site of the former RAF Finningley air base. The Airport is located 7 miles from Doncaster and 25 miles from Sheffield, serving passengers across Yorkshire. The airport has recently seen a new link road opening, the Great Yorkshire Way from the M18 to greatly improve access and journey times.