May 2017

Dear Applicant

**Vacancy for Family Resource Worker (part-time)**

(3 days per week based at St Mary’s Catholic High School and 1 day per week based at St Mary’s Catholic Primary School)

Thank you for your enquiry regarding the above vacancy.

St Mary’s is an 11-18 Catholic Voluntary Academy serving North East Derbyshire. We are a thriving and highly successful school that works in close partnership with our Catholic feeder schools. It is through this partnership that the new post of Family Resource Worker has been created to support the engagement and well-being of pupils from both the High School and St Mary’s Catholic Primary School.

Many people talk about the outstanding results achieved by St Mary’s and I am tremendously proud of the examination successes our young people achieve. However, my understanding of education is rooted in laying the foundations needed for life. I believe that school must enable children to build their spiritual life as well as their intellectual and moral capacity, beginning in those early primary school years.

Through the commitment of all members of the school community and the talents of outstanding teaching colleagues, we therefore aim to tap into our pupils’ sense of awe, wonder and curiosity and so contribute to their spiritual growth.

I sincerely believe that St Mary’s Catholic High School and Primary School are places where faith, hope and love are fostered because the school is part of such a broad and supportive community of families and parishes, who share our belief that teaching is not just about communicating content but about forming young people.

You will find both schools friendly and inviting. If you pay us a visit you will be met with courtesy and politeness from students and staff alike.

All staff employed by the school are subject to disclosure of enhanced criminal records. Applicants must be aware that any issues raised by this process may mean that the offer of employment is withdrawn. Evidence of identity and the right to live and work in the UK will also be scrutinised along with confirmation of the home address, professional status and references before any offer of employment becomes permanent.

Our application pack comprising the following documents is enclosed:

Support Staff application form

Job Description and Person Specification

Further information for applicants

Location Guide/School Site Plan

The closing date is **9.00 am on** **Friday 23 June 2017** and I look forward to receiving your application, which should be returned to my PA, Mrs Rachel Gilding.

Yours sincerely



**Mrs M Dengate**

**Headteacher**

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