

Job Title:	Subject Teacher/Tutor
Reports to:	Subject Leader
Line Management of:	None
Salary Grade:	MPS/UPS

Core Purpose

To deliver engaging, well planned and appropriate lessons that secure the progress of all student

Key Objectives will include

- Teach and develop their teaching in order to maximise learning for every individual student
- Participate, as appropriate, in pastoral care arrangements so that each child is known and challenged
- Participate, as appropriate, in extra-curricular enrichment for the benefit of students
- Embrace our aspirational culture in relation to both the processes and outcomes of education
- Follow policies and procedures, and from time to time participate in their review
- Recognise that these are outline job descriptions and as such may well be reviewed and re-defined by line managers in consultation.

Professional Duties will include

- Teaching. Having regard to the curriculum to promote the development of the abilities and aptitudes of the students in any class or groups assigned. Planning, course preparation, marking and assessing work is key as is the adapting to suit educational needs.
- Other teaching activities to include the provision and guidance to pupils on educational and social matters. Communicate and consult with parents and outside bodies where appropriate and attend associated meetings.
- Provide or contribute to oral and written assessment reports relating to individual students or groups.
- Participate in the review of your teaching programmes and methods of work, development of course materials and programmes and participate in arrangements for further training and professional development.
- Provide teaching support and cover, within the agreed guidelines, where the teacher is not available to teach
- Examination preparation. Participate in arrangements for preparing students for external examinations, undertaking assessments as required and participating in arrangements for students' presentation and for and supervision during examinations within the agreed guidelines.
- Participate in appropriate administrative and organisational tasks relating to teaching duties, attend assemblies and register attendance
- Lead and participate in timetabled extra-curricular activities
- Participate in your own performance appraisal.
- Promote and safeguard the welfare of all children and young people with whom contact is made in a professional context (within or outside of the Academy)

Other Specific Duties

All teachers are expected to meet the Teachers Standards, and demonstrate consistently high standards of personal and professional conduct, uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside the Academy.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task may not be identified. Employees will be expected to comply with any reasonable request from the CEO/ Principal to undertake work of a similar level that is not specified in this job description.

This job description is current at the date shown. It will be reviewed at least annually and, in consultation with you, it may be changed by the CEO/ Principal to reflect or anticipate changes in the job commensurate with the grade and job title.

Person Specification: Subject Teacher/College Tutor

ATTRIBUTES	ESSENTIAL CRITERIA	DESIRABLE CRITERIA
Qualifications	<ul style="list-style-type: none"> DCSF-recognised teaching qualification and Qualified Teacher Status (QTS) Degree in relevant subject(s) <p><i>Where overseas trained, appropriate NARIC certificates must be provided and any qualifications must be at least equivalent to UK minimum requirements</i></p>	<ul style="list-style-type: none"> Child Protection and Safeguarding training First Aid Certificate
Knowledge and Understanding	<ul style="list-style-type: none"> the subject(s) to be taught, at a level and breadth sufficient to challenge the most able students and achieve high outcomes throughout all key stages the National Curriculum and National Literacy and Numeracy Strategies for the appropriate Key Stage(s) effective teaching and learning styles, including the theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and learning strategies) the monitoring, assessment, recording and reporting of student progress the statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEN and Child Protection 	<ul style="list-style-type: none"> effective strategies for working with students with Special Educational Needs, including Gifted & Talented students recent, relevant curriculum developments in the subject area and their impact on teaching and learning the Every Child Matters agenda and its application in the school environment
Experience	<ul style="list-style-type: none"> delivering student-centred learning in chosen subject(s) at Key Stages 3 & 4 planning, designing and delivering schemes of work to national exam board/course specifications 	<ul style="list-style-type: none"> teaching post-16 groups delivering lessons using ICT and multi-media, including interactive SMARTboards
Skills & Abilities	<ul style="list-style-type: none"> promote a positive and inclusive Academy and College identity for all students establish a purposeful learning environment where all pupils feel secure and confident set high expectations for all students and demonstrate a commitment to raising educational achievement plan and implement an effective teaching programme, including the assessment of all students, creating appropriate records inspire and enthuse young people by creating high-quality learning opportunities and use effective strategies to monitor and promote student motivation and morale effectively deliver a range of inclusive teaching and learning strategies to maximise progress and achievement and offer equality of access to the curriculum for all students, including students with Special Educational Needs, with English as an Additional Language, and Gifted & Talented students 	<ul style="list-style-type: none"> adapt to change and the introduction of new working practices develop strategies for creating links with the community and external organisations

	<ul style="list-style-type: none"> • use ICT effectively as an integral part of teaching and learning • organise own work effectively to meet deadlines, including student assessment and provision of reports to parents, College Leaders and other internal and external stakeholders • build effective relationships with colleagues and to be an active team member within the College • establish and develop good relationships with students, parents and external organisations • manage difficult situations and deal with sensitive issues tactfully and diplomatically 	
Personal Commitment	<ul style="list-style-type: none"> • safeguarding and promoting the welfare and rights of young people • and acceptance of the principles underlying equal opportunities and diversity • own performance management and to continued, relevant professional development 	