



CLASS TEACHER (KS1/KS2)

THE SCHOOL

Stoneygate School, is a co-educational day school for pupils from the age of four. In May 2016 it joined the Leicester Grammar School Trust's family of schools, a move which began an exciting new phase in the life of the School. Originally founded in 1856, it remains one of Leicestershire's most respected and well-regarded prep schools. The School aims to engage, enthuse and inspire children in a happy, safe and caring environment. The Ofsted report of February 2017 identifies many areas in which the School is outstanding. The Report notes: "The School's work to promote pupils' personal development and welfare is outstanding. Pupils display excellent attitudes to their learning and they develop confidence and self-assurance."

Stoneygate School offers a distinctive prep school education with small class sizes, committed teachers and a wide range of extra-curricular activities. It cares about the whole child and educates children holistically, developing each individual pupil to their maximum potential. Stoneygate welcomes pupils with a broad range of abilities and the School aims to give each child a well-rounded education, blending notable academic achievement with excellence in individually-discovered talents. It supports the learning of every child through a broad academic curriculum and by virtue of rich provision in a wide range of co-curricular activities.

From September 2017, Stoneygate will offer pupils the opportunity to stay on for GCSE study until the age of 16. Pupils will be offered a distinctive choice based around the traditional core subjects, but also embracing the arts, sciences and practical subjects. The curriculum will rigorously prepare those pupils who wish to move on at 11+, 13+ or 16. Those who wish to take the Common Entrance Exam for entry to the major boarding schools will have that opportunity and be prepared accordingly. Pupils who remain past their GCSE examinations will have the chance to progress to Leicester Grammar School for A level study.

Leicester Grammar School Trust is an educational trust overseeing three schools: Leicester Grammar School, Leicester Grammar Junior School and Stoneygate School. The Head and Chief Executive of the Trust, Christopher King, is the current Chairman of the Headmasters' and Headmistresses Conference (HMC), the organisation that encompasses all of the leading independent schools in the country. He previously held that post in 2015/16, making him the first ever two-tenure Chair of HMC.

PRIMARY RESPONSIBILITIES

A KS1/KS2 Classroom Teacher at Stoneygate School will be expected to:-

- 1 Co-operate with the Head and senior staff in all matters concerning the running of the School.
- 2 Support colleagues, both professionally and personally, and work constructively as part of a team, showing an awareness of the role of NNEB/Assistant where appropriate.

- 3 Be familiar with the contents of the Staff Handbook and follow procedures in it, eg. procedures for notification of absence, punctuality, Health & Safety Regulations etc. and observe & maintain safety procedures as laid down in the school's Health & Safety Codes of Practice, during normal class activities, playtime, lunchtime, educational visits, general movement through the school. Be familiar with school policies regarding Safeguarding and in particular Child Protection.
- 4 Responsibility for subject areas of the curriculum and pastoral care will be shared evenly amongst the staff so each teacher must be prepared to take on one of these.
- 5 Have a cheerful disposition, be firm yet gentle and respect all cultures.
- 6 Be flexible and adaptable in coping with the unexpected.

CLASSROOM

- 1 Maintain a high standard of orderliness with self, pupils, equipment and resources.
- 2 Mark and monitor pupils' performance in accordance with the SS Marking Policy
- 3 Show support for the corporate good of the class and school but will be concerned for the development of the individual.
- 4 Maintain a high standard of work with the children.
- 5 Provide a stimulating environment within the rooms, maintaining a high standard of display throughout the school.
- 6 Maintain a high standard of pupil behaviour both within the classroom and without, taking responsibility not only for his/her own class, but for all children where appropriate.
- 7 Help children develop good attitudes, both academically and socially.

CURRICULUM

- 1 Teach the curriculum in accordance with the school's schemes of work and assessment requirements.
- 2 Carry through established curriculum policy and contribute to regular appraisal and review.
- 3 Keep relevant, up to date records for each child, including twice yearly reports.
- 4 Teach RE upholding Christian principles and participate in all religious activities, e.g. Harvest Festival Service.
- 5 Make regular and constructive use of IT in the classroom for educational purposes.
- 6 Produce a forecast at the beginning of each term with lesson plans.

OTHER ACTIVITIES

- 1 Register the arrival & departure of children, as necessary, during the school day.
- 2 Be willing to take on an extra-curricular activity.
- 3 Carry out playtime, lunchtime and after school duties, including parents' evenings.

- 4 Arrange and take his/her class on an educational trip once per term or when required. Be willing to take pupils on residential visits where appropriate and be aware of the procedures involved in line with the school's policy and documentation on trips.
- 5 Be willing to participate in functions organised by the Parents' Association for the benefit of the school.

PERSONAL DEVELOPMENT

- 1 To take part in consultations with the Head regarding Personal and Professional Development/Appraisal.
- 2 To be willing to participate in training opportunities to improve personal understanding and skills relating to children's acquisition of knowledge. Be prepared to lead staff meetings to share this information with other members of staff.
- 3 To maintain a high standard at adult level in one's own work (e.g. written records, dress, relationships etc.)
- 4 To work in partnership with parents and handle difficult situations sensitively and professionally at all times.

PASTORAL RESPONSIBILITIES

A Classroom Teacher at Stoneygate School will be expected to:

- 1 Be prepared to supervise children at break and lunchtimes, alongside other members of staff.
- 2 Observe and encourage the physical, emotional and social development of the children.
- 3 Encourage courtesy and good manners at all times.
- 4 Support and develop children's personal relationships with each other and with adults.
- 5 Encourage a high standard of hygiene at all times.

KEY RESULTS AREA

Standard of performance is achieved when:

- 1 A perceptible contribution is made to the education of the children in and out of the classroom.
- 2 Work is carried out with an existing structure of continuity and progress.
- 3 Liaison and consultation are maintained with other teaching staff.
- 4 A highly professional standard is adopted.
- 5 Regard is given to the needs of the children in order that the best advantage is made of individual strengths.

Teachers should be able to teach across either the infant or junior age range (3-7) (7-13).

The ability to be flexible,
 to be reliable in attendance,
 to be understanding and considerate,
 to take advice,
 to sustain high standards,
 to be patient,
 to work under pressure,
 to maintain strong discipline,
 to work in co-operation with all staff and
 to present a happy countenance at all times

are qualities essential to the job.

Unforeseen circumstances or changes in work may require additional duties to be performed.

CHILD WELFARE

Stoneygate School is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening including checks with previous employers and DBS.

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