

Apprentice Assistant Groundsperson

Job Description



Reporting Line

The Apprentice will report to the Facilities Manager but will be directly supervised by the Groundsman.

Scope of Role

This 2-year apprenticeship provides an opportunity to learn grounds and site maintenance skills in a school environment. Working within the Site Team, the Apprentice will undertake a variety of tasks both inside and outside to support the day-to-day operation of the School with particular emphasis on preparing sports pitches for rugby, football, cricket and athletics.

Whilst the job is based at Davenies School in Beaconsfield, sports pitches are also maintained at St Mary's School.

Duties and Responsibilities

Under supervision, assist the Groundsman in the following tasks:

- Preparation of grass sports pitches including mowing, measuring and marking
- Maintenance of the Astroturf (Tiger Turf)
- Weed control throughout the site
- Mowing the lawns
- Maintenance of shrubs and small trees
- Leaf clearance
- Composting
- Keeping the Grounds Maintenance Compound and sheds in good order

Other regular duties:

- Sweeping and jet washing hard standings
- Litter picking
- Snow clearance and gritting (as required)
- Recycling
- Preparation of rooms for school events and functions
- Security checks including unlocking and locking the school buildings

Through on the job training the Apprentice will become familiar with Health and Safety in the Workplace, risk assessments, using and maintaining machinery safely, manual handling and forward maintenance planning.

Hours

Normally 09:00 – 17:00 Monday to Friday. Some flexibility on start and finish times will be required. 25 days paid annual leave.

Training

The Apprentice will be expected to enrol upon a recognised course of study at the Berkshire College of Agriculture. The School will fund the training placement and other training identified as a requirement of the role subject to satisfactory performance and attendance at work and at the training placement.

Personal Qualities

The Apprentice will be expected to be:

- A motivated team player
- Hardworking and flexible
- Reliable and punctual
- Committed to personal development

Skills

- English and Maths GCSE
- Full driving licence (with no endorsements) advantageous