# WOOLWICH POLYTECHNIC SCHOOL FOR BOYS

## JOB DESCRIPTION

### QTS – Teacher of Maths

**REPORTING TO**

The Head of Department

**Responsibilities:**

1. To teach the subject of Maths across the age range of Years 7 – 13.
2. To ensure that standards and achievement in lessons are good or better.
3. To sustain and develop a positive teaching and learning environment with an emphasis on high expectations.
4. To monitor the progress of the pupils through keeping accurate records of attendance, class work and homework, based on regular marking of pupils’ work following departmental and school policies.
5. To translate the National Curriculum or syllabus or schemes of work into lesson plans.
6. Experience of MAT and/or STEP would be preferable, or a willingness to develop in this area.
7. To be a member of the department team and, as such, work within that team on developments and projects as required, to enhance career and professional development and departmental development.
8. To provide written reports for internal use and external use as required by the school’s annual reporting cycle to parents.
9. To liaise with any specialist support teacher working with pupils either within or outside of the group e.g. Special Needs and EAL, but to remain accountable for the progress of those pupils.
10. To be a member of the School’s Pastoral team.
11. To give full support to the school’s Equal Opportunities Policy.
12. To be bound by the general teachers’ duties as laid down in the School Teachers’ Pay and Conditions document – undertaking such duties as may be reasonably expected – including involvement in extra-curricular activities.