PRESTON MANOR

An All-through Co-operative School

"Making School Memorable by Striving for Excellence"

JOB DESCRIPTION

JOB TITLE Classroom Teacher

GRADE MPS

RESPONSIBLE TO Head of School

The main role of every teacher, regardless of other responsibilities, is as a classroom teacher

- To inspire children with enthusiasm for the subject and a love of learning.
- Teaching across the full age and ability range, according to National Curriculum requirements and school policy, and preparing lessons, following the department's schemes of work or agreed syllabus.
- Contributing to schemes of work and resources and to the development of the department Policy, as a member of the department team.
- Maintain an orderly-working atmosphere in the classroom, following the school's policies on behaviour, health and safety and equal opportunities.
- To keep up to date with current developments in the subject area and to attend relevant in-service training both within and without the school.
- Regular marking of students' work and attendance registers and carrying out of assessments according to the department and school policy, including regular feedback given to children.
- Regular setting and marking of homework, according to school policy.
- Maintaining and regularly changing stimulating classroom displays.
- Attendance at Department and contractual school meetings.
- Liaison with parents and colleagues where appropriate.
- Adhering to all the school's policies including equal opportunities and referral to Head of students causing concern.
- Promote and support extra-curricular activities.

- Run an extra-curricular club during the academic year

- To carry out any additional responsibilities as agreed with the Head of Department.

The post holder is required to support and encourage the school's ethos and its objectives, policies and procedures as agreed by the governing body. The post holder shall be subject to all relevant statutory and institutional requirements and must comply with all General Data Protection Regulations (GDPR).

The above responsibilities are subject to review and may be modified in the light of personal or professional development and changing school needs.

All staff have a responsibility for promoting and safeguarding the welfare of children and young persons s/he is responsible for or comes into contact with.

This job description should be read in conjunction with the conditions of Employment for School Teachers DfE 2017.

Job descriptions are reviewed annually and may be amended following discussion with the postholder.