

Job Description

Job Title: 1:1 Reading Tutor (catch up reading support)

Location: Trinity Primary School

Reports to: Vice Principal (phonics lead)

Purpose of the Role:

- work under the direct instruction of the Phonics Lead, to impact on the reading assessment outcomes to support pupils' improvement towards achieving age related expectations in reading
- provide 1:1 targeted intervention based on assessment data for pupils in KS1 and KS2

To promote and adhere to the Trust's values to be unusually brave, discover what's possible, push the limits and be big hearted.

Responsibilities

Roles

- Work with children across Y1 - Y6 to support their progress in reading, building their confidence and passion for reading
- Liaise with Phonics Lead and class teachers to ensure children are provided with support and challenge, providing feedback using the school system to inform next steps in progress

Duties and Responsibilities:

You will:

- Display a high standard of professional behaviour and integrity at all times
- Make effective use of reading prompts to explore pupils' understanding and comprehension of texts, including adopting the RWI approach
- Be a role model for others - lead by example, setting the highest possible standard
- Establish good relationships with pupils, being aware of and responding to individual needs
- Promote the inclusion and acceptance of all pupils
- Encourage pupils to develop their independence linked to learning and reading responsibilities especially
- Prepare the reading area appropriately and ensure its' tidiness when finished
- Encourage pupils to discuss and state opinions linked to what they have read
- Record pupils' progress and achievements using the academy system
- Model expressive reading and sharing a text
- Be aware of and comply with policies and procedures relating to safeguarding, child protection, health, safety and security, confidentiality and data protection, reporting all concerns to the CP team, recording on CPOMS
- Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop
- Contribute to the overall ethos/work/aims of the academy
- Appreciate and support the role of other professionals
- Attend relevant meetings as required
- Participate in training and other learning activities and performance development as required
- The post holder may be required to undertake additional duties as could be reasonably required in exceptional or emergency situations.

Person Specification

Job Title: 1-1 Reading Tutor (catch up reading support)

General heading	Detail Essential requirements:	Desirable requirements:
Qualifications	Qualifications required for the role <ul style="list-style-type: none"> ● Good reading and literacy skills ● Participate in development and training opportunities 	●
Knowledge/Experience	Specific knowledge/ experience required for the role <ul style="list-style-type: none"> ● Working with children of EYFS / KS1 / KS2 ● Use basic technology – computer, video, photocopier ● Ability to relate well to children and adults ● Work constructively as part of a team, understanding roles and responsibilities of the reading support assistant position 	●
Skills	Line management responsibilities (No.) Forward and strategic planning Abilities <ul style="list-style-type: none"> ● N/A ● N/A 	● ● ●
Personal Characteristics	Behaviours ● N/A	

	<p>Values</p> <ul style="list-style-type: none">• Demonstrate a commitment to the role beyond the basic demands of the post• Demonstrate the ability and commitment to work closely with the Principal both during and beyond the academy day• Have a flexible attitude• Support the concept of the academy as an integral element of the community	
--	--	--



<p>Special Requirements</p>	<ul style="list-style-type: none"> ● Be able to work under pressure whilst maintaining a cheerful disposition ● Demonstrate personal and professional integrity ● Possess a sense of balance with life outside of academy ● Be: assertive, inspiring, motivational, enthusiastic, diplomatic, empathetic, self-confident and possess a sense of humour ● Ability to demonstrate, understand and apply our values <ul style="list-style-type: none"> ○ Be unusually brave ○ Discover what's possible ○ Push the limits ○ <u>Be big hearted</u> ● Successful candidate will be subject to an enhanced Disclosure and Barring Service Check <ul style="list-style-type: none"> ● Right to work in the UK ● Show a commitment to promoting the welfare and safeguarding of children and young people ● Show a commitment to providing a fair, equitable and mutually supportive learning and working environment for our children & young people and staff 	
------------------------------------	---	--