

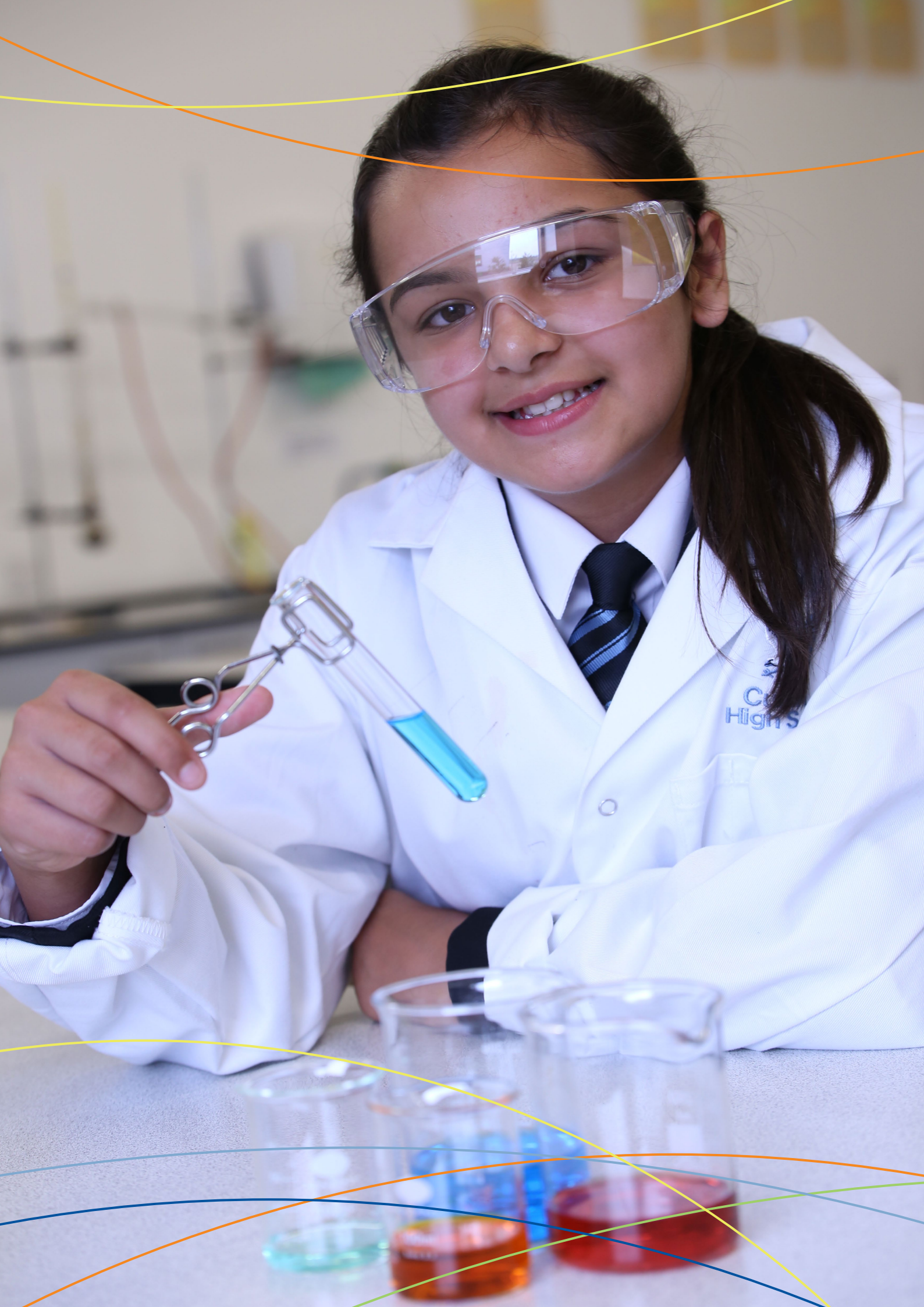
CULCHETH HIGH SCHOOL



› THE BEST THAT WE CAN BE

Teacher of English





> Letter from the Headteacher

Thank you for expressing an interest in joining Culcheth High School. Within this pack, you will find information about the school, job vacancy and the application process.

From January 2020, we wish to appoint a Teacher of English with a TLR 2a, for KS3 Coordinator of English responsibilities. The role is full time and fixed term for 12 months. There may be an opportunity for a permanent English Teacher position, following the current job incumbents return from maternity leave in January 2021.

The TLR responsibilities include keeping up to date with curriculum developments, ensuring there are appropriate schemes of work, monitoring of student achievement, creation of improvement plans and coordinating enrichment activities for the KS3 English cohort.

The English and Media Studies Faculty encompasses both KS3 and KS4 teaching and consists of a Head of Faculty, a Key Stage 3 Coordinator, a Key Stage 4 Coordinator, a Media Studies Coordinator and 10 teachers who are responsible for teaching English Language, English Literature and Media Studies at GCSE level.

Students are set based on their ability in English, once baseline testing is completed early in Year 7. There are normally four sets on each side of the year, depending on the size of the year group. In Key Stage 3, students have 7 lessons of English per fortnight with designated groups receiving an additional 4 Literacy lessons per fortnight. At Key Stage 4, our students follow the Eduqas (WJEC) GCSE course for both English Language GCSE and English Literature GCSE and have 7 or more English lessons per fortnight. Media Studies follows the AQA specification at GCSE level.

The English and Media Studies Faculty is a dedicated and supportive team who value creativity and work tirelessly to provide students with engaging and challenging lessons, accompanied by detailed feedback, to ensure every student has the opportunity to learn, develop and achieve their potential, and beyond, at GCSE. Most recently, the department has organised successful visits for students to New York as well as theatre performances of Macbeth and An Inspector Calls. In addition, theatre companies have visited the school to perform essential GCSE texts for both Year 10 and 11.

In summer 2019 are exam results were as follows:

English Language:

9-7 = 31.1% 9-5 = 65.2% 9-4 = 78.6%

English Literature:

9-7 = 29.3% 9-5 = 66.7% 9-4 = 79.7%

This is an exciting and unique opportunity to work in an over subscribed school and to make a contribution to shaping its future and continue building on its successes. If you believe you can help us on our journey to becoming an outstanding school, then I look forward to receiving your application. Thank you in advance for the interest you have shown.

Yours faithfully

C P Hunt (Mr)
Headteacher



Our School

As a high performing school, we offer a rich, broad and engaging education for all our young people.

> Our School

As a high performing school, we offer a rich, broad and engaging education for all our young people. Culcheth High School is a successful mixed community school currently catering for around 1100 11-16 year olds. Our current examination performance places us consistently as one of Warrington's highest performing schools. Not only do students at Culcheth attain much higher success ratios than students nationally, they also make excellent progress from their starting points. The school's aim is to get the very best from each student; not only through superb teaching and learning but also by encouraging involvement in extra-curricular and community activities.

The school enjoys an enviable reputation within its locality. It is extremely popular and has been significantly oversubscribed in recent years with the school roll growing. It attracts students from more than 25 different primary schools within four different local education authorities. We are part of Warrington Local Authority which provides a supportive and professional advisory service.

Our most recent Ofsted report (May 2014) gave us a grade 2 rating ("good"). We are delighted that the improvements made in the school have been given public acknowledgement. The school was rated "good" in all major areas. Inspectors praised teaching and learning ("a good proportion of lessons are now outstanding"), personal development ("behaviour and attitudes to learning are good") and leadership and management. We were pleased with the report but not complacent. We want to improve further and our ultimate objective is to achieve Ofsted's highest award of 'Outstanding School'.

> Our School's Purpose is

To inspire students to achieve and guide them to be confident, articulate and skilled citizens to enable them to thrive in a diverse British and global community.

> Our Vision of Culcheth High School is

A truly exceptional forward thinking school with high expectations for all learners through a relentless approach to breaking down barriers to learning and evidenced by high standards of achievement across all ages, regardless of background

- A learning centred school which strives to nurture and develop the talents of all of its students
- A vibrant, tolerant and aspirational school community characterised by high levels of staff and student happiness and mutual respect, underpinned by pride, ambition and a commitment to achievement and enrichment for all
- A school community where all staff are committed to the 'Always Learning' ethos through personalised professional development underpinned by a collaborative coaching culture which promotes and nurtures all staff to sustain excellence and develop further
- A school that truly works in the community, with the community and for the community
- A financially efficient school that can provide for itself, think for itself and utilise resources to maximise the best outcomes for all
- A school that provides a relevant, purposeful and inspiring curriculum for all students enabling them to be active citizens in a modern diverse British and global community.



Our Staffing

We have a very capable and talented team of staff.

› Our School's Values are

We want everyone to work in a caring school where everyone is valued and everyone values relationships. Our emotionally intelligent school community will celebrate individual differences and people will understand how their actions will impact upon, and be perceived by, those they affect;

We expect all members of our school community to be the best they can be and help others to be the best that they can be by valuing: **Respect, Honesty and Excellence.**

› Our Staffing

We have a very capable and talented team of staff. The Senior Leadership Team consists of the Headteacher, 1 Deputy Headteacher, 5 Assistant Headteachers and the Finance and Business Manager. We have circa 70 teaching and 50 support staff.

The school is also supported by a committed and enthusiastic Governing Body, the members of which have a diverse range of skills and expertise.

We are strongly committed to the development of our staff. We use external courses to support colleagues but also believe firmly in the benefits of internal expertise – sharing through coaching and “in-house” good practice sessions. We also work with a group of other schools to support teacher training in middle-management and excellent classroom practice.

› Our Facilities

We are proud that high-class teaching and learning at Culcheth High School is supported by the best in modern facilities. We moved into a £29m new building in July 2010 with fantastic, state-of-the-art modern facilities. Each classroom is equipped with projectors and interactive equipment; there are now around 1200 computers for student use. Main features include:

- An open-plan restaurant and café
- Fabulous science labs and technology suites
- Large areas for creative and media
- A superb multi-purpose assembly hall
- Classrooms that operate dually as double learning spaces
- A Conference Centre
- Extensive ILC
- Community facilities including a multi-gym
- Free parking

A young woman with long brown hair, wearing a dark school blazer, white shirt, and dark tie, is smiling at the camera. In the background, other students in school uniforms are visible, slightly out of focus. The image is decorated with several thin, curved lines in yellow, orange, and blue that sweep across the frame.

Our Location

The school is based in the leafy village of Culcheth, in rural north Cheshire, mid-way between Manchester and Liverpool.

> Our Location

The school is based in the leafy village of Culcheth, in rural north Cheshire, mid-way between Manchester and Liverpool. It is a well appointed village, with a population of around 6,000. It is ideally located within easy access of a network of motorways and major roads. It is within close proximity to several business and technology parks. Housing in the area consists mainly of private property supplemented by some rented accommodation. The majority of our students live in Culcheth and the surrounding villages but we take students from other parts of Warrington and also other authorities such as Salford, Wigan and St Helens.

> Our Vacancy

Start Date:	January 2020
Closing Date:	3:30pm Thursday 26th December 2019
Grade/Salary:	£23,720 - £39,406 with a TLR 2a of £2,721
Contract Type:	12 month fixed term contract
Interview Date:	Week commencing 30th September 2019

> Job Description

Job Title:	Teacher of English (Key Stage Three Coordinator of English)
Salary:	£23,720 - £39,406 with a potential TLR 2a of £2,721
Responsible to:	Head of English & Communications
Overall purpose:	To assist the Head of English & Communications with the development of policies, plans, targets and practices within the context of the school's aims and policies, in order to ensure high levels of learning and optimal results for all students.
Responsible for:	Strategic and Operational Leadership of KS3 English

Main Areas of Responsibility:

- Deputising for the Head of English/Second in English when required;
- Be the Raising Standards Lead (RSL) for KS3 English;
- Coordinate the production, monitoring and review of KS3 schemes of work and learning resources;
- Support transition from KS3 to KS4; including supporting the development of a Y5-Y8 transition curriculum.
- Monitor KS3 assessment, recording and reporting procedures to ensure best practice.
- Ensure that all KS3 teachers submit regular and robust data to enable accurate tracking of student progress;
- Prepare progress data for KS3 RAP (Raising Attainment Plan) meetings;
- Lead the implementation of intervention strategies across KS3 in order to close learning gaps for key groups e.g. disadvantaged students;
- To manage and co-ordinate enrichment opportunities and extra-curricular activities in KS3 including the oversight of the morning 'Reading Challenge' sessions and relevant school competitions
- Coordination of the literacy intervention programme through planning, tracking and resourcing of the programme and supporting literacy visits working with the AHT responsible for Whole School Literacy
- Oversight of the 'Accelerated Reader' programme working closely with the ILC manager and the literacy support staff
- Act as subject mentor (NQT /ITT) if or when required;
- Contribute to the 360 Departmental Tracker/QA & SR;
- Contribute to the annual appraisal cycle;
- Contribute to the departments primary liaison work;

Key Areas of Accountability:

1. Support and development of the subject

- To assist the Head of English & Communications with the implementation of policies and practices for the subject which reflect the school's commitment to high achievement, effective teaching and learning;
- To use data effectively to identify KS3 students who are underachieving in the subject and, where necessary, implement effective strategies to support those students;
- To monitor the progress of KS3 plans towards targets, evaluate the effects on teaching and learning and use this analysis to inform next steps;
- To assist the Head of English & Communications with the implementation of identified initiatives and their monitoring and evaluation; To work with relevant staff to support short, medium and long term plans for the development and resourcing of the subject across KS3

2. Teaching and Learning

- To support the Head of English & Communications in securing and sustaining effective teaching of the subject for self and others, evaluate the quality of teaching and standards of students' achievement and set targets for improvement;
- To monitor curriculum coverage, continuity and progression across KS3 for all students, including those who

- are disadvantaged and those with special educational needs;
- To oversee the implementation of developments and changes required to fulfil the KS3 curriculum requirements;
- To ensure that effective practices for assessing, recording and reporting student achievement are maintained across KS3 and that this information is used to recognise achievement and set robust targets;
- To use ongoing analysis of student data to secure good progress throughout KS3 and effective transition into KS4 ;
- To ensure that the KS3 curriculum enables the effective development of students' individual and collaborative study skills necessary for them to become increasingly independent in their work and to complete tasks independently when out of school;
- To work with parents to involve them in their child's learning within KS3, as well as providing information about curriculum, attainment, progress and targets.

3. Leading and supporting staff

- To provide all those involved in the delivery of KS3 English with the information and guidance necessary to sustain motivation and secure improvement in provision;
- To assist the Head of English in ensuring that staff build constructive working relationships with students; To establish clear expectations and constructive working relationships among staff involved with the delivery of KS3 English, including developing responsibilities and delegating tasks, as appropriate; evaluating practice; and developing an acceptance of accountability;
- To ensure that appropriate KS3 schemes of work and resources are in place and that they are used consistently by all teachers;
- To assist the Head of English & Communications and the school's examination officer in the planning and organisation of KS3 examinations;
- To liaise with colleagues both within and beyond school in order to share best practice;
- To engage proactively with support networks and excellence clusters e.g. Warrington English Hub

4. Efficient and effective deployment of staff and resources

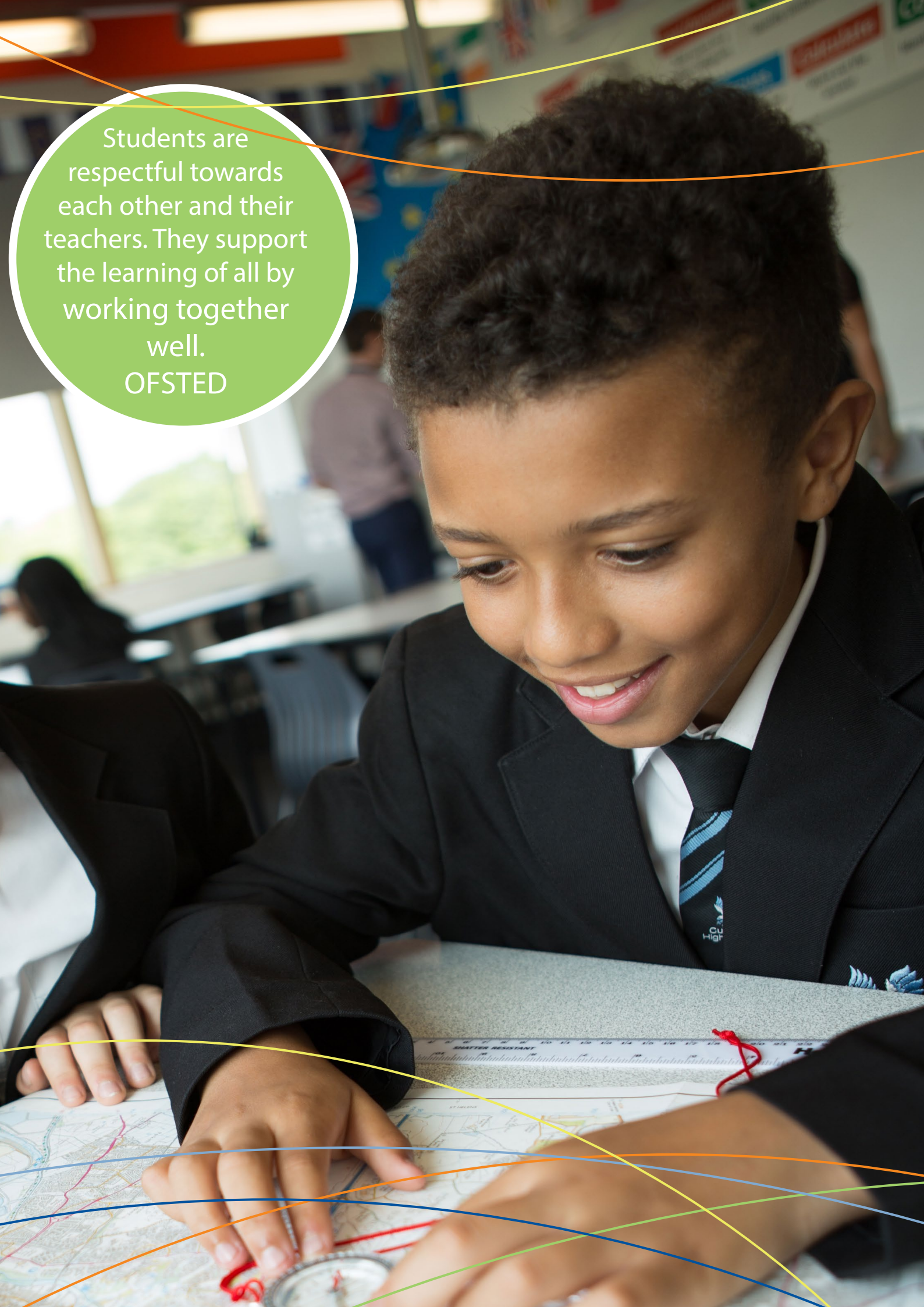
- To work with the Head of English & Communications to ensure that KS3 classes are efficiently timetabled and roomed.

5. Other Duties:

- To undertake an appropriate programme of teaching in accordance with the duties of a standard scale teacher;
- To be a Form Tutor if necessary;
- To play a full part in the life of the school community, to support its distinctive mission and ethos taking into account the richness of diversity of the school's communities and to encourage staff and students to follow this example;
- To support the school in its legal requirements for worship;
- To promote actively the school's corporate policies;
- To follow all Child Protection and safeguarding policies and practices
- To comply with the school's Health & Safety Policy and to undertake risk assessments as appropriate e.g. school visits;
- To undertake any other duty as specified by the STPCD not mentioned in the above;
- To be available for work for 195 days in any year, of which 190 days shall be to teach and 5 days for training (pro-rata for part-time staff);
- To be available to perform the above duties for 1265 hours in any year (pro-rata for part-time staff);
- To work in addition such hours as may be needed to discharge the professional duties of a teacher, including in particular, marking of work, the writing of student reports, the preparation of lessons and teaching materials.

Students are respectful towards each other and their teachers. They support the learning of all by working together well.

OFSTED



> Application Process

Please download, complete and return the application form by the closing date specified. Candidates are asked to complete all the relevant sections of the application form and to submit a supporting statement, addressing the criteria listed on the person specification. This should be no longer than 2 sides of A4 paper. You may include examples from previous paid, unpaid or voluntary experience.

Please ensure that you provide an up to date email address with your application as we often contact candidates electronically rather than by post. The completed application form should be emailed to info@culchethhigh.org.uk or posted to:

Headteacher
Culcheth High School
Warrington Road
Culcheth
Warrington
WA3 5HH

Please note that due to the volume of applications we receive, we will only be able to contact candidates who have been selected for interview. If you do not hear from us within 4 weeks of the closing date, please assume that we will not be calling you for interview on this occasion.

Closing Date: 3:30pm Thursday 26th September 2019

For additional information about the school please visit the website www.culchethhigh.org.uk.

> Background Checks and Safeguarding Students

Culcheth High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The position advertised is subject to an Enhanced Disclosure and Barring Service Check, medical clearance, satisfactory references, qualification checks and eligibility to work checks under the Asylum and Immigration Act.

Thank you for considering Culcheth High School and we look forward to receiving your application.

Consistently One of Warrington's Highest Performing Schools at GCSE

71% of students achieved
5 standard GCSE passes
(including English and
Mathematics)

53% of students achieved a
strong pass in English and
Mathematics GCSE

76% of students achieved
9-4 Basics in English and
Mathematics GCSE



**CULCHETH
HIGH SCHOOL**
› THE BEST THAT WE CAN BE



› RESPECT
› HONESTY
› EXCELLENCE

Culcheth High School
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Warrington, Culcheth, WA3 5HH
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Website: www.culchethhigh.org.uk