**PERSON SPECIFICATION**

The Person Specification sets out the skills, knowledge and experience that are considered to be necessary to carry out the duties of the post effectively. It will be used in the short-listing and interview process for this post. You should demonstrate on your application form how you meet these criteria as you will only be shortlisted if you meet all of the essential criteria (and desirable criteria where applicable).

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| **Post Title: Teacher of Mathematics** | | | |
| **Service: Education** | | | |
| **Grade:** **Teacher Pay Scale** | | | |
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| **CRITERIA** | **ESSENTIAL** | **DESIRABLE** | **METHOD OF ASSESSMENT**  Application Form / Interview / Presentation / References etc |
| **i.**  **EDUCATION & QUALIFICATIONS** | A good degree in Mathematics or a relevant subject  PGCE  Qualified teacher  (Appointment dependent on attaining QTS by September 2017) |  | Application Form |
| **ii.**  **RELEVANT EXPERIENCE** | Experience of teaching Mathematics at Key Stages 3 and 4. |  | Application Form and interview |
| **iii.**  **JOB RELATED KNOWLEDGE & SKILLS** | Knowledge of KS3 programmes of study and GCSE specifications.  An awareness of the most recent developments in the teaching of Mathematics and of teaching methodology.  An understanding of the characteristics of excellent teaching.  An awareness of the strategies used for raising standards.  An understanding of the assessment principles of teaching |  | Application Form and interview |
| **iv.**  **PERSONAL QUALITIES** | An ability to plan in order to ensure pupil progress  An ability to utilise a range of teaching and class management methods successfully.  An ability to create a purposeful learning environment which induces each and every pupil, and which supports the learning, and ensures that pupils feel secure and confident.  An ability to motivate pupils in order that they fulfil their potential.  Excellent communicating skills  Good ICT skills  An ability to work effectively as part of a team. | Effective ICT skills which can be used to improve teaching and learning. | Application Form, lesson observation, interview and references |
| **v.**  **OTHER REQUIREMENTS** | An ability to communicate well with pupils of all abilities  Enthusiastic, positive, energetic and innovative.  Adaptable, dependable.  A commitment to teaching and ensuring that each individual fulfils their potential.  A willingness to participate in the wider school community  A commitment to develop professionally  A willingness to complete self appraisal processes, to learn and to develop. | The ability to communicate through the medium of Welsh | Interview and references |

**CYNGOR SIR DDINBYCH**

**MANYLEB PERSON**

Mae'r Fanyleb yn nodi'r sgiliau, yr wybodaeth a'r profiad a ystyrir yn hanfodol er mwyn ymgymryd â dyletswyddau'r swydd yn effeithiol. Caiff ei defnyddio wrth lunio rhestr fer ac ar gyfer y broses o gyfweld am y swydd hon. Dylech ddangos ar eich ffurflen gais sut rydych yn bodloni'r meini prawf hyn. Byddwch ddim ond yn cael eich cynnwys ar y rhestr fer os ydych yn bodloni pob un o’r meini prawf hanfodol (â’r meini prawf dymunol lle bo’n berthnasol).

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| **Teitl y Swydd: Athro/Athrawes Mathemateg** | | | |
| **Gwasanaeth: Addysg** | | | |
| **Graddfa:** | | | |
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| **MEINI PRAWF** | **HANFODOL** | **DYMUNOL** | **DULL ASESU**  **Ffurflen Gais / Cyfweliad / Cyflwyniad / Geirda / Arall** |
| **i.**  **ADDYSG A CHYMWYSTERAU** | Gradd dda mewn Mathemateg neu bwnc perthnasol  TAR  Athro/athrawes wedi cymhwyso (penodiad yn amodol ar ennill Statws Athro Cymwysedig erbyn mis Medi 2017) |  | Ffurflen Gais |
| **ii.**  **PROFIAD PERTHNASOL** | Profiad o addysgu Mathemateg yng Nghyfnodau Allweddol 3 a 4 |  | Ffurflen gais a chyfweliad |
| **iii.**  **GWYBODAETH A SGILIAU SY’N YMWNEUD Â’R GWAITH** | Gwybodaeth o raglenni astudio CA3 a’r fanyleb TGAU.  Ymwybyddiaeth o’r datblygiadau diweddaraf ym maes addysgu Mathemateg a methodoleg addysgu  Dealltwriaeth o nodweddion addysgu ardderchog  Ymwybyddiaeth o strategaethau ar gyfer codi safonau  Dealltwriaeth o egwyddorion asesu ar gyfer dysgu |  | Ffurflen gais a chyfweliad |
| **iv.**  **PRIODWEDDAU PERSONOL** | Gallu cynllunio i sicrhau bod disgyblion yn gwneud cynnydd  Gallu defnyddio ystod o ddulliau dysgu a rheoli dosbarth yn llwyddiannus  Gallu creu amgylchedd dysgu pwrpasol sy’n cynnwys pob disgybl, yn cefnogi dysgu ac yn gofalu fod disgyblion yn teimlo’n ddiogel a hyderus.  Gallu i gymell disgyblion i gyflawni eu potensial  Sgiliau cyfathrebu ardderchog  Sgiliau TGCh da  Gallu gweithio’n effeithiol fel aelod o dîm | Sgiliau TGCh effeithiol y gellir eu defnyddio i wella’r dysgu ac addysgu | Ffurflen gais, arsylwi gwers, cyfweliad a geirda |
| **v.**  **GOFYNION ERAILL** | Gallu ymwneud yn dda â disgyblion o bob gallu  Brwdfrydig, cadarnhaol, egnïol a blaengar  Hyblyg, dibynadwy  Ymrwymiad i addysgu a sicrhau fod pob unigolyn yn cyflawni ei botensial  Parodrwydd i gymryd rhan ym mywyd ehangach yr ysgol  Ymrwymiad i ddatblygiad proffesiynol  Parodrwydd i hunan arfarnu, dysgu a datblygu | Y gallu i gyfathrebu trwy gyfrwng y Gymraeg | Cyfweliad a geirda |