

## **Job Description: Developer**

Haberdashers' Aske's School for Girls and The Haberdashers' Aske's Boys' School are two of the eleven schools of the Worshipful Company of Haberdashers. We share a rich history, tracing our roots back to the 17th Century when our founder, Robert Aske, established the principles that guide us to this day - we give talented and ambitious young people, irrespective of background, the opportunities they need to succeed in life.

Our priority is the education of the whole person in a truly exceptional learning environment with outstanding facilities. Our support staff play a vital role in the delivery of high quality academic and pastoral care for each and every student. The Schools occupy traditional and purpose-built facilities in a superb setting: 100 acres of playing fields and grounds, all within close reach of north London.

**The Schools are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.**

**Role:** Developer

**Reporting to:** Head of Information Services & Development

**Salary:** Up to £43,754 per annum depending on skills and experience

### **Overview**

The Developer will be a key part of the Information Services & Development team responsible for the development and maintenance of the IS systems and applications that support the Schools' teaching and professional services. The post-holder will be involved in all phases of the development of new services, maintenance of current systems, changes and system upgrades. The postholder will contribute significantly to the operation of the IS and Development department.

### **Main Duties and Responsibilities**

- Responsible for co-ordinating all aspects of the technical implementation and maintenance of the Schools' bespoke solutions.
- Work with the Head of Information Services and Development to manage technical projects and deliverables for effective results.
- Utilise technical and leadership skills to support and implement the deliverables set by the Head of Information Services and Development and the overall strategic aims of the department.
- Develop detailed requirement specifications, including functional and user interface designs for new systems and system changes.
- Provision of technical guidance for the development of software designs and leading on the development of documentation for internal and third-party systems.
- Utilise technical skills and experience in the development of high-quality software to meet the requirements of the Schools' users and to agreed designs and timescales.
- Develop and co-ordinate robust test cases and testing programmes to ensure applications meet the required quality criteria prior to handover.
- Ensure that information security and data protection are at the forefront of all systems.

- Utilise skills and experience to complete risk assessments for new implementations and changes to existing systems and services.
- Work with the wider team to support and maintain the School's management information systems and other applications.
- Support the delivery of management information reports for stakeholders.
- Any other duties reasonably requested by your line manager.

### Person Specification

Experience:	Essential/ Desirable	How Assessed
Experience of working with complex databases on Microsoft SQL Server (or similar)	E	A/I
Experience of programming in .NET, ASP.NET and C#	E	A/I/T
Knowledge of Management Information Systems, preferably iSAMS	D	A/I
Experience of writing SQL queries and SSRS reports	E	A/T
Evidence of maintaining a range of databases and web services	E	A/I
Ability to write technical and end user documentation including maintenance and training material	E	A/I
Qualifications:		
Strong A Levels or equivalent	E	A
A university degree to at least undergraduate level	D	A
Skills & Abilities:		
Excellent written and oral communication skills	E	A/I
Excellent numeracy skills to deal with statistical data	E	T
Excellent attention to detail	E	T
Awareness of current data protection legislation	D	A/I
Able to work independently and as part of a team and be flexible	E	I
Excellent time-management and an ability to prioritise effectively	E	A/I
Personal Attributes:		
Tact and discretion	E	I
Strong work ethic, ability to work under pressure and to tight deadlines.	E	I
Friendly and highly professional approach to pupils, parents, staff and visitors	E	I

A = Application Form

T = Test

I = Interview

## **Support Staff Salary and Benefits**

The Schools have their own generous salary scale. The salary for the successful candidate will depend upon their qualifications and experience and will be discussed at interview.

Candidates should note that all appointments are subject to an enhanced check with the Disclosure & Barring Service and references from past employers.

### **Benefits**

Currently the Schools offer a wide range of benefits to staff, including:

- A strong commitment to professional development, with a substantial budget for whole school training and individual courses. Support is given for sabbaticals, post-graduate degrees and other relevant qualifications
- 40 days holidays, inclusive of statutory and school closure days
- Enrolment into the Schools' pension scheme, with 12% employer contribution, based on 5% individual contribution
- Fee Remission for each eligible child at the Boys' and Girls' Schools who is offered a place (pro rata for part time staff)
- Group Life Assurance (4 x salary)
- Free lunches, other meals and refreshments
- Free parking on site
- Free coach travel on the service provided by the Schools (subject to availability);
- Tax free bicycles for work through the Cycle to Work Scheme
- Free use of the state-of-the-art Medburn Centre including fitness suite, swimming pool and squash courts
- Employee Assistance Programme