

Faculty Leader of Arts (Drama specialist required)

The Arts Faculty is a Secondary School Faculty teaching from Year 7 to Year 13. Along with the Primary Performing Arts department in Primary, the Arts Faculty comprises of six full time teachers with specialisms in Music, Dance and Drama, who deliver across the whole range of the curriculum. A team of 8 national tutors, deliver instrumental tuition. Music and Choral are integrated into the curriculum from the Foundation years.

Students at BSJ achieve excellent results in the Arts and use the skills gained within the Faculty to support them in their chosen careers. In Primary we follow the International Primary Curriculum, in Key Stage 3 we use the IB MYP programme, whilst incorporating best practice from international Performing Arts education. In Key Stage 4 students can select to study the Edexcel Music or Drama GCSEs and Music and Theatre are offered at IB Diploma level. The Faculty further runs a peripatetic music department which delivers instrumental tuition to over 360 students.

The Faculty is very well resourced with modern equipment, specialised teaching rooms and studios and the use of a US\$3m state of the art Theatre complex.

Applications are invited from experienced and dynamic teachers who hold a relevant degree and have experience of teaching drama to 11-18 year olds. We require someone who will lead by example and who is highly committed. The ability to work collaboratively and contribute to a diverse programme is essential. Every member of the teaching staff is expected to provide one extra-curricular activity session as a minimum per week and/or a commitment to the primary enrichment programme as well as contribute to the wider community aspects of school life.

General duties and responsibilities include but are not exclusive to;

- To teach drama to students in Years 7 - 13.
- To lead and develop the faculty creating a dynamic programme and cohesive Faculty team.
- To have oversight of students' academic progress and achievement at all levels.
- To provide a model of excellent teaching practice and offer support to staff; to seek to maintain and/or improve their professional standards in the light of current educational thinking and to show an active concern for their professional development.
- To monitor and evaluate the effectiveness of teaching and learning within the faculty.
- To oversee the correct implementation of assessment and reporting procedures.
- To oversee the creation and revision of schemes of learning at all levels.
- To ensure that all examination entry documentation is completed as directed by the Examinations Officer.
- To ensure the thorough preparation of students for both internal and external examinations.
- To create effective channels of communication within the faculty through the effective use of Faculty meeting time.
- To represent the Faculty at relevant leadership meetings at both middle and senior level.
- To ensure that the learning environment is safe, practical and inspiring.

- To be responsible for ensuring progress across the ability range and to ensure equal opportunities for all students.
- To follow up and address parent and student concerns regarding academic performance.
- To act in support of faculty staff to deal with situations of student indiscipline and/or academic performance.
- To reward and praise students' educational achievements.
- To allocate students to teaching groups and manage the movement of students when necessary.
- To liaise regularly with senior leaders and line managers.
- To work closely with the IN/EAL Coordinators concerning the progress of IN/EAL students.
- To advise on recruitment needs within the Faculty.
- To be responsible for budget and stock control procedures within the faculty.
- To act as a Form Tutor or attached member of staff as required.
- To actively promote the well-being of all students and be familiar with, and uphold all, Safeguarding policies and Child Protection procedures within the school.
- To take responsibility for upholding Health and Safety practise within the working area and be responsible for completing risk assessments/near misses as appropriate.