

# THE SACRED HEART LANGUAGE COLLEGE

Roman Catholic Diocese of Westminster

The High Street, Wealdstone, Harrow, Middlesex, HA3 7AY

Executive Headteacher:  
**Miss Geraldine A. Higgins**



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Dear Candidate

Thank you for your interest in joining us at The Sacred Heart Language College. Enclosed you will find some general information about the post. I hope that this will provide you with a feel of our school as a vibrant and dynamic learning community and help to inform your decision making as to whether this is a school that you would like to be part of.

I am extremely proud to be the Headteacher of The Sacred Heart. We are truly blessed with a dedicated and highly skilled staff who work tirelessly to gain the best from our learners. It is down to their skill and the enthusiasm they engender in our students that we have such outstanding results.

At the heart of our community are our learners. Our students are proud to be here. They are committed, enthusiastic learners, representative of a fully comprehensive intake.

There are two ways of applying for this role:

- via the TES website using their documentation. **Please note that if you are shortlisted from this application you will be required to complete the Catholic Education Service recruitment documentation at a later stage as these are an essential part of the recruitment process in all Catholic schools.**
- via email to [lewis@tshlc.harrow.sch.uk](mailto:lewis@tshlc.harrow.sch.uk) using Catholic Education Service recruitment documents which are available from our websites: [www.tshlc.harrow.sch.uk](http://www.tshlc.harrow.sch.uk) or [www.blessedholymfamily.co.uk](http://www.blessedholymfamily.co.uk). Please ensure that you read the CES notes to applicants and complete and return the consent to obtain references form as well as your application form, supporting statement and additional outside employment form.

If you are invited for interview you will be required to bring the Rehabilitation of Offenders Disclosure Form with you to the interview. This must be in a separate, sealed envelope clearly marked "Confidential – Rehabilitation of Offenders Act 1974 – Disclosure Form". This self-disclosure declaration must not be completed at the same time as the application. If you use the TES form please ensure this section of application form is returned blank.

The closing date for all applications is 12 noon on Wednesday 8<sup>th</sup> June 2022.

Thank you again for your interest in this post. I look forward to hearing from you should you decide you have something to offer our learning community.

Yours faithfully

Geraldine A. Higgins  
Executive Headteacher

