



Application pack for Teacher of Science – Maternity Leave cover





September 2019

Dear Applicant,

This is a key time in the development of Shaftesbury School and we are looking for a Teacher of Science to join our Department in leading performance in the school to the next level to cover a period of Maternity Leave.

We are delighted that we have been judged by Ofsted as being "Good" in all categories, with the inspectors expecting the school to be "Outstanding" at its next inspection. This is a very exciting time to be considering Shaftesbury School as your next teaching post.

As a school we have three words that describe our ethos, "Aspiration", "Action" and "Achievement" and all of these are underpinned by a positive "Attitude to Learning". The staff at our school are a dedicated and hard working group of people who are committed to getting the best from the students they teach. You will be joining a Science team that have a wealth of experience and a real desire to see results improve year on year.

Shaftesbury School is a great place to work with students of whom we are very proud. The students come from the town of Shaftesbury and the surrounding area. The school itself is set on the edge of the town, on the A350, close to the A303 and within easy commuting distance of the south coast of England, Bath, Salisbury, Yeovil or beyond.

As leaders recruiting staff is a great opportunity to develop our staff and we are keen to make sure that we get the very best person for the job. The interview process will be designed to help us achieve this. We are looking for someone with a real passion to see Science improve in the school and who can make substantial and sustained contribution to the department and beyond.

We look forward to reading your application and we will contact all applicants following shortlisting.

Yours sincerely

Tim Farrer
Headteacher

JOB DESCRIPTION: Teacher of Science – Mat Leave Cover

Part I

General:

You are required to carry out the duties of a school teacher as set out in the School Teachers' Pay and Conditions Document.

Part II

1. **Name:**
2. **Post:** Teacher Science
3. **Scale:** NQT/MPS/UPS

4. **The purpose of the Job:**

To contribute to the teaching and other work of Science within the School.

5. **Relationships:**

The post holder:-

- 5.1 is ultimately responsible to the Principal in all matters and through the appropriate Vice Principal, Head of Department and Head of House for academic and pastoral matters within a given tutor team;
 - 5.2 interacts on a professional level with colleagues and seeks to establish and maintain productive relationships with them in order to promote mutual understanding of the subjects in the school curriculum and cross-curricular links, encouraging development and improving the quality of teaching and learning in the School.
6. **Key Tasks:**
- 6.1 To teach Science and, if necessary, subsidiary subjects for which qualified to teach, and to participate in the development of appropriate syllabuses, materials and schemes of work in these subject areas, attending team meetings as necessary.

- 6.2 To control and oversee the use of and storage of books, stationery and other teaching materials related to their teaching and ensuring that relevant Health and Safety Regulations are observed.
- 6.3 To carry out a share of supervisory duties in accordance with published rosters or as detailed by the Principal.
- 6.4 To participate in appropriate meetings with colleagues and parents as required in respect of duties connected with the post.
- 6.5 To keep abreast of trends and developments in education, relevant to the post.
- 6.6 To undertake other tasks/responsibilities specific to the post holder's subject area or work.
- 7. To assist the Head of House in his/her work through delegated key tasks and carry out the duties of a group tutor (if required) in respect of the students in the tutor group to include:-
 - (i) the maintenance of discipline and acceptable standards of conduct and appearance of students;
 - (ii) the establishment of rapport with students to develop their social and academic potential and be a main source of reference for their problems;
 - (iii) the marking of the tutor group register (a legal document), ensuring that all information therein is kept up to date and that absences and lateness are accounted for and taking appropriate action where they are not;
 - (iv) the compilation of reports and references on the students as required, the maintenance of and conversance with the contents of the tutor group's students' files;
 - (v) the monitoring of homework, student planners and the academic progress of students;
 - (vi) the effective use of mentoring and tutor periods through activities/tutoring, supervising movement to and from assemblies with the tutor group, and attending tutor team meetings and briefings

- (vii) The postholder will be responsible for promoting and safeguarding the welfare of children and young people that they are responsible for/come into contact with, in accordance with the school's safeguarding and child protection policy.
8. The job description allocates duties and responsibilities. It does not direct the particular amount of time to be spent in carrying them out and no part of it may be so construed. In allocating time to the performance of duties and responsibilities the post holder must use directed time in accordance with the School's published time budget policy, and have regard to Section 67 of a Teacher's Conditions of Employment.
9. The job description is **NOT** necessarily a comprehensive definition of the post. It will be reviewed at least once a year and it may be subject to modification or amendment after consultation with the post holder.

Signed _____ Date _____
(Post holder)

Signed _____ Date _____
(CEO)

SHAFTESBURY SCHOOL - SCIENCE DEPARTMENT INFORMATION

Recent History

The Science Department is extremely well resourced and teaching staff teach across all three sciences up to year 11. Students enjoy the subject and we have large numbers of students taking at least one Science on to A-level, with this number increasing in recent years. The department has a great blend of experience and youth, and is supported by excellent technical staff and learning support mentors.

Mission Statement

The Vision of our department at Shaftesbury school is that our students feel that science educates them: to reason, think, experiment, understand, cope, progress, understand the modern world. We wish to create such enthusiasm that pupils **'enjoy and achieve'** in Science, and they wish to continue learning about Science beyond the age of 16. We seek to challenge and engage all learners with an enquiry approach to learning. We want learners to know that at times they may find the work 'hard' but this is OK and it is an opportunity for some real learning. Wherever possible we want learners to experience practical work; this means we have to teach them to use equipment with care and work safely.

The Team

The team comprises eleven specialist teachers, and two technicians:

Miss Ellen Trott **Head of Science**
Mr James Biddiscombe **Deputy Head of Science**
Mrs Helen Cue **Deputy Head of Science**
Mr Chris Almond
Mr David Ball
Mr Harry Collis
Mr Ben Hillier
Mrs Sophie Savage
Mr Oliver Cooper
Mrs Helen Curtis
Mrs Denise Say **Teacher of Psychology**
Mrs Yvonne Pyke **Senior Science Technician**
Ms Jane Daltrey **Science Technician**

Curriculum

At Key Stage 3 students follow a combined Science course which encourages enquiry based learning

At GCSE we offer both Combined science and Triple science following the AQA 9-1 specification.

At post 16 Science is highly popular, offering A levels in Biology, Chemistry and Physics following the new 2015 OCR specification and Psychology A level. We also offer the new 2016 level 3 BTEC Applied Science course.

Accommodation

The Science department is housed in 9 labs, 1 work room, 3 prep rooms and 1 Science ICT room.

We are a forward thinking department who are enthusiastic about science. Our passion for learning is infectious and we welcome applications from professional who are looking work with our fantastic students.