

Job Description

Job Title	Learning Support Assistant
Grade	Scale 2 (£19,881 – £19,935 pro-rata)
Hours	Full-time (35hrs) Term-time only
School	Brooklands Primary School
Reports	None

Designation of the Post to which the Post-Holder normally reports to: Headteacher

Purpose of Job:

- To assist class teachers in a range of duties to support children with severe Special Educational Needs and to ensure these pupils makes progress on targeted areas.
- To assist in development of this child's learning and provision of their care under the guidance of teaching staff/senior colleagues.

Main Duties:

Pupil support

- To develop the pupils' skills for communication, numeracy, literacy, motor control and emotional wellbeing.
- To give support to the pupil within the classroom, and on a withdrawal basis, individually or in a group of pupils.
- Provide feedback to the pupil in relation to progress and achievement (under guidance of the teacher).
- To actively encourage the development of the pupil's independence and self help skills; for example to encourage independent dressing and undressing or to find their own way around the school site.

Teacher support

- To assist the class teacher in the planning of suitable programmes for the pupil to reach their learning goals including the preparation of materials and equipment for the pupil
- To implement structured learning activities/teaching programmes, adjusting activities according to pupil responses.
- Provide detailed and regular feedback to teachers and parents on pupils' achievement, progress, problems etc. to ensure consistency of approach and to share successful strategies
- Work in harmony alongside existing staff and activities within the classroom

School support

- To contribute to the overall vision and values of our school
- To attend and participate in relevant meetings, training and INSET days as required
- To undertake any other work appropriate to the level and general nature of the post's duties.
- To undertake all duties with due regard to the provisions of health and safety regulations and legislation, the Trust's/School's Equal Opportunities, Data Protection and statutory obligations in respect of safeguarding children.