

	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>	Bachelor's degree in a relevant field such as Data Management, Information Systems, Education, or equivalent practical experience.	
<b>Experience</b>	<p>Proven experience in data management, analysis, and reporting, preferably within an educational setting, multi-academy trust or similar organization. Excellent knowledge of education data systems and software (e.g., SIMS, Arbor, Bromcom) and proficiency in Microsoft Excel and data visualization tools.</p> <p>Strong understanding of data protection regulations (e.g., GDPR) and safeguarding principles, with the ability to ensure compliance across all data processes.</p> <p>Can demonstrate analytical skills with the ability to interpret complex data sets, identify trends, and present findings in a clear and actionable manner.</p>	
<b>Personal Qualities</b>	<p>Effective communication and interpersonal skills, with the ability to build positive working relationships with diverse stakeholders and work collaboratively as part of a team.</p> <p>Highly organized with excellent attention to detail and the ability to prioritize tasks and manage multiple projects simultaneously.</p> <p>Commitment to continuous professional development and willingness to undertake relevant training and qualifications as required.</p>	