



ST. MARY'S  
MENSTON

**PERSON SPECIFICATION: Inclusion Support Worker – SEND Practitioner**

	<b>ESSENTIAL</b>	<b>DESIRABLE/HELPFUL</b>
QUALIFICATIONS	<ul style="list-style-type: none"> <li>GCSE Maths and English or equivalent</li> <li>NVQ Level 3 or above qualification relevant to the post or equivalent</li> </ul>	
EXPERIENCE	<ul style="list-style-type: none"> <li>Experience of working in an educational setting</li> <li>Recent experience of working in a school environment</li> <li>Appropriate level of experience of working with children with additional needs</li> </ul>	<ul style="list-style-type: none"> <li>Previous work with individuals with additional needs.</li> <li>Experience of motivating SEND young people to engage with learning</li> <li>Working with students to improve literacy and numeracy skills.</li> </ul>
KNOWLEDGE / SKILLS / ABILITIES	<ul style="list-style-type: none"> <li>Excellent communication skills</li> <li>Organised, calm and able to plan and prioritise</li> <li>Ability to work constructively as part of a team</li> <li>Ability to use own initiative and work flexibly</li> <li>Good literacy and numeracy skills</li> <li>Professional manner at all times</li> <li>Effective and efficient organisational skills</li> <li>Ability to build professional relationships with students and staff</li> <li>Ability to maintain confidentiality in line with GDPR requirements</li> <li>Competent in the use of ICT</li> <li>Self-motivated and proactive</li> <li>Commitment to own personal development and learning</li> </ul>	<ul style="list-style-type: none"> <li>Previous experience of working with pupils with emotional/ behavioural needs or communication difficulties</li> <li>Well-developed multi-tasking and time management skills</li> <li>Willingness to lead extra-curricular activities</li> <li>Ability to plan and delivery programmes and interventions to meet specific need</li> </ul>

ST MARY'S MENSTON  
A CATHOLIC VOLUNTARY ACADEMY

Bradford Road Menston  
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Headteacher: Miss Margaret Hattersley



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OTEHR	<ul style="list-style-type: none"><li>• Commitment to quality and continuous improvement</li><li>• Of smart and professional appearance</li><li>• Supportive of the aims and ethos of St Mary's</li><li>• Awareness of policies and procedures relating to child protection, health and safety, confidentiality, data protection, safeguarding children</li></ul>	<ul style="list-style-type: none"><li>• Practising Catholic</li><li>• Willingness to train for First Aid certificate</li></ul>
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