



**MINSTHORPE COMMUNITY COLLEGE**

**POST TITLE:**

Assistant Curriculum Leader  
Learning and Teaching

**ACCOUNTABLE TO:**

Curriculum Team Leader

**ACCOUNTABLE FOR**

Learning and Teaching in CA

**OVERALL PURPOSE**

This role is dedicated to working alongside subject area staff, TLR holders across college, and the Leading Learning and Teaching team in order to share and disseminate examples of effective practice. This will lead to improved Learning and Teaching within the curriculum area.

All adults working in, or on behalf of the college have a responsibility to safeguard and promote the welfare of children. This includes:

- Responsibility to provide a safe environment in which children can learn and develop.
- To identify children who may be in need of extra help or who are suffering, or are likely to suffer significant harm. All staff then have a responsibility to take appropriate action to prevent concerns from escalating, working with services as needed.

**JOB SPECIFICATION**

1. To develop and maintain improvements in standards and raise achievement across all Key Stages.
  - 1.1 To work with the CTL in identifying strengths and areas for development in L&T across the CA checking objectives are in line with the CSP.
  - 1.2 To raise awareness and develop departmental understanding of pedagogy to raise standards of L&T throughout the CA and particularly at transitions between Key Stages 2-3, 3-4 and 4-5.
2. To respond to data in order to develop L&T strategies to support closing the gap.
3. To work alongside TLR holders within the curriculum area to support the development and implementation of appropriate Schemes of Work and Resources.



- 3.1 Review and embed differentiation in planning and resources in order to maximise the potential of all students, including Stretch and Challenge.
- 3.2 To support the CTL to ensure that appropriate home learning tasks are set regularly
- 4. In conjunction with the CTL, be responsible for the development and promotion of a range of teaching strategies and learning approaches that are applied consistently across the curriculum area.
  - 4.1 To work with the Learning and Teaching team across college to ensure that strategies are developed and shared.
  - 4.2 To contribute to L&T CPD as and when appropriate.
  - 4.3 To collate student voice on L&T within the CA in order to inform L&T.
  - 4.4 In conjunction with the CTL, ensure marking and feedback policies are being followed and that best practice is being shared.
- 5. To keep up to date with current research and the use of new technologies in L&T, circulating information as appropriate.
- 6. Other duties commensurate with the grade of the post as directed by the Principal.