

Person Specification: Roma Support Assistant

Category	Essential	Desirable
Qualifications and Training	<ul style="list-style-type: none"> • NVQ Level 2 or equivalent 	<ul style="list-style-type: none"> • Other relevant training
Professional Knowledge	<ul style="list-style-type: none"> • Experience of working with children • Some experience of using Information Technology to support teaching and learning • Some experience of supporting children in a school setting. • Experience of working with and engaging with families. • Experience of working with the Roma/ Romanian community. 	
Skills and Abilities	<ul style="list-style-type: none"> • A good standard of education particularly in English and Mathematics • The ability to make effective contributions to the team as appropriate. • Ability to communicate effectively • To be a fluent speaker in English, Roma and Romanian language. • The ability to follow instructions from the teacher and also be able to work independently • Ability to take initiative, grasp new concepts and adapt to change • An understanding that each child is unique and deserves to be treated in a kind, caring and compassionate way • Ability to consistently use 'positive' behaviour management skills as appropriate to young children • Ability to establish positive relationships with children and their families and understands the importance of links with home • Ability to support and engage families in all aspects of school life. • Ability to carry out home visits and share essential information. • Ability to develop parents understanding of school policies and procedures. • Ability to keep clear and up to date records. • Ability to work within and apply all school policies e.g. child protection • Knowledge of the legal requirements for maintaining the health, safety and security of yourself and others in the learning 	

	environment	
Personal Qualities	<ul style="list-style-type: none"> • A flexible and positive attitude • A good sense of humour • Enjoy working with children • Competent and organised • Patient • Confident • Friendly and approachable • Positive outlook 	
Training	<ul style="list-style-type: none"> • Willingness to participate in further training and developmental opportunities offered by the PACT to further knowledge 	
Other	<ul style="list-style-type: none"> • Willingness to participate in further training and developmental opportunities offered by the PACT to further knowledge 	
Suitability to work with children	<ul style="list-style-type: none"> • Responsible for promoting and safeguarding the welfare of children and young persons for whom you are responsible or come into contact with • Not barred from working with children 	