



WELLINGTON COLLEGE
INTERNATIONAL SCHOOL
BANGKOK

Staff Application Form

Position applied for

I. Personal			
Salutation (Mr, Ms, Dr &c)	First Names	Surname	Previous Surname
Current address		Date of Birth	Age
		Nationality	
Mobile phone no		Single/married	
Email		Names and ages of dependent children	
Skype name			
What would your spouse do in Bangkok if you secured this position? Fill in below, if relevant.			

Do you have any health issues that might limit your ability to play a full part in the life of the School? If so, please give details below.	Have you been convicted of a criminal offence? If so, please give details below*.

*If you prefer, you may send confidential details separately for the attention of the Master

2. Education and qualifications (most recent first)			
Institution	From / to	Subject(s) and type of qualification	Grade(s)



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3. Employment (most recent first; please do not leave periods unaccounted for)

Name and location of school or business	Your position	From / to	Reason for leaving

Your current (or most recent) school

How many students are there in the school?	
How many staff (if any) report to you?	
What is your current salary (give details of benefits, if any)	

4. Relevant training courses attended in the last three years

Course title	Run by	Date attended	Duration



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5. Medical and absence

How many days' absence have you had as a result of ill health over the last three years? Please tick ✓

0-3	4-10	11-20	21-29	30+

Please give appropriate details below

Please give details below of any other prolonged period of absence in your career.

6. Additional information

Please provide any further information you consider relevant (include hobbies/interests here)



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7. References

Please give details of **THREE** professional referees, one of whom should be your current or most recent Head Teacher. Please note that we may contact any referee without further notification, unless you request otherwise.

Referee 1			
Name			
Job title and place of work			
In what capacity did you know this referee?			
Email		Telephone	

Referee 2			
Name			
Job title and place of work			
In what capacity did you know this referee?			
Email		Telephone	

Referee 3			
Name			
Job title and place of work			
In what capacity did you know this referee?			
Email		Telephone	

8. Statements

In accordance with child protection guidelines I agree that WCISB may approach any previous employer for a reference.

I acknowledge that any offer of employment will be provisional pending a disclosure application to the Disclosure and Barring Service in the UK and/or any other similar national services pertaining to other relevant countries.

To the best of my knowledge the information given in this form is true and complete. I acknowledge that any false statement may be sufficient cause for the rejection of my application or, if employed, for dismissal.

Signature		Date	
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The following three documents should be submitted as your application.

1. Completed Staff Application Form (this)
2. Letter of Application addressed to the Master
3. Up-to-date CV, including a recent photograph.

Please limit the total size of all documents to 2MB. Please **do not send** files of work, open references or testimonials; these will not be considered.

Please send the above documents to hr@wellingtoncollege.in.th to arrive no later than the closing date, **Tuesday 18th February 2018.**