

Job description

Agency	Department of Education	Work unit	Early Childhood Education and Care
Job title	Assistant Director, Families as First Teachers	Designation	Senior Teacher 3
Job type	Full Time	Duration	Ongoing
Salary	\$135,046	Location	Darwin
Position number	38751	RTF	220509
		Closing	22/09/2021
Contact	Amanda Docksey, Director Families as First Teachers on 08 8999 3520 or Amanda.Docksey@education.nt.gov.au		
About the agency	www.education.nt.gov.au		
Apply online	https://jobs.nt.gov.au/Home/JobDetails?rtfld=220509		

Applications must be limited to a one-page summary sheet and detailed resume

Information for applicants – Inclusion and diversity and Special measures

The NTPS values diversity and aims for a workforce that represents the community. The NTPS encourages people from all diversity groups to apply for vacancies and accommodates people with disability by making reasonable workplace adjustments. If you require an adjustment for the recruitment process or job, please discuss this with the contact officer. For more information about applying for this position and the merit process, go to the [OCPE website](#).

Under the agency's Special Measures Recruitment Plan eligible Aboriginal and Torres Strait Islander (Aboriginal) applicants will be granted priority consideration for this vacancy. For more information on Special Measures, go to the [OCPE website](#).

Primary objective

Provide high level leadership and shape strategic thinking, planning, development and implementation of programs and processes to deliver best practice and innovative pedagogical approaches to improve the quality of early childhood services and programs across the Territory, including leading and supporting a team of pedagogical leaders located in regions across the NT.

Context statement

Early Childhood Education and Care is responsible for strategically implementing a range of Australian and Northern Territory (NT) Government early childhood education and care initiatives to improve the quality and integration of early childhood services. It provides policy and program advice, professional development and support to government and non-government early childhood education and care services across the NT. Early Childhood Education and Care incorporates Quality Education and Care NT, the regulatory authority responsible for the implementation and administration of the National Quality Framework across the NT.

Key duties and responsibilities

1. Provide NT wide sector leadership on early childhood pedagogy focused strategies to improve the leadership, program practice and responses to children and families, including provision of system leadership in relationship to management across internal and external stakeholders and consult and effectively engage and drive early childhood curriculum reforms through negotiation and influence.
2. Prepare and deliver high-level presentations, professional learning and consultation on strategic objectives for driving system improvement in early childhood programs.
3. Develop and manage an ongoing program of continuous improvement initiatives to deliver innovation and better practices in early childhood programs specific to the service.
4. Prepare and present high-level briefings and reports including analysing qualitative and quantitative data to identify emerging trends and develop strategies and recommendations to drive continuous improvement.
5. Provide leadership to a geographically dispersed team to deliver quality early learning programs and manage resources and technological solutions to integrate how regional staff deliver services through operational, organisational and service delivery improvement processes.

Selection criteria

Essential

1. An early childhood degree qualification that meets National Quality Framework requirements and registration with, or the ability to obtain, registration with the Northern Territory Teacher Registration Board.
2. High level interpersonal and negotiation and influencing skills and ability to build and maintain effective networks with a range of internal and external stakeholders including school leadership, with a demonstrated ability to develop working partnerships with the school leadership team and professional staff that facilitates effective two way communication and achievement of system wide educational outcomes.
3. Demonstrated ability to identify current and future trends and emerging issues in early childhood educational programs including analysing qualitative and quantitative data, preparing and presenting reports and relate these issues to school and service leadership.
4. Well-developed cross-cultural skills with the ability to interact effectively as part of a wider management team and within a culturally sensitive environment
5. Extensive experience in the development of educational programs and resources, and early childhood pedagogy including providing strategic and program curriculum advice to others.
6. Demonstrated ability to provide leadership in the workplace through high standards of performance, personal/professional competence and organisation of work priorities with the ability to leverage off the differences in skills, experiences and working approaches of stakeholders and staff to maximise organisational outcomes through negotiation and influence.

Desirable

1. Experience implementing early childhood programs and professional development including Abecedarian Approach Australia.

Further information

The successful applicant will be required to hold a current Working with Children Clearance (Ochre Card) notice and NT drivers licence. This position is office based and requires remote travel and travel to Darwin

Approved: April 2021

Agnes McGrath General Manager Early Childhood Education and Care