



HODGE HILL GIRLS' SCHOOL

"Educating tomorrow's women today"

PERSON SPECIFICATION

Permanent, Term time only
Monday, Tuesday, Wednesday and Friday, 8.00am - 4.00pm & Thursday, 8.00am - 3.00pm (36.50 hours per week)

NAME:

POST: Laboratory Technician

GRADE: Grade 2

Subject to formal evaluation under the Pay Equity Review" by the salary/Grade.

CRITERIA	ESSENTIAL	DESIRABLE	EVIDENCE
Qualifications	A* - C in GCSE English or Mathematics or equivalent.	Qualified to A level standard or equivalent Degree qualifications in Science	<ul style="list-style-type: none"> • Application • Interview • Certification
Experience	Experience of working in a school environment. Experience of working with Information Technology Systems. Technical skills	Experience of health and safety Experience of CLEAPSS & COSHH	<ul style="list-style-type: none"> • Application • Interview • Test
Knowledge, Skills and Attributes	An ability to fulfil all spoken aspects of the role with confidence using the English Language as required by Part 7 of the Immigration Act 2016. Good communication and numerical skills. Evidence of ability to work with others as part of a coherent team Must be able to communicate		<ul style="list-style-type: none"> • Application • Interview • Test • Application • Interview • Application • Interview

	<p>effectively with pupils and adults at all levels</p> <p>Ability to deal with people pleasantly and efficiently.</p> <p>Well organised and good time management skills</p> <p>Ability to meet personal and school deadlines</p>		
Training	Willing to undertake job related training		<ul style="list-style-type: none"> • Application • Interview
Other	<p>Commitment to equal opportunities.</p> <p>Maintain confidentiality.</p>		<ul style="list-style-type: none"> • Application • Interview

Compiled by: _____ DATE: _____

(Shortlisting/Interviewing Panel): _____ DATE: _____

Hodge Hill Girls' School is committed to safeguarding and promoting the welfare of children and expect all staff and to share this commitment. The successful candidate will be subject to all necessary pre-employment checks, including: an enhanced DBS; Prohibition check; Childcare Disqualification (where applicable); qualifications (where applicable); medical fitness; identity and right to work. All applicants will be required to provide two suitable references.

**ALL STAFF ARE EXPECTED TO BE COMMITTED TO THE CITY COUNCIL'S
EQUAL OPPORTUNITIES POLICY.**