**JOB DESCRIPTION**

**TEACHER OF DESIGN AND TECHNOLOGY**

Accountable to: Head of Department

Principal role: To participate fully in the teaching of Design and Technoogy at The Petersfield School

Main Duties:

1. To carry out the duties of a classroom teacher as outlined in the School Teachers’ Pay & Conditions Documents.
2. To assist the Principal and Senior Leadership Team (SLT) to deliver the school’s policy in respect of legal, moral and educational obligations placed upon it by Education Acts.

Specifically

* To teach across the full age and ability range
* To support the work of the Head of Department in their drive to maintain an outstanding Design and Technology Department
* To contribute to the development of schemes of work and resources for the Design and Technology department
* To ensure that students’ work is marked regularly and that they receive constructive feedback
* To act as a pastoral tutor and be responsible for the academic and pastoral wellbeing of a group of students
* To monitor student progress to ensure that expected progress of all students is achieved, or exceeded
* To be responsible for a positive learning environment including displays, student handbooks and exercise books or folders
* To attend various school meetings as required within directed time
* To provide feedback to parents about their child’s progress
* To participate in Professional Development, maintaining a personal CPD record
* To complete all other reasonable tasks as directed by the Principal or Line Manager

In addition, The Petersfield School Teachers are expected to:

* Contribute to extra-curricular and wider school activities
* Support the work of the Bohunt Education Trust within The Petersfield School
* Ensure that our most vulnerable students are fully supported to ensure that they fulfill their potential

**May 2019**