

**THE HIGHLAND COUNCIL
EDUCATION, CULTURE AND SPORT SERVICE**

ROSS, SKYE AND LOCHABER

**POST OF HEAD TEACHER
Applecross Primary School and Lochcarron Primary School**

INTRODUCTION

The detail below aims to supplement information that may not appear in other documents in the pack.

1. HIGHLAND WEST AREA

Wester Ross, Skye, Lochalsh & Lochaber, the West area is one of four administrative areas of the Highland Council, which is responsible in total for 184 primary schools, 29 secondary schools and 3 special education schools. In the West there are 67 schools including 58 primary, 9 secondary, and 1 intensive support centre. In line with the rest of the Highland Council, all schools are co-educational and within the secondary sector, non-denominational. In the West area the majority live in small towns, villages, in the countryside or on a number of islands.

2. THE SCHOOL AND THE COMMUNITY

Applecross Primary School and Lochcarron Primary School are located in an area of outstanding natural beauty. Wester Ross has a rich historical background. People living in the area enjoy access to a wide range of leisure pursuits including climbing, cycling, sailing and walking. There are road and bus links to the Kyle of Lochalsh, Dingwall, Inverness and to Central Scotland and there is a rail link from Lochcarron and the Kyle of Lochalsh to Inverness for connections nationwide.

Applecross Primary School

Applecross Primary School is a small rural primary school, set in the stunning surroundings of the Applecross Peninsula, on the magnificent west coast of Scotland. Applecross Primary School is a one-teacher School. Nursery provision is offered for all children in their pre-school year and for 3 year olds after their third birthday, at three entry dates decided by the Authority. Parents may choose to pay for nursery sessions as soon as their child is 3 years old, if their child turns 3 after an entry date. There are currently 10 children in the school, including four in the nursery. The building has one large classroom, a nursery and a dining room, which is also used for art, music and other purposes. The school has a kitchen and we make use of the Community Hall for PE, Christmas Shows and other events. At the end of Primary 7, pupils transfer to Plockton High School. With the help of the proactive Parent Council, the School promotes a range clubs and extra-curricular opportunities.

Lochcarron Primary School

Lochcarron Primary School serves the beautiful village of Lochcarron and the surrounding rural area. The traditional building is situated on the shores of Lochcarron and the views from the school are spectacular. The original school was built in 1876 to accommodate 170 pupils however it was closed and demolished and replaced by the present building in 1937. Accommodation consists of the main building and two bright, spacious prefabricated units. The main building has two teaching rooms, a resource room staffroom, and a dining room which doubles up as a general purpose room. The kitchen and toilets are also situated in the main building. There are road and bus links to the Kyle of Lochalsh, Dingwall, Inverness and to Central Scotland and there is a rail link from Lochcarron and the Kyle of Lochalsh to Inverness for connections nationwide.

Lochcarron currently has a role of 39. There are three classes: P1-4 with 16 pupils; P5-7 with 20 pupils a Gaelic Medium class with 3 pupils. At the end of Primary 7, pupils transfer to Plockton High School. The Parent Council is very supportive to the school and local community.

3 MANAGEMENT AND ADMINISTRATION

The Head Teacher is a non-teaching head with responsibility for managing Applecross Primary School along with Lochcarron Primary School as part of a cluster. The Head Teacher will have the normal responsibilities for running the school, having charge of the school's management in all its facets. This will include providing well-ordered administration, complying with council guidelines in this respect where appropriate. Clerical assistance is available to assist the implementation of Devolved School Management and other administrative functions.

The Head Teacher is also the Responsible Premises Officer. There is no janitorial service and as RPO the head teacher has a duty to ensure the building and grounds are kept safe and in good repair through the K2 system.

5 THE CURRICULUM

The Head Teacher will be responsible for developing the curriculum and for ensuring the planned progression of pupils' development throughout their school life, taking account of individual needs, aptitude and ability. High quality School Improvement Planning will be fundamental to this objective.

5 STAFFING

In addition to the Head Teacher there is one class teacher in Applecross and three class teachers in Lochcarron, plus teacher support for non-class contact time. There are Pupil Support Assistants, a clerical assistant, and a cook in both schools.

The Nursery staff comprise of Early Years Practitioners to support both schools.

6 SUPPORT SERVICES

Within the area, Head Teachers are supported in discharging their responsibilities by the Area Care and Learning Manager, Education Quality Improvement Manager, Area Additional Support Needs' Manager, Senior Educational Psychologist, DSM Finance and IT Systems Support Staff. There is also support provided by other agencies including Health Services and Social Work Services.

At Highland Council level the Head Teacher is able to call on and will receive a wide range of support from the Directorate, Quality Improvement Manager, Quality Improvement Officer and other Council services.

7 ACCOUNTABILITY

The Head Teacher is responsible for managing the school on behalf of the Authority. He/she is accountable to the Head of Education through the Area Care and Learning Manager.

8 SALARY

The salary for the post is **as indicated on the advert**

9 HOUSING AND ACCOMODATION

There is a limited rental market and a range of private houses. Assistance for re-locating to the area is available from the Highland Council

10 FURTHER INFORMATION

For further information please contact:

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