



The Beacon

Headmaster: William Phelps
BMA (New York) BA AKC (Kings College London)

Chesham Bois, Amersham,
Buckinghamshire, HP6 5PF

Application Information

for the post of

Drama Teacher



The Beacon Boy Players who took Into The Woods Jr to the Edinburgh Fringe Festival in August 2016

Contents

Welcome	3
Aims and Ethos	4
Job Description	5
How to Apply	7



Address: The Beacon
Amersham Road
Chesham Bois
Amersham
Bucks HP6 5PF

Telephone: 01494 736165

Email: headspa@beaconschool.co.uk

Website: www.beaconschool.co.uk

The School is committed to safeguarding and promoting the welfare of children. Applicants must be prepared to undergo appropriate child protection screening, including checks with past employers and the Disclosure and Barring Service.

***The Beacon is an equal opportunities employer.
Registered Charity number 309911.***

From William Phelps, Headmaster



Dear Applicant

Thank you for your interest in the role of Drama Teacher at The Beacon.

The Beacon is a large independent prep school of over 525 boys aged between 4 and 13, set in on a 16 acre site near Amersham, Buckinghamshire, some 30 minutes from London by train.

The school has superb facilities and resources that support a forward-looking educational environment, including a newly built 250 seat theatre, together with a separate Drama Studio for dedicated drama lessons.

We are incredibly proud of the breadth and standard of the performing arts at our school, and, in order for that pride to be maintained, we are seeking someone with a proven track record in creating high quality productions.

The Beacon has a wide diversity of events and activities that take place across the year and as a pivotal member of our team, you would play a key part in school life and an important role in promoting our school through productions and performances. More detail is contained in the Job Specification below.

To give you a flavour of life at The Beacon please take a look around our website www.beaconschool.co.uk.

You will find our Safeguarding and Child Protection Policy on the Vacancies page and other useful policies on the website too.

The Beacon is a remarkable school and we seek remarkable people. I look forward to hearing from you.

A handwritten signature in black ink that reads "William Phelps". The signature is stylized, with a large, sweeping initial 'W' and 'P'.

William Phelps
Headmaster

Aims and Ethos

The Beacon is a learning community that values excellence. All those involved in the school - pupils, staff, governors and parents - are expected to act in accordance with the following fundamental values and principles.



Integrity	We behave with honesty and integrity.
Respect	We value all individuals, showing respect, care, empathy and understanding for others, and learning to place trust in others.
Achievement	We strive for and value intellectual, sporting and creative achievement, supporting and celebrating one another's endeavours.
Well-Being	We strive to promote well-being, both physical and emotional: developing strength, resilience and confidence.
Courage	We value aspiration and the courage to take risks.

JOB DESCRIPTION

Role: Drama Teacher

Reporting to: Head of Performing Arts

Job Purpose: To teach drama as well as lead the delivery of the drama provision for all age levels of boys at the school working closely with the Head of Performing Arts to continue to build upon the extensive and impressive performing arts offering at our school.

Responsibilities

- To work closely with the Head of Performing Arts to ensure that all departmental requirements are being met
- To assist in the development of appropriate syllabuses, resources, schemes of work and teaching strategies in the Subject Area and Department.
- To plan, prepare and deliver drama lessons throughout the school.
- To teach and inspire all our boys according to their educational needs and development potential
- To maintain accurate and up to date records, tracking the boys' progress and using information to inform teaching, learning and individual development.
- To report progress to parents at Parents' meetings and in written reports
- To contribute to the process of monitoring and evaluation of the subject area/department constantly seeking/implementing modification and improvement where required.
- To make full and productive use of resources (including IT)
- To assist with the co-ordination of LAMDA and scholarship preparation
- To enter the school/boys for drama competitions and exhibitions/festivals
- To collaborate with Music and English staff to provide an inspiring and broad range of performance opportunities for all boys (currently annually);
- To ensure creative and logistical delivery of (currently annual) sectional productions
- To deliver strong pastoral care in line with our school's ethos
- To keep the Head of Performing Arts informed of any issues concerning boys in your class



Y6 Return to the Forbidden Planet

Other Responsibilities

- To attend INSET and other relevant training as required
- To attend staff meetings, speech day, Parents' Evenings, and curriculum meetings
- To participate in Additional Duties which may include early duties, break-time and lunchtime duties on a rota basis
- To assist with the organisation and running of trips and events as required
- To play a full part in the life of the school community, to support our distinctive mission and ethos and to encourage all our staff and boys to follow this example.



Key Requirements

- Teaching qualification (D)
- Proven track record of teaching drama (E)
- Able to demonstrate involvement in high quality productions (E)
- Experience of having taught drama as a specialist subject (e.g. GCSE, A level or as specialist with independent prep school) (D)
- Experience in sound and lighting production (D)

NB: This role requires evening (and very occasional weekend) working at key points in the School calendar e.g. rehearsals or productions

The school is committed to safeguarding and promoting the welfare of children. All applicants must be prepared to undergo appropriate child protection screening, including checks with past employers and the Disclosure and Barring Service. The Beacon is an equal opportunities employer.

Please note that whilst an interview is to be used as the primary feature of the selection process, if invited for interview you will be advised as to whether any additional selection methods will be required to supplement the interview.

This may include a presentation and/or other task. Whatever methods are chosen, the panel will use these to assess the merits of each candidate against the job and person specification.

THE PROCESS

Please complete the Application Form in full (CVs cannot be accepted), which is available from the school website, with a covering letter and send:

- by e-mail to headspa@beaconschool.co.uk
- by post to: Mr William Phelps, Headmaster, The Beacon School, Amersham Road, Chesham Bois, Amersham, Bucks HP6 5PF

The closing date for receipt of applications is Thursday 23rd February and interviews will be held in the following two weeks.



Oliver!