

Person Specification for the Post of Night Owls Play Worker		Ess	Des	Evi
Knowledge	Knowledge of safeguarding procedures and practices.	E		A/I
	Sound understanding of child development and of children's needs.	E		A/I
Qualifications & Experience	GCSE A* - C English and Maths or NVQ III or equivalent.		D	A
	Experience of working within an EYFS setting.		D	A/I
	Experience of providing activities for children aged 3-11		D	A/I
	First Aid certificate (or commitment to undergo training).	E		A
	CACHE Level 2 or equivalent in Early Years or Childcare (staff willing to undertake training may be considered)		D	A/I
Skills	Ability to assist in the organising and delivery of a quality programme of play	E		A/I
	Ability to identify the needs of young children, plan and implement activities to meet them.	E		A/I
	Ability to promote positive behaviour.	E		A/I
	Sound organisational skills.	E		A/I
	Ability to maintain effective and accurate records.	E		A/I
	Ability to work independently and take initiative when appropriate.	E		A/I
	Ability to determine priorities and deal with conflicting deadlines.	E		A/I
	Ability to pay close attention to detail.	E		A/I
	Resourcefulness, enthusiasm and patience.	E		A/I
Engaging with others	Excellent interpersonal and oral communication skills.	E		A/I
	Sound written communication skills.	E		A/I

	Ability to deal with staff, pupils, parents, visitors and outside agencies, including the ability to promote the image of the School.	E		A/I
	Flexibility and ability to work as part of, and contribute to, the school's after school play centre team.	E		A/I
Other	IT literate and willing to undertake further training as required.	E		A A/I
	A commitment to continuous professional development.	E		A/I
	A commitment to the highest standards of child protection and safeguarding, with a willingness to undertake safeguarding training.	E		A/I

Availability

- Be able to work 3:15 - 6.15pm, Monday to Friday during term-time

Special Conditions of Service:

- Due to the nature of this employment, the post holder will be expected to work occasional hours outside normal working hours by prior arrangement.
- The post holder will be expected to undertake any additional training as required.
- Because of the nature of the post, candidates are not entitled to withhold information regarding convictions by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975 as amended. Candidates are required to give details of any convictions on their application form and are expected to disclose such information at the appointed interview.
- Because this post allows substantial access to children, candidates are required to comply with departmental procedures in relation to Police checks. If candidates are successful in their application, prior to taking up post, they will be required to give written permission to the Department to ascertain details from the Metropolitan Police regarding any convictions against them and, as appropriate the nature of such convictions.