

TACHBROOK NURSERY SCHOOL

JOB DESCRIPTION - NURSERY CLASS TEACHER

RESPONSIBLE TO:	Head teacher
RESPONSIBLE FOR:	Multi-disciplinary team of 2 nursery nurses, learning support assistants and occasional students (ITT, Nursery Nurses, work experience)
PURPOSE OF THE JOB:	To carry out the professional duties of a Main Grade Teacher under the Teachers' Contract (as defined in the School Teachers' Pay and Conditions Act 1987).

MAIN ACTIVITIES & RESPONSIBILITIES

- To carry out the professional duties of a Main Grade Teacher as above.
- To maintain a learning environment appropriate to the needs and interests of children aged between 3 and 5 years.
- To plan for the needs of each child, including those with special educational needs, in collaboration with the rest of the staff team and outside agencies.
- To ensure that all children have access to a broad and balanced curriculum based on first hand experiences and play as well as adult initiated activity with proper regard to progression and continuity.
- To carry out the day-to-day management of the class team in consultation with the head teacher, ensuring all staff are effectively deployed.
- To collaborate with the Head teacher to co-ordinate planning of learning experiences and deployment of staff across the school.
- To keep, in partnership with parents, regular records of the development of children in the key group and to contribute to the records of all children within the school and to supervise the record keeping of nursery nurses for whom responsible.
- To form positive relationships with all children; to motivate all children to succeed; to offer a model of co-operative working and respect for others.
- To work in collaboration with the whole staff team in all aspects of the school's work; to implement all school policies including Equal Opportunities.
- To take appropriate steps to develop own skills/expertise in consultation with the Head teacher.
- To work actively with other staff towards developing an effective partnership with parents.