



St. Gilgen  
International  
School

SALZBURG | AUSTRIA

Application pack for the post of

# Teacher of Mathematics

ST. GILGEN INTERNATIONAL SCHOOL, AUSTRIA

START DATE: AUGUST 2017

The 'path of excellence'. Together with our dedicated staff, student and parent community we are building one of the finest international education institutions in the world, that will inspire generations of students to develop a lifelong love of learning.

## Introduction

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St. Gilgen International School (StGIS) seeks a lively, committed, and inspirational TEACHER of MATHEMATICS (up to IB Diploma level) to be part of our growing and happy school.

St. Gilgen International School is a co-educational boarding and day school for students aged 9 to 18. The school was founded in 2008, and since then has grown steadily. The founder of St. Gilgen International School envisaged a unique school with members drawn from the local and international community sharing a high quality academic and personal education in beautiful surroundings.

On the 17th of May 2016, ownership of the school passed to a foundation of parents of the school community (Privatstiftung). This foundation acts solely in the interests of the school and school community. It undertakes to secure the school's future. As such, all profits are reinvested back into the school. The new ownership harnesses our community spirit and drives us to work together in a continued effort to improve our already exceptional school.

## Our Vision:

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The 'path of excellence'. Together with our dedicated staff, student and parent community we are building one of the finest international education institutions in the world, that will inspire generations of students to develop a lifelong love of learning.

## Our Values:

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### Excellence

We always look for ways to improve and set new educational standards.

### Integrity

We encourage our students and staff to be people of integrity guided by Plato's cardinal virtues:

- Courage – emotional strength and ability to confront fears.
- Temperance – act with moderation and self-control.
- Prudence – ability to judge own actions as appropriate or inappropriate.
- Justice – act with fairness and without bias toward others.

### Passion

Our goal is to build a vibrant and enterprising learning community of students with passion, curiosity and a strong desire to learn. Passion fuels their imagination, drives thinking across uncharted territories, and remains fundamental to their success in life.

"We expect the best of ourselves as teachers and support staff, and we encourage students to work hard, with commitment, to conduct themselves well and to treat fellow members of our learning community with respect."

Tom Walsh MA, Principal



## Our Location

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Austria is a beautiful country which is both safe and nurturing. A unique feature of our school is its idyllic setting in the village of St. Gilgen on Lake Wolfgang.

The beauty of our environment allows us to enjoy exceptional opportunities for outdoor adventure, including mountain biking, rock-climbing and hiking as well as sports such as skiing, sailing and horseback riding. Indeed, in the winter months students (and staff) can ski and snowboard every weekend. Our staff and students benefit from a healthy lifestyle with fresh, clean air away from the pollution of towns and cities.

Our proximity to the rich cultural centre of Salzburg offers our community the opportunity to experience top-class music and theatre. In addition we can enjoy weekend visits to the art galleries and museums of the beautiful cities of Vienna and Munich. StGIS is located in the village that was home to Mozart's mother.

Transportation links via the international airports in Salzburg, Munich and Vienna mean that access is straightforward from global destinations and in addition Salzburg is served by an excellent European rail network.



## Learning at St Gilgen International School

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St. Gilgen International School aims to offer a world-class international education. Our school combines the traditional charm, security, and cultural heritage of a small village, with a dynamic and modern teaching and learning environment, and an ambitious and globally minded school community. StGIS is a friendly and purposeful place to work, with HIGH STANDARDS and low stress.

Our unique proposition:

### **Excellence in Care**

Our students will be happy at StGIS and cared for as if they were our own.

### **Excellence in Education**

Our students will be in the best environment possible, with the best and most dedicated teachers, to thrive academically and become confident learners and critical thinkers. We find and nurture the strengths and talents of each of our students.

### **Excellence in Opportunities**

Our students will be on the journey of a lifetime, and they will grow exponentially as they experience the outstanding range of opportunities available to them.

StGIS is an IB World School, and is fully accredited by the IB to offer the IB Diploma Programme; this is preceded by a carefully targeted pre-IB year in Grade 10, and a broad and balanced Primary (Grades 4-6) and Middle (Grades 7-9) school curriculum.

StGIS is accredited by CIS, and a member of ECIS and SGIS as well as meeting the standards of the UK Independent Schools Inspectorate.



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OUR FRIENDLY AND RESPECTFUL STUDENTS

## Mathematics Department Information

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The Mathematics Department is a forward looking and innovative team with a strong desire to support our students to be the best mathematicians they can be, whether they go on to study mathematics beyond StGIS as a part of their degree, or not. We have a clear vision of the skills we want to build in our students and we are working to achieve this vision in all its detail. We believe in inquiry based learning as a way of developing a deep understanding of concepts in mathematics. We are a collaborative team that works together to support students' learning through a collegiate approach and ideas, contributions and innovations are encouraged and valued. We are working hard to raise the profile of mathematics in the school though implementing fun and exciting ideas, participating in competitions, celebrating our successes and, most importantly, through the provision of high quality Math's lessons in the classroom.

The Mathematics Department is primarily housed in its own block, with spacious classrooms, each equipped with an interactive whiteboard, and a well appointed departmental office. We have a good range of resources, subscriptions to key websites and e-textbooks for all our students.

In Grades 4-10, Mathematics is taught as preparation for the IB Diploma drawing on the best of a variety of international Math's specifications. In Grades 11 and 12, the students can choose either IB Diploma Mathematics at Higher or Standard Level, or Maths Studies. Students are encouraged to be creative and they are given a choice of starting points for their practice internally assessed explorations. The most recent results were encouraging and we are confident that we can build on our strengths and challenge our students to achieve greater things in the future.

Students do not currently sit any external assessments until their IB Diploma examinations at the end of Grade 12. Thus, whilst the core skills, knowledge and understanding must be covered, teachers have considerable autonomy to develop the specifics of the programme in their own subject. There is much scope for creativity in developing the Mathematics curriculum and learning at StGIS, with plentiful opportunity for engaging in-depth study.

## Mathematics Teacher: Overview of role

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1. Teach Mathematics to groups of students across the age range, including up to IB Diploma level, as determined by the curriculum needs of the school (up to 21 50-minute periods out of 33 per week).
2. As required, act as an IB Diploma Extended Essay supervisor for Mathematics.
3. With agreement, to teach an additional subject as required and appropriate.
4. Work collaboratively with colleagues to plan and prepare conceptually driven units of study in-line with departmental and whole school curriculum aims and objectives, and design and implement effective and coherent learning activities, using a range of teaching methodologies and approaches.
5. Plan appropriate opportunities for students to demonstrate what they know, understand and can do, provide regular formative feedback to support learning, including through constructive self and peer assessment, and maintain accurate records (in-line with the School Assessment and Reporting Policy).
6. Incorporate relevant out-of-class learning into the curriculum whenever possible.
7. Report on student progress to parents as required by the whole-school Assessment and Reporting Policy.
8. Ensure that the health and safety requirements of the Mathematics department, and whole school, are adhered to secure a safe working environment for staff and students.
9. Promptly pass information to Mentor Tutors, House Parents and other relevant staff (and parents) when a student's effort or achievement is praiseworthy or giving cause for concern.
10. Contribute to whole-school duties as necessary, and provide cover for absent colleagues when asked to do so.
11. Act as a Mentor Tutor for a small group of students, have oversight of the students academic and pastoral needs, provide necessary guidance, and liaise with relevant parties as appropriate.
12. Play a full role in the wider learning opportunities and care required of a 7-day a week boarding school, including co-curricular activities and support in Boarding houses; this will entail weekend commitments
13. Any other reasonable duties at a level commensurate with the post, as directed by the Subject Leader and/or Senior Leadership.

In addition to the above, for the right candidate and depending on identified need, there may also be additional posts of responsibility available; this would be something to discuss in more detail during interview if considered appropriate.

*A full job description, and terms and conditions is available on request.*

## Mathematics Teacher: Person Specification



### Essential

- A relevant Bachelor's degree, and excellent subject knowledge and passion.
- A recognized teaching qualification / qualified teacher status.
- At least 2-years of teaching experience.
- Creativity and professional rigour, and the willingness to be actively involved in curriculum development.
- A 'risk-taker' with a growth mindset; somebody who is able to accept that making mistakes is fundamental to learning.
- Enthusiasm to be a part of the school's diverse co-curricular program.
- Willingness to contribute to the evening and weekend care needs of a 24/7 boarding school.
- High levels of personal organization.
- A sense of humour; and the ability to balance the demands of HIGH STANDARDS with a low stress approach.
- A collaborative 'team player' who understands that we must work together on our 'path of excellence'.

### Desirable

- A postgraduate degree (preferably in the field of Education).
- IB Diploma experience (highly desirable) and alignment with the IB mission.
- Experience of teaching or supporting the IB Diploma Theory of Knowledge or Extended Essay.
- Experience working with students from different language and educational backgrounds (particularly international school experience).
- Previous experience working in a boarding school (or similar residential) environment.
- Current, clean drivers license valid for use in Austria.

### We offer

- A 'close-knit' school community where teachers, students and parents work together in a productive and purposeful environment.
- An amazing location, excellent facilities and stunning natural surroundings; simply a wonderful place to live and learn.
- A strong focus on professional development and growth within a collaborative atmosphere of HIGH STANDARDS - low stress.
- Small class sizes with very well behaved and respectful students.
- Great holidays.
- Lifestyle benefits such as subsidized meals, free German lessons, skiing opportunities and use of school facilities as available.
- The chance to live in a safe country with excellent public health care and other significant social benefits.



## Application Process

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The appointment is for August 2017 and the initial contract will be for a period of two years (renewable by mutual consent). The salary will be in the range € 39,923 to € 55,682 depending on qualifications and experience. An additional allowance of € 2,101 is paid for a higher degree e.g. MA, MEd, MBA, EdD, PhD.

Please apply to Natascha Lohse (Human Resources) by email (n.lohse@stgis.at) and include the content listed below (preferably in one combined PDF document with the following filename format, 'lastname\_firstname\_position\_submission date'; for example: 'blog\_fred\_History-Teacher\_24thFeb2017'). Please ensure the email subject is the post being applied for:

1. An completed StGIS Application Cover Sheet (please download, x1 side of A4)
2. A covering letter (max x2 sides of A4 Arial 10-12 font) explaining how you would be particularly suited to this position at St Gilgen International School. Please ensure your letter directly addresses the job description, and the essential and desirable characteristics detailed above, as well as any other aspects you consider important.
3. A full Curriculum Vitae including complete employment history (x2 sides of A4 excluding references)
4. Details of three referees including postal address, email address and telephone number (please ensure they know they may be contacted and will respond promptly). Note that we reserve the right to contact any of your previous employers.

The closing date for applications is 16h00 on Monday 3<sup>rd</sup> July; **however, early applications are STRONGLY encouraged, and we reserve the right to appoint before the closing date.**

All applications will be acknowledged, and those being called for interview will be contacted with more details. Long-list first round interviews will take place via Skype with the relevant department Coordinator and the Vice Principal; with final interviews taking place shortly afterwards as necessary. More information will be forward if applicable.

Following the interview process, we aim to make a decision quickly and inform all short-listed candidates of the outcome as soon as possible. A 'verbal' agreement will be expected at this stage, to be followed by contractual arrangements. Any offer of employment is subject to:

- receipt of satisfactory references
- identity verification
- satisfactory police check
- confirmation of qualifications



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THANK YOU FOR TAKING THE TIME TO REVIEW THESE DETAILS, AND WE LOOK FORWARD TO YOUR APPLICATION. WE KNOW HOW MUCH TIME AND EFFORT THIS ENTAILS, AND CAN ASSURE YOU WE WILL GIVE EACH APPLICATION RECEIVED CAREFUL CONSIDERATION AND ATTENTION.



## St. Gilgen International School

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