



Broomfield Avenue
Hasland
Chesterfield
Derbyshire, S41 0LP
Tel: 01246 273985

September 2017

Dear Applicant

Thank you for your interest in the post of Curriculum Area Leader Languages at Hasland Hall Community School. The school was judged Good by Ofsted in September 2015 and is constantly striving to improve the learning experiences of all its students.

We hope we have provided all the information you will need to support your application but more details about the school can be found on the school's website at www.haslandhallschool.co.uk.

Please read the following guide before completing your application.

1. You should complete the online application form in full by the closing date of **Wednesday 20th September 2017**.
2. You are also invited to submit a letter in support of your application. Please ensure your letter is included within the section of the application form '*Suitability for the Job*'.
3. Your letter of application should avoid repeating details which are evident from the application form and should instead focus on how you feel you could successfully fill the post. In particular, you should refer to:
 - your skills and experience that make you suitable for the specific post
 - the reasons why you are applying for a post at Hasland Hall Community School.

Shortlisting will take place during the week commencing 25th September. If you have not been invited to interview by Friday 6th October, unfortunately, you have not been successful on this occasion.

The school takes its safeguarding duties extremely seriously and no appointment will be confirmed until all relevant checks have been made.

Should you require any further information, please do not hesitate in contacting me.

Yours sincerely

Miss R N Moore
Headteacher