St George´s School Malaga

Person Specification - Head of Secondary

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| **Qualifications/Training** |
| Knowledge/experience of the curricula offered at the school and of curriculum developments | Essential |
| An understanding of the primary curriculum (English National Curriculum) | Desirable |
| Evidence of participation in CPD | Essential |
| Teaching degree or qualification with QTS | Essential |
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| **Experience / Knowledge** |
| Minimum of 5 years teaching experience | Essential |
| A clear understanding of the need to recruit and retain students as an essential part of the role of Headteacher | Essential |
| Proven expertise in managing teams and bringing out the best in others | Essential |
| Experience of senior leadership in a Secondary School context | Essential |
| Understanding and experience of safeguarding and child protection procedures | Essential |
| Budget management and staff recruitment and deployment | Essential |
| Effective implementation of behaviour management strategies | Essential |
| Detailed understanding of assessment and how to interpret and use the data effectively to improve outcomes for all learners | Essential |
| Experience in an international setting including effective student recruitment | Desirable |
| High expectations which inspire, motivate and challenge colleagues and students | Essential |
| Proven track record of ensuring good progress and outcomes for students | Essential |
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| **Skills** |
| Ability to use ICT for management and to effectively engage students | Desirable |
| Evidence of good, successful teaching in a variety of contexts | Essential |
| Ability to develop good personal relationships within a team, and to delegate and develop others, including the leadership team and middle leaders | Essential |
| Creating a happy, challenging and effective learning environment | Essential |
| Involvement in and commitment to all aspects of school life | Essential |
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| **Personal Attributes** |
| Driven by the desire to improve quality and student success | Essential |
| Highly effective written and verbal communication skills | Essential |
| High levels of personal integrity and reliability | Essential |
| Excellent organisational and time-management skills | Essential |
| Attention to detail | Essential |
| Ability to work under pressure and remain calm | Essential |
|  Willingness to take on multiple tasks | Essential |
| Proactive, innovative and able to prompt others to ensure deadlines are achieved | Essential |
| Self-motivation and enthusiasm | Essential |
| Ability to work independently | Essential |
| Adaptability | Essential |
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