

**Person Specification**

**Head of Quality**

| Characteristic | | Essential | Desirable | | Evidence | |
| --- | --- | --- | --- | --- | --- | --- |
| A relevant academic and/or professional qualification at degree or higher degree level or equivalent. | |  |  | | Application form/ Qualification Certificates | |
| Hold a recognised teaching qualification | |  |  | | Application Form/ Qualification Certificates | |
| Recent management experience in Further Education | |  |  | | Application Form/ Interview | |
| Recent track record of successfully meeting targets in raising learner outcomes and performance | |  |  | | Application Form/ Interview | |
| Successful experience of working within a strategic planning framework, including budget and people management | |  |  | | Application Form/ Interview | |
| Significant depth and breadth of knowledge of FE inspection and HE review regimes | |  |  | | Application Form/ Interview/ Presentation | |
| Significant experience of responding successfully to Ofsted/QAA inspection/review | |  |  | | Application Form/ Interview | |
| The ability to use data skilfully and analyse and communicate findings cogently | |  |  | | Application Form/ Interview/ Assessment | |
| Track record of improving teaching, learning and assessment | |  |  | | Application Form/ Interview | |
| Ability to think strategically and to communicate that thinking effectively | |  |  | | Application Form/ Interview/ Presentation | |
| Excellent communication skills (oral and written) and demonstrable presentation skills | |  |  | | Application Form/ Interview/ Presentation | |
| Demonstrable record of achievement against strategic aims, objectives and targets | |  |  | | Application Form/ Interview | |
| Successful experience of promoting the development, implementation and monitoring of equality, diversity and inclusion through quality improvement systems |  | | |  | | Application Form/ Interview |
| Successful experience of promoting the development, implementation and monitoring of safeguarding systems and systems for the provision of welfare of children and vulnerable adults. |  | | |  | | Application Form/ Interview |