

St Christopher School English Teacher Job Description

Issued: Nov 2017

We are seeking to appoint an outstanding, passionate and motivated Teacher of English to join our successful team. The ability to offer Media Studies to A-level would be an advantage.

Start Dates: Arrival date in Bahrain Wednesday 22 August 2018

Location: Bahrain, Isa Town campus

Contract type: Full Time (2-year)

Salary: Highly competitive, tax-free

Package: Free furnished housing, medical insurance, annual travel allowance, baggage allowance and

free high-quality education for up to three children of your own at the School

A successful St Christopher's Teacher has responsibilities in the following areas:

Teaching

- Planning, preparation and delivery of high quality lessons
- Creating and sustaining a positive classroom ethos
- Maintaining high quality assessment, marking and record-keeping documentation
- Setting and marking effective homework activities
- Leading Extracurricular activities

Guidance

- Knowledge of each pupil as an individual
- Taking responsibility for the pastoral care of pupils
- Reporting and ongoing communications with parents

The Teacher's Role as a Colleague and Representative of the School

- Demonstrating the highest standards of Professional Behaviour
- Supporting the distinctive ethos of the School as a caring, communicative place of learning
- Enthusiastically attending and participating at required meetings
- Contributing to the work and morale of the Department / Year Group
- Ensuring problems are resolved at the lowest level

The Community

- Awareness of their role as an effective member of the St Christopher's community and beyond
- Establishing and maintaining positive relationships with Parents
- Supporting School and community events and activities

School review, development and involvement

- Support for the School's Mission Statement, Fundamental Principles and Strategic Intents
- Support for school review and development activities
- Observance of School Policies
- Whole-school involvement

Professional Development

- Engaging in Continuous Professional Development
- Supporting the Professional Development of Colleagues

Administration

- Maintaining records and adhering to deadlines
- Carrying out all directed duties

The list of responsibilities and duties is not exhaustive.

St Christopher's School is committed to safeguarding and promoting the welfare of children and young people in our care. We follow safe recruitment practices and appointments are subject to vetting including reference checks, identity and criminal record checks. Further details can be found in our <u>Safeguarding Children and Safer Working Practice Policy</u>.