



THE BRITISH
INTERNATIONAL
SCHOOL
Budapest, Hungary

JOB DESCRIPTION AND PERSON SPECIFICATION

JOB FAMILY	The British International School Budapest, Secondary School.
JOB TITLE	Teacher of Languages (Secondary).
JOB PURPOSE	Be an outstanding classroom practitioner and team member. Inspire students to be passionate, curious, excited learners.
REPORTING TO	Head of Languages, Secondary.
KEY RELATIONSHIPS	Language teachers, Form tutors.
PACKAGE	Competitive remuneration and benefits based on experience.
SAFER PRACTICES	The British International School Budapest is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including references from previous employers in accordance with our safer recruitment practice. Interviews will be conducted in person, and they will explore candidates' suitability to work with children.
START DATE	15 TH August 2018

Core Requirements of the Post

The Teacher of Languages will aspire to the highest standards of professionalism and will, in particular:

- Generate excitement and passion for language learning in students and the wider school community;
- Inspire trust and confidence in students, colleagues and parents;
- Engage and motivate students to strive for the highest achievement;
- Use technology in the classroom to enhance learning;
- Be relentless in the quest for excellence, using achievement and progress data and lesson observations to seek out and promote excellent teaching;
- Support continuity across all phases and contribute to the development of curriculum, pedagogy and teaching across the school;
- Continually strive to develop the quality of students' learning across the curriculum, particularly in relation to language development;
- Contribute to school improvement planning and the development of the curriculum;
- Develop and deploy curriculum, schemes and resources efficiently and effectively;
- Promote the school mission and values and those of the NAE family of schools.

Areas of Responsibility and Key Tasks

Planning, Teaching and Learning

Maximise learning by:

- Inspiring students to be passionate, curious, excited learners.
- Setting consistently high standards;
- Develop effective approaches to learning in students;
- Monitoring, evaluating and developing teaching;
- Planning effective teaching programmes which provide exemplary learning opportunities within and beyond the classroom;
- Identifying and supporting individual learning needs;
- Maintaining high levels of behaviour that encourage learning;
- Effectively using homework and co-curricular learning opportunities;
- Establishing a purposeful and safe learning environment;
- Using technology to enhance and transform personalised learning opportunities.

Tracking, Assessment, Recording, Reporting

- Make effective use of a range of assessments to plan challenging learning opportunities for all students;
- Collect and use data to enhance teaching and learning;
- Monitor and record students' learning to ensure they remain on track to achieve challenging targets;
- Report on progress to students, parents, form tutors and Head of Languages.

Student Care and Guidance

- Establish a purposeful and safe learning environment for all students;
- Promote the progress and well-being of all students;
- Take on the role of Form Tutor, when required;
- Contribute to the preparation of action plans and other support mechanisms;
- Alert appropriate staff to problems experienced by students and make recommendations as to how these may be resolved;
- Communicate effectively with parents, liaising with other staff.

Co-Curricular Activities

- Support the life of the school beyond the classroom;
- Lead one or more after school activities each week;
- Participate in residential weeks and other trips.

Other Requirements

- Contribute positively to the morale and community spirit in the school;
- Work effectively in different teams;
- Assist in whole school marketing initiatives and contribute to the growth of the school;
- Operate at all times within the stated policies and practices of the school and NAE;
- Maintain an up-to-date knowledge of excellent pedagogy and curriculum;
- Be proactive in professional development to enhance students' learning;
- Meet responsibilities with regard to safeguarding, health and safety, equal opportunities and conform to professional and ethical requirements;
- Any other appropriate duties as allocated by the Principal.

Promote and adhere to the Nord Anglia Education vision and values:

- **Opportunity** - for us, opportunities need to be meaningful, about achieving potential and making progress.
- **Impact** - for us, impact is about making a difference. It needs to be immediate, positive and lasting.
- **Leadership** - for us, leadership is about considering the team's needs as well as your own, setting inspiring examples, being supportive and showing real accountability and responsibility.
- **Respect** - for us, respect is about listening, being inclusive, showing tolerance and getting the little things right.

All staff are required to manage effective personal development as part of NAE's commitment to invest in staff as the key resource.

Each individual must ensure that they meet their statutory responsibilities and adhere to NAE and school policies with regard to Health and Safety, Equal Opportunities and other relevant legislation.

PERSON SPECIFICATION

Qualifications/Training

Qualified to bachelor degree level or above.	Essential
Qualified Teacher Status.	Essential
EAL qualification.	Desirable
European nationality (for visa purposes).	Desirable

Experience

Proven track record with at least two years' teaching experience.	Essential
Experience of being part of a highly successful department and school.	Desirable
Experience of project leadership.	Desirable
Demonstrable evidence of innovating and adapting curriculum to engage children and enable them to perform highly.	Essential
Experience of teaching to IB Diploma Programme level or equivalent.	Desirable
Experience of the English National Curriculum and (I)GCSE.	Desirable
Working in partnership with parents.	Essential
Experience of teaching children for whom English is not their first language.	Desirable

Skills

Excellent oral and written communication in English.	Essential
Ability to engage children and enable them to perform highly.	Essential
Strong organisational skills and use of technology.	Essential

Personal Attributes	
Passionate about education and young people.	Essential
Infectious enthusiasm for language learning.	Essential
Evidence of commitment to continuous professional development.	Essential
Culturally agile and adaptable.	Desirable
An understanding of the complex environment of an international community.	Desirable