|  |  |  |
| --- | --- | --- |
| cid:C64D33E0-49D1-4CE3-B806-00F5F129AF0B | **The English School**  **Application for Employment** | **Insert photo here** |

**PERSONAL INFORMATION**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **POST APPLIED FOR:** |  | | | | |
| **Surname (Family Name)** |  | | | | |
| **First Name** |  | | | | |
| **Address** |  | | | | |
| **Town / City** |  | | | | |
| **Postcode** |  | **Country** |  | | |
| **ID / Passport Number** |  | | | | |
| **Date of Birth** |  | **Dependants** |  | |  |
| **Phone Numbers** |  | | | | |
| **Email & Skype** |  | | |  | |

|  |  |
| --- | --- |
| **Have you ever been convicted of a criminal offence? If so, please give details on a separate sheet.** |  |

**REFERENCES**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Reference 1 (Current / Most Recent Employer)** | | **Reference 2** | |
| **Referee Name** |  | |  | |
| **Job Title** |  | |  | |
| **Address** |  | |  | |
| **Email** |  | |  | |
| **Telephone** |  | |  | |
| **May we take up the reference prior to an offer of employment?** | | YES |  | YES |

**EDUCATION (Secondary, Further Education and Higher Education)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution** | **Dates**  **(From & To)** | **Full or Part-Time** | **Qualifications Obtained (with Grades Obtained)** |
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**EMPLOYMENT – Please list in reverse chronological order and indicate full or part-time**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **EMPLOYER** | **Nos. On Roll** | **Date (Start)** | **Date**  **(Finish)** | **Post and Age Ranges Taught (if applicable)** | **Salary & Reason for Leaving** |
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| Please provide details of any break in employment (exceeding 6 weeks) during the last 10 years |  |

**PROFESSIONAL DEVELOPMENT**

**Details of Recent In-Service Training Courses or Other Qualifications Relevant to the Post**

|  |  |  |  |
| --- | --- | --- | --- |
| **Training Provider** | **Duration** | **Subject** | **Qualifications Obtained (with Grades)** |
|  |  |  |  |
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**PERSONAL INTERESTS**

|  |
| --- |
| **List your personal interests and describe how they might benefit the life of the school.** |
|  |

**LANGUAGES SPOKEN**

|  |
| --- |
| **List the languages you speak and indicate for each whether Native, Fluent, Intermediate or Basic** |
|  |

**PERSONAL STATEMENT**

**Statement of the personal qualities and experience you would bring to the position as well as your reasons for applying.**

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|  |

**I declare that the information that I have given in this application is accurate and true. I understand that providing misleading or false information will disqualify me from employment and if appointed may result in dismissal.**

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| --- |
| **The English School will accept an emailed copy of this application in the first instance and only short listed candidates will be required to send a signed copy by post.** |