

APPLICATION PACK FOR THE POST OF

# SECONDARY TEACHER of IGCSE ECONOMICS (Starting at Grade 10)

Rong Qiao Sedbergh School



3 - 18 years • Co-educational • Day and Boarding • UK and Chinese Curriculum



Required in advance of the school's opening in September 2018

APPLICATION PACK FOR THE POST OF  
**SECONDARY TEACHER of IGCSE ECONOMICS**  
Rong Qiao Sedbergh School



## Introduction

This exciting post arises as a result of a joint project between Sedbergh School International Limited and The Rong Qiao Group. Rong Qiao's vision is to raise the standard of education in Fuzhou and China, investing in building a leading K-12 international day and boarding school in Fuzhou. As one of the UK's strongest boarding schools, Sedbergh School is a natural choice for Rong Qiao and the distinctive values and culture of Sedbergh School will permeate the new school.



An Economics Teacher capable of teaching IGCSE (starting with Grade 10 on opening) for this new international school in China, Rong Qiao Sedbergh School, is required.

Pupils will also be starting in the Kindergarten, Grade 1 (Year 2) and Grade 7 (Year 8).



APPLICATION PACK FOR THE POST OF  
**SECONDARY TEACHER of IGCSE ECONOMICS**  
Rong Qiao Sedbergh School



## The location and the school

The school is located in Fuzhou, Fujian Province, and will open in September 2018.

President Xi served as the head of Fuzhou City and Fujian Province in the 1990s and his vision for the province still exerts significant influence on local development, including development of Binhai New City, the location of the new school.

The development of local industry in the vicinity of the new school is generally high tech – big data, Virtual Reality and Artificial Intelligence, both software and hardware development. The levels of income for families are above Fujian Province and compare favourably with other cities in China.

The school is located at Binhai New City of Changle, a district in Fuzhou city within 20 minutes ride from Changle city centre and 50 minutes ride from Fuzhou city centre, Fuzhou International Airport, and Fuzhou

Railway Station East connect to other cities across the nation and are within 15 minutes ride.

The prestigious and highly successful Education Division within Rong Qiao has a well-deserved reputation for quality education, demonstrated in their acclaimed five kindergartens in Fuzhou, offering dual language teaching in Mandarin and English.

The school's design is both generous in size and aspirational in design, on an area of 16 hectares. A unique feature is the Chinese Culture Center building.

The maximum capacity for the school size will be 2732 pupils, aged from three to eighteen, with a Kindergarten, Elementary, Middle School and High School. It is expected that during Phase 1 the school will open with 320 pupils in September 2018, among which about 80 pupils into Grade 7.

Pupils will take examinations in IGCSE and A-level in preparation for accessing the world's leading universities.

The selection committee and Founding Principal are seeking to appoint an outstanding candidate who is an effective, dynamic and inspirational teacher, passionate and knowledgeable about Arts education particularly within a bilingual/international context. She or he must be an excellent teacher, and capable of delivering first-class outcomes for pupils.

As well as being a strong teacher, he or she will need to possess the collegiate skills of a team-player, and be capable of assisting the Founding Principal in developing the Arts and wider education of pupils. Cultural sensitivity and great communication skills are essential.

APPLICATION PACK FOR THE POST OF  
**SECONDARY TEACHER of IGCSE ECONOMICS**  
Rong Qiao Sedbergh School



## Key Tasks

Our IGCSE Economics teacher will have key duties including:

- Planning and preparing courses and lessons; teaching, according to their educational needs, pupils assigned to his/her classes, the setting and marking of work, (including tests and examinations as appropriate), to be carried out by the pupils ;
- Assessing, recording and reporting on the development, progress and attainment of pupils;
- Preparing pupils to take IGCSE examinations at the end of G10, ready to start A level classes;
- Promoting the general progress and well being of individual pupils;
- Teaching some groups of G7 pupils;
- Helping pupils to succeed in their learning tasks, giving them good experience so that they develop self-respect and foster personal maturity;
- Providing guidance and advice to pupils on educational and social matters; making relevant records and reports;
- Making records and reports on the personal and social needs of pupils;
- Communicating and consulting with the parents of pupils;
- A willingness to fully contribute to extra-curricular activities and trips and visits is important;
- Taking a full and active role in the wider life of the school, always exemplifying the values and ethos of the school



APPLICATION PACK FOR THE POST OF  
**SECONDARY TEACHER of IGCSE ECONOMICS**  
Rong Qiao Sedbergh School

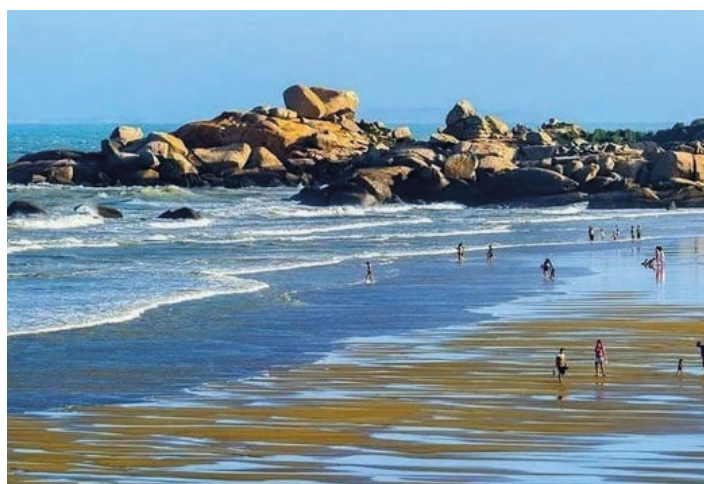


## Person specification

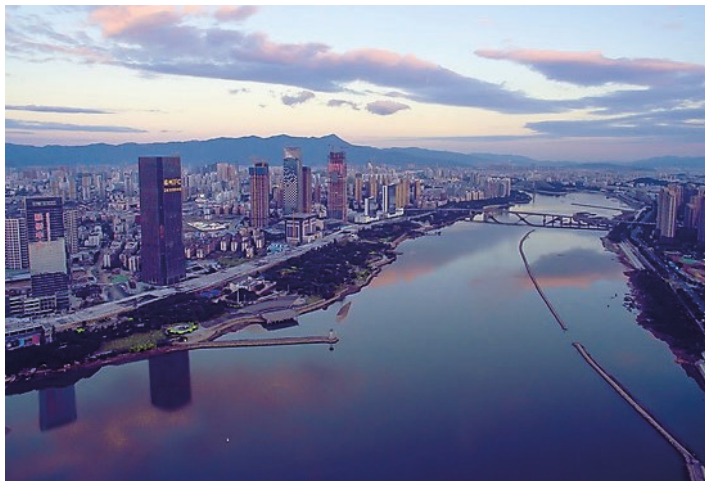
The successful candidate must have the following essential experience and skills:

- A good subject degree and teaching qualification;
- Best practice as a confident and impressive teacher / communicator, in the classroom;
- Evidence of strong subject expertise;
- Understanding of the IGCSE examination syllabus, preferably with experience of preparing pupils successfully for the exam;
- Experience of teaching A level is important, and CIE A level experience would be an advantage;
- A willingness to bring excitement and involvement to economics-related activity beyond the classroom, through a range of extracurricular activity;
- A commitment to continuing professional development for self;
- Flexibility in responding to changes to ensure the best outcomes for pupils;
- Experience of working in a boarding environment, is recommended;
- It would be desirable for some Chinese language skills, but not essential.
- Hold a current DBS (Enhanced) certificate/ or equivalent, if from outside the UK. The school is committed to safeguarding and promoting the welfare of children, and expects all colleagues to share this commitment.
- We are extremely vigilant in our recruitment procedures, aiming to ensure all those who work with children are appropriate to do so.

*This post is subject to an Enhanced DBS check or International Child Protection Certificate.*



APPLICATION PACK FOR THE POST OF  
**SECONDARY TEACHER of IGCSE ECONOMICS**  
Rong Qiao Sedbergh School



APPLICATION PACK FOR THE POST OF  
**SECONDARY TEACHER of IGCSE ECONOMICS**  
Rong Qiao Sedbergh School



## HOW TO APPLY

**Closing date: 10 January 2018 at 12:00 midday GMT**

Candidates wishing to apply should:

- Visit the AMC website, clicking on the link 'Apply Now (for current vacancies)' and complete the online form.
- Upload a CV and covering letter to complete the application process.
- If you encounter difficulty with the online procedure, please contact: [nikki@anthonymillard.co.uk](mailto:nikki@anthonymillard.co.uk) or telephone +44(0)203 4275414.
- For an informal discussion about the post please contact Natasha Watson on +44 (0)7423 431132 or [natasha@anthonymillard.co.uk](mailto:natasha@anthonymillard.co.uk).
- Applications will be acknowledged and then evaluated against the selection criteria.
- The letter of application (maximum one page) should contain the names, addresses, email addresses and telephone numbers of three referees to include your current and past direct line manager.
- Full references will be required for the short list interviews but will only be taken when AMC has received specific consent from candidates to do so.
- Short listed candidates will be required to bring original documentation, proof of identity and certificates with them to interview.

## Anthony Millard Consulting

Anthony Millard Consulting was established in the summer of 2004 to provide the British education sector, both in the UK and internationally, with first class strategic and recruitment consultancy.

In addition to managing the search and selection of Principals, Heads, Bursars, Marketing and Development Directors, advice is provided on governance, management structures, appraisal, development planning, marketing / PR and fundraising.

Our clients range from top international and independent schools to state comprehensive schools, to public and private companies involved in education. These clients are located globally and a list of them can be found on AMC's website.

Further information is available at [www.anthonymillard.co.uk](http://www.anthonymillard.co.uk)

We have a sister company, AMC Teacher, which provides outstanding teachers to the world's top schools - [www.amcteacher.co.uk](http://www.amcteacher.co.uk)