

LOCATION	The British School of Beijing, Sanlitun
JOB TITLE	P.E. Teacher (Possibility of additional responsibility)
JOB PURPOSE	To teach pupils assigned to your class within the school and carry out duties as required by the Senior Leadership Team. Ensure that planning, preparation, recording, assessment and reports meet the expectations of the school. To actively contribute to wider school development and growth. Demonstrate thorough curriculum knowledge. Demonstrate a proactive approach towards professional development.
REPORTING TO	Deputy Head of Primary Phase School
DIRECT REPORTS	Head of P.E.
OTHER KEY RELATIONSHIPS	Class Teachers, Academic Leaders
PACKAGE	Comprehensive – inc. highly competitive salary, accommodation allowance, annual flights, health insurance, relocation allowance, end of contract gratuity, up to two free child places.
KEY ROLES	
Teaching and Learning - Ensure effective teaching and management of specialist classes, groups and individuals so that objectives are met, progress and challenge are maintained and the best use is made of teaching time. - Use teaching methods, which will engage stimulate pupils' intellectual curiosity including the use of effective questioning, clear presentation and effective use of resources. - Set high expectations for pupils' behaviour, establishing and maintaining a good standard of behaviour management through focused teaching and create positive and productive relationships in accordance with the rules and behaviour policy of the school.	
Planning Expectations - Identify clear teaching objectives, content, structures and sequences of lessons appropriate to the educational needs of the pupils. - Set appropriate, yet challenging expectations for pupils' learning, building on prior attainment. - Identify students who may require additional support and know where to get help in order to give positive and targeted support. - Ensure that planning shows a clear understanding of the year group expectations and leads to progression within lessons and over sequences of lessons.	
Assessment and Evaluation - To assess pupil's achievements and progress in accordance with agreed policies and procedures. - Implement AfL strategies to evaluate how well learning objectives are/have been achieved and adapt future teaching and learning accordingly.	
Relations with Parents and the Wider Community - Prepare and present informative reports to parents in a professional manner. - Prepare presentations for parental groups as required by the school. - Make key contacts with local and international schools to provide opportunities for competitive sport.	
P.E. opportunities within the School - Oversee and manage the Swimming and Lido Programme. - Lead and manage the After School Activity Programme. - Lead the FOBISIA programme (International Sports Competition). - Lead and manage School Sports Day programme. - Seek opportunities to develop further inter and intra competitive school sports.	
Managing and Developing Relations within the School - Interact on a professional level with academic and administrative colleagues to establish productive working relationships. - To contribute to meetings, discussions and systems to facilitate the smooth running of the school. - Supervise the work of teaching assistants and participate in their professional development.	

Managing Resources

- Select appropriate resources to support learners in achieving teaching objectives.
- Select resources to add practical activities and create interest for learners.
- Ensure resources are stored appropriately both within classrooms and shared resource areas.
- Manage a departmental budget matching spending to strategic need.

Managing own Performance and Development

- Understand the need to take responsibility for their professional development.
- Keep up to date with research and developments in pedagogy as relevant to their specialist team.
- Understand their professional responsibilities in relation to school policies and procedures.
- Make the most of PD opportunities provided through NAU and contribute to relevant forums
- Reflect on their own teaching critically and use this to improve their effectiveness.

Other

- Act as a role model to the pupils they teach in their personal presentation and conduct.
- To meet statutory responsibilities and company policies with regard to Health and Safety.
- Any other duties considered necessary as allocated by the Principal.

PERSON SPECIFICATIONS**Qualifications/Training**

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| ▪ Detailed knowledge of the relevant aspects of English National Curriculum | Essential |
| ▪ Evidence of active participation in CPD | Essential |
| ▪ Teaching degree or qualification with QTS | Essential |

Experience / Knowledge

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| ▪ Minimum of two years teaching experience | Essential |
| ▪ Experience of integrating the use of iPads and other IT devices into learning | Preferred |
| ▪ Detailed understanding of AfL strategies to assess needs & inform planning | Essential |
| ▪ Adapts teaching to respond to the strengths and needs of all pupils | Essential |
| ▪ Has high expectations which inspire, motivate and challenge pupils | Essential |
| ▪ Proven track record of ensuring good progress and outcomes for pupils | Essential |
| ▪ Knowledge and understanding of the Primary National Curriculum | Essential |
| ▪ Can demonstrate a commitment to developing all aspects of school life | Essential |

Skills

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| ▪ Ability to use Ipad and other IT to effectively engage pupils | Preferred |
| ▪ Evidence of good, or outstanding teaching | Essential |
| ▪ Ability to create a positive, challenging learning environment | Essential |
| ▪ Evidence of good classroom management skills | Essential |

Personal Attributes

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| ▪ A high level of personal integrity | Essential |
| ▪ Excellent organisational and time-management skills | Essential |
| ▪ Demonstrates an attention to detail | Essential |
| ▪ Demonstrates a strong work ethic | Essential |
| ▪ Demonstrates a respect to students, colleagues and parents. | Essential |
| ▪ Proactive and able to manage others to ensure deadlines are achieved | Essential |
| ▪ Self-motivated and enthusiastic approach to responsibilities | Essential |
| ▪ Ability to work independently | Essential |
| ▪ Continually strives for improvement | Essential |
| ▪ Sense of humour and a commitment to adding enjoyment to learning | Essential |

▪ Be a role model to support pupils in leading a healthy lifestyle	Essential
▪ Adaptability	Essential

OTHER CONDITIONS

Holds a current Criminal Records Bureau Disclosure or equivalent for countries, outside of the UK.

Are able to meet visa requirements for working in China.