



The Banda School

JOB DESCRIPTION TEACHER OF GAMES (AND PHYSICAL EDUCATION)

Responsibility:

To teach Games and Physical Education across the school (sports taught at The Banda include: Rounders; Cricket; Athletics; Swimming; Hockey; Squash; Tennis; Rugby; Netball; Gymnastics; Dance). The post holder will report to the Director of Sport and will be accountable to the Headmistress.

Job Definition:

To undertake the teaching of Games (and Physical Education) at The Banda School, to promote genuine interest and enthusiasm and to aim for a high standard of achievement for all pupils within the school.

Key Tasks associated with the Post:

- Plan and deliver high quality lessons in line with the agreed scheme of work of the department. This will require knowledge of the British National Curriculum.
- To provide specialist subject teaching from Pre- Prep to Year 8, as required.
- To liaise with the Director of Sport and other colleagues concerning curriculum, schemes of work, teaching methods, record keeping etc. to provide continuity and uniformity in the department.
- To differentiate lessons according to the ability of the pupils in the group.
- To liaise with parents concerning pupils' progress.
- To attend Parents' Meetings to discuss the progress of his/her pupils.
- To write a detailed Report on each pupil at the end of designated terms.
- To perform duties, as requested by the Headmistress, for supervising the pupils outside the classroom e.g. Lunch/break etc.
- To "cover" for any colleague who cannot attend school for any reason and to provide a cover sheet for colleagues if unable to attend school.
- To put up attractive displays on designated boards around the school.
- To attend weekly Staff Meetings, as well as whole school meetings, and any other meetings that may require attendance.

- To coach a group or groups of children in Games lessons; and referee or umpire any matches, as required. Matches might be scheduled after school hours or during the weekend.
- To stimulate and encourage pupils to achieve excellence in the subject.
- To run additional sporting sessions before, after and during school.
- To emphasise the importance of safety and of safe methods of play.
- To teach the pupils good sportsmanship and promote the school's behaviour policy. Pupils should be made aware of the published Sports Etiquette Policy.
- To maintain good order and discipline among pupils and safeguard their health and safety both on school premises and when engaged in school activities elsewhere.
- To keep up to date with curriculum developments and professional practice.
- To attend regular INSET training and be prepared to share skills and knowledge with other members of staff.
- To maintain high personal standards of appearance and behaviour.
- In addition to this, the Teacher may also be a Form Tutor in charge of a class and be required to take on the associated duties.

PERSON SPECIFICATION

The applicant needs to:

- Possess a degree or equivalent teaching qualification.
- Have experience of working in British Curriculum Schools.
- Have experience in coaching major sports to a high level.
- Possess a love of sport and coaching to children of all abilities and passion for the development of sporting excellence.
- Be able to build good relationships with parents and families.
- Be able to build good relationships with colleagues.
- Be able to create a stimulating and engaging learning environment.
- Be able to use initiative, show flexibility and be adaptable.
- Be pro-active as a part of the Banda School team.
- Be punctual and use time appropriately.
- Be a good communicator with adults and children.
- Show good organisational skills.
- Show a competent level of written English.
- Be experienced in using ICT in teaching, as a tool for research and for communication.
- Present a clean International Child Protection Certificate or Certificate of Good Conduct
- Safeguard and promote the welfare of the pupils.
- Keep up to date with educational developments.

The post holder will have the responsibility for promoting and safeguarding the welfare of the children and young persons for whom he / she is responsible, or with whom he / she comes into contact, and will be expected to adhere to and ensure compliance with the School's Safeguarding and Child Protection Policy at all times.