



St Francis of Assisi Catholic Primary School

Person Specification: Assistant Headteacher

	ESSENTIAL	DESIRABLE
	<p>Qualified Teacher Status</p> <p>Is able to support the Catholic Ethos</p>	<p>Demonstrate commitment to working towards a recognised leadership professional development qualification (either before applying for the post or when in post) i.e. NPQH</p>
Experience	<p>Has excellent knowledge of current educational policy, methods and initiatives.</p> <p>Understands the importance of and has experience of whole school planning, monitoring, assessment, evaluation and moderation</p> <p>Has sound knowledge and understanding of the needs of primary school aged pupils and the EYFS</p> <p>Is an effective teacher and leader able to evaluate his/her own performance</p> <p>Is passionate about teaching and learning with evidence of good or outstanding teaching through training or in post</p> <p>Can evidence relevant and successful leadership experience</p>	
Personal & Professional skills	<p>An enthusiastic leader whose dynamism inspires adults and children to do their best</p> <p>An enthusiastic leader who can be trusted</p> <p>Able to work in genuine collaboration with staff, governors and other stakeholders</p> <p>Thinks and acts strategically, excellent interpersonal skills</p> <p>Work with the headteacher on the strategic direction of the school</p> <p>A commitment to raising pupil attainment, with high expectations for everyone</p> <p>Have self-confidence, enthusiasm and integrity</p> <p>Have Vision, imagination and initiative</p> <p>Able to develop, implement and monitor new ideas</p> <p>Exceptional communicator both orally and in writing</p> <p>Will uphold confidentiality</p> <p>Able to develop and maintain good relationships with staff, parents, pupils, governors, parishioners, other schools and the wider community</p> <p>Have good ICT/computing Skills</p>	<p>Ability to deal with difficult situations with calmness and a sense of humour</p> <p>Personal interests beyond school</p> <p>Evidence of extra curricular involvement</p>