



Class Teacher Job Description (Year 6) **Permanent**

Teaching and Learning

To contribute to high quality teaching and learning by:

- Ensuring that all children within your class receive their entitlement to the National Curriculum;
- Being fully conversant with and using the National Curriculum along with all school-based schemes of work, policies and documentation;
- Planning generally over a year and specifically over a half term, including in that planning the deployment of a Teaching Assistant;
- Using a range of teaching and learning strategies to engage and challenge children;
- Appropriately matching teaching and learning to meet the needs of all children;
- Making effective use of ICT and other resources to support teaching and learning;
- Setting homework for children in your given class according to the school policy;
- Promoting the school's ethos and aims and encouraging a positive attitude to learning;
- Caring for the pastoral needs of pupils within the allocated class and throughout the school;
- Promoting equality of opportunity within the school and to ensure the implementation of the school's Equal Opportunities Policy.

Classroom Management

To establish a safe and secure environment which supports learning by:

- Setting high expectations for children's behaviour and following the schools behaviour policy;
- Building positive and productive relationships with children and staff;
- Ensuring that the classroom environment is bright, stimulating and orderly;
- Organising resources to encourage children to become independent learners.

Assessment

To monitor and track the attainment and progress of all children by:

- Ensuring work is marked regularly and according to the school's marking policy;
- Using a range of 'Assessment for Learning' strategies to inform teaching and learning;
- Conducting assessments in the core subjects and using the outcomes of these to plan future provision for individuals and groups of children;
- Contributing to the school's system of assessment without levels;
- Using assessment information to inform intervention programs;
- Providing informative feedback to parents/carers;
- Producing an annual report for parents/carers to inform them about their child's attainment and progress.

Professional Development

To develop professional practice by:

- Regularly reviewing and evaluating personal practice;
- Attending and contributing to staff meetings and discussions in order to ensure coherent planning and curriculum delivery;
- Actively participating in the school's Performance Management and school improvement planning processes;
- Leading and managing at least one subject area across the whole school;
- Maintaining a professional and positive approach to whole school and personal development.

Safeguarding

- To be accountable for promoting and safeguarding the welfare of the children you are responsible for and who you come into contact with.

Hill Farm Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The successful candidate will be required to undergo an enhanced DBS check.

Job Description: January 2018



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Qualifications and Experience

Essential

- Qualified Teacher Status.
- Recent successful teaching experience in a primary school.
- Shows evidence of involvement or interest in a range of in-service activities related to the National Curriculum and primary teaching.
- Experience of working with children with a wide range of abilities and aptitudes.

Knowledge

Essential

Understanding and demonstration of:

- Up to date knowledge of all curriculum areas.
- Assessment, planning and evaluation.
- Effective teaching and learning strategies.
- Curricular issues, e.g. cross-curricular themes and dimensions, assessment of the curriculum, recording and reporting.
- Inclusion policies.
- Good classroom management.
- The need to provide for the specific needs of all children.
- ICT initiatives.

Abilities

Essential

The ability to:

- Work across the primary age range.
- Work effectively under own initiative and as part of a team.
- Deal fairly and sensitively with children.
- Communicate effectively orally and in written form.
- Support children in recognising and celebrating their achievements.
- Form positive relationships with parents, carers and children.
- Benefit from opportunities for professional development.
- Participate fully in the life of the school.
- Work collaboratively and flexibly with colleagues on all aspects of planning.

Essential

- Plan work appropriately for children, taking on board the need for differentiation, progression and relevance.
- Motivate and inspire parents, carers, staff and children.
- Positively promote the school aims and to use strategies to maintain motivation and morale.
- Show enthusiasm for new initiatives.
- Handle difficult situations sensitively.
- Promote the caring attitudes and values of our school and have a commitment to supporting the implementation of our Behaviour Policy, ensuring high standards of behaviour from the children and promoting good order in school.

Qualities and Attributes

Essential

- Warmth and sensitivity in relationships with adults and children.
- Flexibility and adaptability.
- A sense of humour and a positive attitude.

Safeguarding

Essential

In addition to the candidate's ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children, including:

- Motivation to work with children and young people;
- Ability to form and maintain appropriate relationships and personal boundaries with children and young people;
- Emotional resilience in working with challenging behaviours;
- Attitudes to the use of authority and maintaining discipline.

General

Essential

- A clear, well presented application that reflects an understanding of the requirements of the post.
- Excellent and unequivocal references regarding performance as a class teacher.
- A good health and attendance record in accordance with the Trust's promoting health at work procedure.
- Someone who is articulate and persuasive at interview, showing confidence and enthusiasm.

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Person Specification: January 2018