



Godalming College in Surrey is one of the best sixth form colleges in the country. It was inspected in November 2024 and once again was rated as outstanding. With high quality teaching and learning at the heart of our student experience, we consistently achieve impressive results. Our campus provides attractive and stimulating spaces in which to work and study reflecting our lively, vibrant ethos.

Required from 26th August 2025

Library Assistant

Permanent, Term Time only (39 weeks a year)

Part-time 28.5 hours per week

Monday 8.15am-2pm, Tuesday 8.15am-5pm, Wednesday 8.15am-2pm, Thursday 9.15am-2pm & Friday 10am-2:30pm

This is an exciting opportunity for an enthusiastic and motivated Library Assistant who enjoys working face-to-face with a wide range of students aged 16-19-years-old.

As a part of our friendly team, you will support students in their studies by helping them access College Library resources, whether that's issuing books, helping them to access online e-books and websites and importantly maintaining a quiet studious environment.

In addition, you will be assisting students with general IT queries such as how to print or format a document.

The full-time annual salary for the role is £25,096 inclusive of the fringe allowance.

The actual annual salary, based on 0.67 FTE (28.5 hours/ 39 weeks) is £16,814.32.

Interviews are planned for w/c 9th June 2025

Full details and an application form can be downloaded here:

<https://mynewterm.com/jobs/145004/EDV-2025-GC-55489>

For other enquiries please contact the HR department via email HR@godalming.ac.uk or call 01483 411293

Closing date: Wednesday 4th June at 9am

Godalming College is committed to equality of opportunity and to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. Further details including the College's Safer Recruitment, Data Protection and Safeguarding and Child Protection policies are all available on our website.